

EXHIBIT A

FY 2021-2022 Cultural Development Grant

Background Information

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Allocation Recommendation

**FY 2021/22 Cultural Grants Allocation
Recommendations**

WORKING DOCUMENT

BOARD RECOMMENDATION

CG Based	\$44,500
Cultural Programs	\$146,702
Proposed Funds	\$191,228
ALLOCATED	\$191,202
Balance	\$26

Organization	New App.	Score	Requested Amount	Board Recommended Amount
CORAL GABLES BASED				
CGB 2		96.00	\$15,000.00	\$10,500
CGB 1		95.40	\$15,000.00	\$10,400
CGB 3		95.40		
CGB 4		93.20	\$15,000.00	\$10,200
CGB 6		92.75	\$5,000.00	\$3,400
CGB 5		91.60	\$15,000.00	\$10,000
			\$65,000	\$44,500
CULTURAL PROGRAMS				
CP19		95.40	\$10,000.00	\$6,945
CP28		92.00	\$10,000.00	\$6,698
CP04		91.20	\$10,000.00	\$6,639
CP26		90.20	\$5,000.00	\$3,283
CP07		90.00	\$10,000.00	\$6,552
CP13		90.00	\$10,000.00	\$6,552
CP25		90.00	\$10,000.00	\$6,552
CP16	X	89.60	\$6,000.00	\$3,914
CP02		89.40	\$10,000.00	\$6,508
CP03		88.40	\$10,000.00	\$6,436
CP06		88.25	\$8,500.00	\$5,461
CP08		88.20	\$10,000.00	\$6,421
CP14		87.20	\$10,000.00	\$6,348
CP11		85.60	\$10,000.00	\$6,232
CP01		85.25	\$5,500.00	\$3,413
CP09		85.20	\$10,000.00	\$6,203
CP12		85.20	\$5,000.00	\$3,101
CP15		85.00	\$10,000.00	\$6,188
CP20		84.80	\$10,000.00	\$6,173
CP17		84.50	\$10,000.00	\$6,152
CP27		84.40	\$10,000.00	\$6,144
CP05		84.20	\$7,500.00	\$4,597
CP21		84.20	\$10,000.00	\$6,130
CP10		83.80	\$5,000.00	\$3,050
CP22		83.75	\$5,000.00	\$3,049
CP23		81.00	\$7,500.00	\$4,423
CP24		81.00	\$6,000.00	\$3,538
CP18	X	76.60	\$1,500.00	\$0
			\$232,500.00	\$146,702

Total of All Requests \$297,500 **\$191,202**

Minimal Score to receive funds **80**

Application Evaluation Summaries

Category & Alphabetical Order

CGB1

Actors' Playhouse Productions

Criteria Points Awarded

	Criteria							TOTAL:	
	1. Project Excellence	2. Artistic Excellence	3. Organization & Project Stability	4. Outreach & Partnerships	5. Marketing	6. Outcomes	7. Finance & Budget		
Point Value	20	10	20	10	20	10	10	100	
Board Member	ROTH	19	10	19	9	19	9	10	95
HORWITZ	20	9	19	10	19	10	10	97	
ALVAREZ-PEREZ	19	9	19	9	18	9	9	92	
BURGOS	19	8	19	9	19	9	9	92	
MAYORGA	20	9	20	10	20	8	9	96	
PANTIN	19	10	20	10	19	9	10	97	
MARTINEZ	20	10	20	9	18	10	10	97	
AVERAGE:	19.429	9.2857	19.429	9.4286	18.857	9.1429	10	95	

95.4

CGB2

Coral Gables Cinemateque

	Criteria							Points Awarded
	1. Project Excellence	2. Artistic Excellence	3. Organization & Project Stability	4. Outreach & Partnerships	5. Marketing	6. Outcomes	7. Finance & Budget	
Point Value	20	10	20	10	20	10	10	TOTAL:
Board Member								
ROTH	20	10	20	8	19	10	10	97
HORWITZ	18	10	19	10	18	10	10	95
ALVAREZ-PEREZ	19	10	19	9	19	9	10	95
BURGOS	19	8	19	8	19	9	9	91
MAYORGA	19	10	20	10	20	10	10	99
PANTIN	19	10	19	10	19	9	10	96
MARTINEZ	20	10	20	9	19	9	10	97
AVERAGE:	19.143	9.7143	19.429	9.1429	19	9.4286	10	96

