

# CITY OF CORAL GABLES, FLORIDA

## RESOLUTION \_\_\_\_\_

### **A RESOLUTION ACCEPTING THE RECOMMENDATION OF THE PROCUREMENT OFFICER, PURSUANT TO SECTION 2-501 OF THE PROCUREMENT CODE, TO WAIVE THE PROCUREMENT CODE AND TO AUTHORIZE THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT FOR JOBS 4 BLUE (OFF-DUTY JOB SCHEDULING) SERVICES WITH VISUAL COMPUTER SOLUTIONS (VCS).**

**WHEREAS**, the Police Department currently owns a Police Officer Scheduling System (POSS) which is a scheduling and time and attendance system that is primarily utilized by Police agencies. As part of that acquisition, a software component for “Extra Duty Billing” was included in the software suite to assist with handling off-duty job scheduling duties; and

**WHEREAS**, the City current utilizes an internal PODS system created by Information Technology (I.T.) many years ago that is no longer sustainable could fatally crash at any given time. Given the current state of the existing in-house system, the Police Department is looking to transition out of its internal PODS off-duty detail system and into a modern system that allows for better enforcement of our policies and procedures ; and

**WHEREAS**, the new system communicates with our Police scheduling system in order to ensure proper scheduling of officers for off-duty details, offers improved financial accountability with regard to off-duty details and an integrated communication system that allows for the transfer of payment information between Extra Duty Billing and our EDEN financial system due to the existence of POSS. This allows for minimal to no burden on the Finance Department in this transition of financial responsibility; and

**WHEREAS**, the City already owns the software component, it would be in the City’s best interest to utilizing the existing system module to facilitate the outsourcing component of the Police resources; and

**WHEREAS**, it has been determined that the Jobs 4 Blue service satisfies the Police Department’s needs with regards to handling off-duty details. There is no direct cost to the City for the use of Jobs 4 Blue (instead, a surcharge fee is assessed on each invoice issued to vendors who request off-duty services); and

**WHEREAS**, in addition to the surcharge fee paid by the vendors, an administrative fee is collected on behalf of the City to cover expenses like the salary of the Off-Duty Coordinator and some wear and tear on police vehicles. The administrative fee for temporary details is \$7.00/hr per Officer and \$10.00/day per Officer for permanent details; and

**WHEREAS**, Section 2-501(d) of the Procurement Code authorizes the City Commission to award contracts as it deems necessary in the best interests of the City and to waive any conditions imposed by the Procurement Code upon a four-fifths vote where it finds such waiver to be necessary in order to proceed with the issuance of a contract which is in the best interests of the city; and

**WHEREAS**, Section 2-585 of the Procurement Code, entitled "Authority" authorizes the City Manager to delegate authority to the Procurement Officer to administer and make recommendations on contract awards; and

**WHEREAS**, the City Commission finds that it is in the best interests of the City to waive the Procurement Code and to proceed with the issuance of a professional services agreement to Visual Computer Solutions which is in the best interest of the City.

**NOW THEREFORE BE IT RESOLVED BY THE COMMISSION OF THE CITY OF CORAL GABLES:**

**Section 1.** The foregoing "Whereas" clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Resolution upon adoption hereof.

**Section 2.** That the City Commission accepts the recommendation of the Procurement Officer and waives the Procurement Code pursuant to section 2-5019(d) and authorizes the City Manager to enter into a professional services agreement, in substantially the form attached as Exhibit A with such modifications as approved by the City Manager and the City Attorney, with Visual Computer Solutions (VCS), for off-duty job scheduling services.

**Section 3.** That this Resolution shall become effective upon the date of its adoption herein.

PASSED AND ADOPTED THIS TWENTY-SECOND DAY OF MAY 2018.

(Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_)  
(Passed 0/0 vote)

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RAUL VALDES-FAULI  
MAYOR

ATTEST:

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WALTER FOEMAN  
CITY CLERK

APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY:

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MIRIAM SOLER RAMOS  
CITY ATTORNEY