CGB3

Coral Gables Museum Corporation

	Criteria							Points Awarded
	1. Project Excellence	2. Artistic Excellence	3. Organization & Project Stability	4. Outreach & Partnerships	5. Marketing	6. Outcomes	7. Finance & Budget	TOTAL:
Point Value	20	10	20	10	20	10	10	100
Board Member								
ROTH	19	10	19	10	19	7	10	94
HORWITZ	20	10	20	10	20	10	10	100
ALVAREZ-PEREZ	19	9	19	9	19	9	9	93
BURGOS	19	9	19	9	19	9	9	93
MAYORGA	20	10	19	9	18	10	9	95
PANTIN	20	10	20	10	19	9	10	98
MARTINEZ	19	10	20	9	19	10	10	97
AVERAGE:	19.429	9.7143	19.429	9.4286	19	9.1429	10	96

CGB4

GableStage

Criteria Points Awarded

	Criteria							TOTAL:
	1. Project Excellence	2. Artistic Excellence	3. Organization & Project Stability	4. Outreach & Partnerships	5. Marketing	6. Outcomes	7. Finance & Budget	
Point Value	20	10	20	10	20	10	10	100
Board Member								
ROTH	19	10	16	6	19	7	7	84
HORWITZ	16	8	18	10	18	9	9	88
ALVAREZ-PEREZ	19	9	19	9	18	9	9	92
BURGOS	20	9	20	9	19	9	9	95
MAYORGA	20	9	19	10	17	10	9	94
PANTIN	19	10	19	10	19	10	10	97
MARTINEZ	20	10	20	9	19	9	10	97
AVERAGE:	19	9.2857	18.714	9	18.429	9	9	92

CGB5

Montgomery Botanical Center

	Criteria							Points Awarded
	1. Project Excellence	2. Artistic Excellence	3. Organization & Project Stability	4. Outreach & Partnerships	5. Marketing	6. Outcomes	7. Finance & Budget	TOTAL:
Point Value	20	10	20	10	20	10	10	100
Board Member								
ROTH	19	10	19	7	17	8	10	90
HORWITZ	20	10	20	10	20	10	10	100
ALVAREZ-PEREZ	17	8	19	7	17	8	8	84
BURGOS	19	9	19	9	19	9	9	93
MAYORGA	19	9	19	8	17	9	9	90
PANTIN	17	9	18	9	17	10	9	89
MARTINEZ	19	10	19	9	19	10	10	96
AVERAGE:	18.571	9.2857	19	8.4286	18	9.1429	9	92

CGB6

UM, School of Communication

	Criteria							Points Awarded
	1. Project Excellence	2. Artistic Excellence	3. Organization & Project Stability	4. Outreach & Partnerships	5. Marketing	6. Outcomes	7. Finance & Budget	
Point Value	20	10	20	10	20	10	10	TOTAL:
Board Member								
ROTH	20	10	20	6	20	10	10	96
HORWITZ	20	10	19	8	18	8	10	93
ALVAREZ-PEREZ	19	9	19	9	18	9	10	93
BURGOS	19	8	19	8	19	9	9	91
MAYORGA	19	8	19	9	18	9	9	91
PANTIN	20	9	19	9	19	9	9	94
MARTINEZ								
AVERAGE:	19.5	9	19.167	8.1667	18.667	9	10	93

CP1

Alhambra Music

	Criteria							Points Awarded
	1. Project Excellence	2. Artistic Excellence	3. Organization & Project Stability	4. Outreach & Partnerships	5. Marketing	6. Outcomes	7. Finance & Budget	TOTAL:
Point Value	20	10	20	10	20	10	10	100
Board Member								
ROTH	19	10	19	8	15	6	9	86
HORWITZ	15	9	18	9	19	10	10	90
ALVAREZ-PEREZ	9	7	10	5	12	5	6	54
BURGOS	17	7	17	7	17	7	8	80
MAYORGA								
PANTIN	17	8	17	9	17	8	9	85
MARTINEZ	19	10	19	9	19	10	10	96
AVERAGE:	16	8.5	16.667	7.8333	16.5	7.6667	9	82

CP2

Area Performance Gallery

		Criteria							Points Awarded
Board Member	Point Value	1. Project Excellence	2. Artistic Excellence	3. Organization & Project Stability	4. Outreach & Partnerships	5. Marketing	6. Outcomes	7. Finance & Budget	TOTAL:
		20	10	20	10	20	10	10	100
ROTH		19	9	19	6	18	9	9	89
HORWITZ		20	8	16	6	12	8	5	75
ALVAREZ-PEREZ		20	9	19	9	19	8	9	93
BURGOS		18	8	18	8	18	8	8	86
MAYORGA		19	10	20	10	19	9	10	97
PANTIN		19	8	18	8	17	9	9	88
MARTINEZ		20	10	16	8	18	10	9	91
AVERAGE:		19.286	8.8571	18	7.8571	17.286	8.7143	8	88

CP3

CAJE for Miami Jewish Film Festival

	Criteria							Points Awarded
	1. Project Excellence	2. Artistic Excellence	3. Organization & Project Stability	4. Outreach & Partnerships	5. Marketing	6. Outcomes	7. Finance & Budget	
Point Value	20	10	20	10	20	10	10	TOTAL:
ROTH	19	10	19	6	19	6	10	89
HORWITZ	18	9	18	8	18	10	10	91
ALVAREZ-PEREZ	17	8	17	8	17	8	9	84
BURGOS	19	8	19	8	18	8	8	88
MAYORGA	20	10	19	9	19	10	9	96
PANTIN	18	9	17	9	15	9	9	86
MARTINEZ	17	9	18	6	19	9	10	88
AVERAGE:	18.286	9	18.143	7.7143	17.857	8.5714	9	89

CP4

Chopin Foundation of the United States

	Criteria							Points Awarded
	1. Project Excellence	2. Artistic Excellence	3. Organization & Project Stability	4. Outreach & Partnerships	5. Marketing	6. Outcomes	7. Finance & Budget	TOTAL:
Point Value	20	10	20	10	20	10	10	100
Board Member								
ROTH	18	10	18	9	18	9	8	90
HORWITZ	15	9	15	7	16	5	8	75
ALVAREZ-PEREZ	20	9	18	9	19	9	9	93
BURGOS	18	8	19	8	18	8	8	87
MAYORGA	19	10	19	10	20	10	8	96
PANTIN	19	9	18	9	18	8	9	90
MARTINEZ	20	10	19	10	19	10	10	98
AVERAGE:	18.429	9.2857	18	8.8571	18.286	8.4286	9	90

CP5

City Theatre

		Criteria							Points Awarded
Board Member	Point Value	1. Project Excellence	2. Artistic Excellence	3. Organization & Project Stability	4. Outreach & Partnerships	5. Marketing	6. Outcomes	7. Finance & Budget	TOTAL:
			20	10	20	10	20	10	10
ROTH		19	10	18	7	19	7	7	87
HORWITZ		12	6	18	7	12	6	8	69
ALVAREZ-PEREZ		17	6	16	7	16	6	7	75
BURGOS		18	8	18	8	18	8	8	86
MAYORGA		19	8	18	8	17	8	7	85
PANTIN		18	8	18	8	18	9	9	88
MARTINEZ		18	9	20	8	18	10	10	93
AVERAGE:		17.286	7.8571	18	7.5714	16.857	7.7143	8	83

CP6

Compositum Musicae Novae

	Criteria							Points Awarded
	1. Project Excellence	2. Artistic Excellence	3. Organization & Project Stability	4. Outreach & Partnerships	5. Marketing	6. Outcomes	7. Finance & Budget	TOTAL:
Point Value	20	10	20	10	20	10	10	100
ROTH	19	10	18	5	18	9	9	88
HORWITZ	20	10	14	10	18	9	9	90
ALVAREZ-PEREZ	18	8	18	9	18	8	9	88
BURGOS	18	8	19	8	18	8	8	87
MAYORGA								
PANTIN	18	8	17	9	17	9	9	87
MARTINEZ	20	10	18	9	18	10	10	95
AVERAGE:	18.833	9	17.333	8.3333	17.833	8.8333	9	89

CP7

CGCC, Community Arts Program (CAP)

	Criteria							Points Awarded
	1. Project Excellence	2. Artistic Excellence	3. Organization & Project Stability	4. Outreach & Partnerships	5. Marketing	6. Outcomes	7. Finance & Budget	TOTAL:
Point Value	20	10	20	10	20	10	10	100
Board Member								
ROTH	19	10	20	9	19	10	10	97
HORWITZ	15	10	19	8	18	9	9	88
ALVAREZ-PEREZ	18	9	18	8	18	8	8	87
BURGOS	18	8	18	8	18	8	8	86
MAYORGA								
PANTIN	19	10	18	9	17	9	8	90
MARTINEZ	20	10	20	9	19	9	8	95
AVERAGE:	18.167	9.5	18.833	8.5	18.167	8.8333	9	91

CP8

Florida Grand Opera

	Criteria							Points Awarded
	1. Project Excellence	2. Artistic Excellence	3. Organization & Project Stability	4. Outreach & Partnerships	5. Marketing	6. Outcomes	7. Finance & Budget	
Point Value	20	10	20	10	20	10	10	TOTAL:
Board Member								
ROTH	18	9	19	5	18	5	9	83
HORWITZ	15	8	15	7	14	5	6	70
ALVAREZ-PEREZ	18	9	19	9	19	9	9	92
BURGOS	18	7	17	7	17	7	7	80
MAYORGA	19	9	20	9	19	8	9	93
PANTIN	19	8	19	9	19	9	10	93
MARTINEZ	20	10	18	8	19	9	10	94
AVERAGE:	18.143	8.5714	18.143	7.7143	17.857	7.4286	9	86

CP9

Florida Guitar Foundation

		Criteria							Points Awarded
Board Member	Point Value	1. Project Excellence	2. Artistic Excellence	3. Organization & Project Stability	4. Outreach & Partnerships	5. Marketing	6. Outcomes	7. Finance & Budget	TOTAL:
		20	10	20	10	20	10	10	100
ROTH		12	10	15	9	18	7	5	76
HORWITZ		12	9	12	6	15	2	9	65
ALVAREZ-PEREZ		18	9	17	9	18	9	8	88
BURGOS		18	8	18	8	18	8	8	86
MAYORGA		20	10	19	9	19	10	9	96
PANTIN		17	8	18	8	18	8	8	85
MARTINEZ		20	10	17	8	18	9	9	91
AVERAGE:		16.714	9.1429	16.571	8.1429	17.714	7.5714	8	84

CP10

Florida Opera Prima

	Criteria							Points Awarded
	1. Project Excellence	2. Artistic Excellence	3. Organization & Project Stability	4. Outreach & Partnerships	5. Marketing	6. Outcomes	7. Finance & Budget	
Point Value	20	10	20	10	20	10	10	TOTAL:
ROTH	18	10	17	7	16	7	9	84
HORWITZ	18	7	16	7	14	6	6	74
ALVAREZ-PEREZ	17	8	17	8	17	8	8	83
BURGOS	17	7	18	7	17	7	7	80
MAYORGA	18	8	18	8	16	8	8	84
PANTIN	18	9	18	9	18	8	8	88
MARTINEZ	20	10	15	8	16	10	10	89
AVERAGE:	18	8.4286	17	7.7143	16.286	7.7143	8	83

CP11

Greater Miami Community Concert Band

	Criteria							Points Awarded
	1. Project Excellence	2. Artistic Excellence	3. Organization & Project Stability	4. Outreach & Partnerships	5. Marketing	6. Outcomes	7. Finance & Budget	
Point Value	20	10	20	10	20	10	10	TOTAL:
Board Member								
ROTH	18	9	18	6	19	5	7	82
HORWITZ	10	5	16	6	18	6	8	69
ALVAREZ-PEREZ	17	7	17	7	18	7	7	80
BURGOS	18	8	19	8	19	8	8	88
MAYORGA	19	8	19	7	18	9	8	88
PANTIN	19	8	19	9	18	9	8	90
MARTINEZ	18	10	18	9	18	8	10	91
AVERAGE:	17	7.8571	18	7.4286	18.286	7.4286	8	84

CP12

Greater Miami Youth Symphony

	Criteria							Points Awarded
	1. Project Excellence	2. Artistic Excellence	3. Organization & Project Stability	4. Outreach & Partnerships	5. Marketing	6. Outcomes	7. Finance & Budget	
Point Value	20	10	20	10	20	10	10	TOTAL:
Board Member								
ROTH	18	10	18	8	16	7	7	84
HORWITZ	20	8	19	6	18	8	10	89
ALVAREZ-PEREZ	16	7	16	7	15	8	9	78
BURGOS	18	8	18	8	18	8	8	86
MAYORGA	17	7	18	7	17	7	7	80
PANTIN	17	9	17	9	17	9	9	87
MARTINEZ	18	10	20	9	18	10	10	95
AVERAGE:	17.714	8.4286	18	7.7143	17	8.1429	9	86

CP13

Merrick Festival

	Criteria							Points Awarded
	1. Project Excellence	2. Artistic Excellence	3. Organization & Project Stability	4. Outreach & Partnerships	5. Marketing	6. Outcomes	7. Finance & Budget	
Point Value	20	10	20	10	20	10	10	TOTAL:
ROTH	20	10	18	10	19	10	10	97
HORWITZ	20	6	15	6	14	8	9	78
ALVAREZ-PEREZ	19	9	17	8	16	8	8	85
BURGOS	19	8	19	8	19	9	9	91
MAYORGA	20	9	20	10	20	10	10	99
PANTIN	17	8	17	8	16	8	8	82
MARTINEZ	20	10	19	9	18	10	9	95
AVERAGE:	19.286	8.5714	17.857	8.4286	17.429	9	9	90

CP14

Miami Chamber Music Society

		Criteria							Points Awarded
		1. Project Excellence	2. Artistic Excellence	3. Organization & Project Stability	4. Outreach & Partnerships	5. Marketing	6. Outcomes	7. Finance & Budget	TOTAL:
Point Value		20	10	20	10	20	10	10	100
Board Member	ROTH	19	10	10	8	17	9	8	81
	HORWITZ	16	8	14	8	15	8	8	77
	ALVAREZ-PEREZ	18	8	17	8	18	8	8	85
	BURGOS	18	8	18	8	18	8	8	86
	MAYORGA	20	10	20	10	20	10	9	99
	PANTIN	18	9	19	9	18	9	8	90
	MARTINEZ	19	10	18	9	20	8	10	94
AVERAGE:		18.286	9	16.571	8.5714	18	8.5714	8	87

CP15

Miami Children's Chorus

		Criteria							Points Awarded
Board Member		1. Project Excellence	2. Artistic Excellence	3. Organization & Project Stability	4. Outreach & Partnerships	5. Marketing	6. Outcomes	7. Finance & Budget	TOTAL:
	Point Value	20	10	20	10	20	10	10	100
ROTH		16	10	18	7	18	7	8	84
HORWITZ		12	8	18	5	15	8	8	74
ALVAREZ-PEREZ		15	8	17	7	17	7	8	79
BURGOS		19	9	19	9	19	9	9	93
MAYORGA									
PANTIN		18	8	17	9	17	8	9	86
MARTINEZ		20	10	19	8	17	8	9	91
AVERAGE:		16.667	8.8333	18	7.5	17.167	7.8333	9	85

CP16

O, Miami

	Criteria							Points Awarded
	1. Project Excellence	2. Artistic Excellence	3. Organization & Project Stability	4. Outreach & Partnerships	5. Marketing	6. Outcomes	7. Finance & Budget	TOTAL:
Point Value	20	10	20	10	20	10	10	100
Board Member								
ROTH	16	10	18	9	18	9	9	89
HORWITZ	5	4	5	4	5	4	5	32
ALVAREZ-PEREZ	17	8	15	8	18	8	8	82
BURGOS	19	9	19	9	19	9	9	93
MAYORGA	19	9	19	10	19	8	9	93
PANTIN	19	9	17	9	19	9	9	91
MARTINEZ	20	10	17	9	19	10	9	94
AVERAGE:	16.429	8.4286	15.714	8.2857	16.714	8.1429	8	82

CP17

Peter London Global Dance Company

		Criteria							Points Awarded
Board Member	Point Value	1. Project Excellence	2. Artistic Excellence	3. Organization & Project Stability	4. Outreach & Partnerships	5. Marketing	6. Outcomes	7. Finance & Budget	TOTAL:
			20	10	20	10	20	10	10
ROTH		19	10	17	7	19	7	8	87
HORWITZ		10	10	12	6	16	6	5	65
ALVAREZ-PEREZ		17	8	18	6	16	7	8	80
BURGOS		18	7	17	7	18	7	7	81
MAYORGA									
PANTIN		19	8	18	9	18	9	9	90
MARTINEZ		20	10	18	9	18	10	9	94
AVERAGE:		17.167	8.8333	16.667	7.3333	17.5	7.6667	8	83

CP18

PTA FL, GW Carver Elementary PTA

		Criteria							Points Awarded
		1. Project Excellence	2. Artistic Excellence	3. Organization & Project Stability	4. Outreach & Partnerships	5. Marketing	6. Outcomes	7. Finance & Budget	TOTAL:
Point Value		20	10	20	10	20	10	10	100
Board Member	ROTH	16	6	12	2	10	2	7	55
	HORWITZ	18	6	18	8	10	7	8	75
	ALVAREZ-PEREZ	13	4	8	5	9	5	5	49
	BURGOS	18	8	19	8	18	8	8	87
	MAYORGA	13	5	17	9	17	7	7	75
	PANTIN	19	8	18	10	18	9	9	91
	MARTINEZ	20	10	18	10	18	10	10	96
AVERAGE:		16.714	6.7143	15.714	7.4286	14.286	6.8571	8	75

CP19

Seraphic Fire

Criteria Points Awarded

Board Member	Criteria							TOTAL:
	1. Project Excellence	2. Artistic Excellence	3. Organization & Project Stability	4. Outreach & Partnerships	5. Marketing	6. Outcomes	7. Finance & Budget	
Point Value	20	10	20	10	20	10	10	100
ROTH	20	9	19	9	19	7	9	92
HORWITZ	20	10	20	10	20	10	10	100
ALVAREZ-PEREZ	19	9	19	9	18	9	9	92
BURGOS	19	9	19	9	19	9	9	93
MAYORGA	20	10	20	10	20	9	10	99
PANTIN	19	10	19	9	19	9	10	95
MARTINEZ	20	10	20	10	19	9	10	98
AVERAGE:	19.571	9.5714	19.429	9.4286	19.143	8.8571	10	96

CP20

South Florida Chamber Ensemble

	Criteria							Points Awarded
	1. Project Excellence	2. Artistic Excellence	3. Organization & Project Stability	4. Outreach & Partnerships	5. Marketing	6. Outcomes	7. Finance & Budget	TOTAL:
Point Value	20	10	20	10	20	10	10	100
Board Member								
ROTH	19	9	16	8	13	7	9	81
HORWITZ	14	6	12	7	7	7	7	60
ALVAREZ-PEREZ	17	6	16	7	16	8	8	78
BURGOS	18	8	18	8	18	8	8	86
MAYORGA	18	8	18	9	17	9	8	87
PANTIN	19	9	19	10	18	9	8	92
MARTINEZ	20	10	20	8	18	10	10	96
AVERAGE:	17.857	8	17	8.1429	15.286	8.2857	8	83

CP21

South Florida Friends of Classical Music

	Criteria							Points Awarded
	1. Project Excellence	2. Artistic Excellence	3. Organization & Project Stability	4. Outreach & Partnerships	5. Marketing	6. Outcomes	7. Finance & Budget	TOTAL:
Point Value	20	10	20	10	20	10	10	100
Board Member								
ROTH	18	9	17	6	16	4	6	76
HORWITZ	14	8	8	6	14	3	6	59
ALVAREZ-PEREZ	17	8	17	8	16	7	7	80
BURGOS	18	8	18	8	18	8	8	86
MAYORGA	19	10	18	8	18	8	8	89
PANTIN	19	9	18	9	18	9	8	90
MARTINEZ	20	10	18	9	20	9	10	96
AVERAGE:	17.857	8.8571	16.286	7.7143	17.143	6.8571	8	82

CP22

South Florida Youth Symphony

		Criteria							Points Awarded
Board Member	Point Value	1. Project Excellence	2. Artistic Excellence	3. Organization & Project Stability	4. Outreach & Partnerships	5. Marketing	6. Outcomes	7. Finance & Budget	TOTAL:
		20	10	20	10	20	10	10	100
ROTH		16	10	16	5	14	5	9	75
HORWITZ		20	9	18	9	15	8	8	87
ALVAREZ-PEREZ		13	5	13	6	15	6	6	64
BURGOS		18	8	18	8	18	8	8	86
MAYORGA									
PANTIN		18	8	18	9	17	9	8	87
MARTINEZ		19	9	17	10	19	10	9	93
AVERAGE:		17.333	8.1667	16.667	7.8333	16.333	7.6667	8	82

		Criteria							Points Awarded
Board Member	Point Value	1. Project Excellence	2. Artistic Excellence	3. Organization & Project Stability	4. Outreach & Partnerships	5. Marketing	6. Outcomes	7. Finance & Budget	TOTAL:
		20	10	20	10	20	10	10	100
ROTH		14	7	18	5	19	6	8	77
HORWITZ		15	8	10	6	12	5	6	62
ALVAREZ-PEREZ		16	7	15	8	16	6	6	74
BURGOS		18	8	18	8	18	8	8	86
MAYORGA									
PANTIN		17	9	18	9	17	8	9	87
MARTINEZ		17	9	18	9	17	9	9	88
AVERAGE:		16.167	8	16.167	7.5	16.5	7	8	79

CP24

Strength in Numbers/Power in Connection

	Criteria							Points Awarded
	1. Project Excellence	2. Artistic Excellence	3. Organization & Project Stability	4. Outreach & Partnerships	5. Marketing	6. Outcomes	7. Finance & Budget	
Point Value	20	10	20	10	20	10	10	TOTAL:
Board Member								
ROTH	10	9	8	5	5	2	2	41
HORWITZ	20	10	10	6	14	5	7	72
ALVAREZ-PEREZ	16	6	16	6	16	5	5	70
BURGOS	18	8	18	8	19	9	9	89
MAYORGA	19	10	18	9	16	8	8	88
PANTIN	18	8	18	8	18	8	8	86
MARTINEZ	20	10	18	10	18	10	10	96
AVERAGE:	17.286	8.7143	15.143	7.4286	15.143	6.7143	7	77

CP25

The Dave and Mary Alper JCC

		Criteria							Points Awarded
		1. Project Excellence	2. Artistic Excellence	3. Organization & Project Stability	4. Outreach & Partnerships	5. Marketing	6. Outcomes	7. Finance & Budget	TOTAL:
Point Value		20	10	20	10	20	10	10	100
Board Member	ROTH	19	10	20	6	19	6	9	89
	HORWITZ	10	10	20	9	18	10	20	97
	ALVAREZ-PEREZ	19	8	19	9	19	9	9	92
	BURGOS	18	8	18	8	18	9	9	88
	MAYORGA	18	9	18	7	19	10	8	89
	PANTIN	18	9	18	9	18	9	10	91
	MARTINEZ	18	10	18	9	19	5	10	89
AVERAGE:		17.143	9.1429	18.714	8.1429	18.571	8.2857	11	91

CP26

The Murray Dranoff Foundation

		Criteria							Points Awarded
Board Member	Point Value	1. Project Excellence	2. Artistic Excellence	3. Organization & Project Stability	4. Outreach & Partnerships	5. Marketing	6. Outcomes	7. Finance & Budget	TOTAL:
		20	10	20	10	20	10	10	100
ROTH		16	10	18	9	19	10	8	90
HORWITZ		14	10	15	8	16	6	9	78
ALVAREZ-PEREZ		17	8	15	7	15	7	7	76
BURGOS		19	9	19	9	19	9	9	93
MAYORGA		19	10	19	9	19	8	9	93
PANTIN		20	10	19	10	19	9	10	97
MARTINEZ		20	10	19	10	19	10	10	98
AVERAGE:		17.857	9.5714	17.714	8.8571	18	8.4286	9	89

CP27

The Opera Atelier

		Criteria							Points Awarded
Board Member	Point Value	1. Project Excellence	2. Artistic Excellence	3. Organization & Project Stability	4. Outreach & Partnerships	5. Marketing	6. Outcomes	7. Finance & Budget	TOTAL:
			20	10	20	10	20	10	10
ROTH		20	10	18	9	18	9	10	94
HORWITZ		18	8	9	6	10	4	8	63
ALVAREZ-PEREZ		15	7	16	7	16	7	7	75
BURGOS		18	7	17	7	17	7	7	80
MAYORGA		19	9	18	8	18	9	9	90
PANTIN		16	8	17	9	17	8	8	83
MARTINEZ		20	10	20	8	18	9	10	95
AVERAGE:		18	8.4286	16.429	7.7143	16.286	7.5714	8	83

CP28

UM, Lowe Art Museum

	Criteria							Points Awarded
	1. Project Excellence	2. Artistic Excellence	3. Organization & Project Stability	4. Outreach & Partnerships	5. Marketing	6. Outcomes	7. Finance & Budget	
Point Value	20	10	20	10	20	10	10	TOTAL:
ROTH	20	9	19	10	19	7	9	93
HORWITZ	15	9	16	8	16	8	8	80
ALVAREZ-PEREZ	19	9	19	9	19	9	9	93
BURGOS	18	8	18	8	18	8	8	86
MAYORGA	20	10	20	9	17	10	10	96
PANTIN	19	10	20	10	19	9	10	97
MARTINEZ								
AVERAGE:	18.5	9.1667	18.667	9	18	8.5	9	91

Cultural Grant Guidelines



The City Beautiful

CITY OF CORAL GABLES CULTURAL DEVELOPMENT BOARD

GUIDELINES

FY 2021-2022 CULTURAL DEVELOPMENT GRANT

***** PLEASE READ ALL MATERIALS CAREFULLY *****

THE CITY OF CORAL GABLES RESERVES THE RIGHT TO REVISE INFORMATION PUBLISHED IN THESE GUIDELINES AND GRANT APPLICATION INSTRUCTIONS.

FOR QUESTIONS AND ASSISTANCE REGARDING THE GRANTS PROGRAM,
PLEASE CONTACT:

Catherine J. Cathers
Historical Resources & Cultural Arts Dept.
City of Coral Gables
2327 Salzedo Street, 2nd floor.
Coral Gables, FL 33134
ccathers@coralgables.com
Phone (305) 460-5094
www.coralgables.com

MANDATORY GRANT WORKSHOP*: THURSDAY, APRIL 8, 2021 at 2:00 p.m.

ELIGIBILITY DEADLINE: FRIDAY, APRIL 16, 2021 at 5:00 p.m.

CONSULTATION DEADLINE: TUESDAY, APRIL 30, 2021 at 5:00 p.m.

APPLICATION DEADLINE: FRIDAY, MAY 7, 2021 at 5:00 p.m.

*If an organization rep. is unable to attend workshop, a link will be added for viewing and required certification.

It is the policy of the City of Coral Gables to comply with all of the requirements of the Americans with Disabilities Act. To request materials in accessible format, sign language interpreters, and/or any accommodation to participate in any City-sponsored program or meeting, please contact Raquel Elejabarrieta five days in advance to initiate your request:

Raquel Elejabarrieta, (305) 722-8686

relejabarrieta@coralgables.com

TTY users may also call 711 (Florida Relay Service.)

PROGRAM OBJECTIVE

The City of Coral Gables Cultural Development Board has been appointed to assist the Coral Gables City Commission in distributing certain monies to worthy nonprofit 501(c)(3) and 501(c)(4) organizations that produce meaningful cultural experiences for the betterment of the quality of life in the City. Cultural experiences are those that address one or more of the following: the visual and performing arts, history, historic preservation, folk life, international cultural exchange, and the literary and media arts. Cultural experiences do not include non-cultural events such as athletic, drug-prevention or safety programs.

Funded programming must take place within the City of Coral Gables and be open and accessible to the public.

**NO EVENT SHOULD BE DEPENDENT ON CITY FUNDING.
AWARDS ARE DISCRETIONARY AND NOT AUTOMATIC.**

CATEGORIES

The Cultural Development Grants provide funding and technical assistance support to not-for-profit cultural groups in the following categories:

Coral Gables Based Cultural Organizations (CGB) – this grant category is available to cultural groups based in Coral Gables with an annual organizational budget over \$500,000, exclusive of in-kind contributions, that provide year-round cultural performances, exhibitions, or presentations of art, and possess the potential to enhance the cultural vitality of the City of Coral Gables and achieve local, regional, national or international visibility for the City. Organizations applying under a fiscal agent do not qualify for this category. The purpose of this grant is to provide general operating support, and not to fund a specific project. The maximum award in this category is \$15,000 and minimum award is \$1,500.

Cultural Program (CP) – this grant category is available to cultural groups that produce series and events with cultural significance taking place in the City of Coral Gables and that have a reputation for excellence as well as a significant positive impact on the reputation of the City as a dynamic cultural community. It is strongly recommended that applicants submit confirmed programming. If a program is not confirmed, this must be indicated in your description of the program. The maximum award in this category is \$10,000 and minimum award is \$1,500.

ORGANIZATION ELIGIBILITY

To be eligible to apply, an organization must:

- Have attended the mandatory grant workshop/webinar on Thursday, April 8, 2021 at 2:00 p.m.* Organizations not represented in attendance are automatically disqualified;
- Have a designated tax-exempt status under Section 501(c)(3) or 501(c)(4) of the United States Internal Revenue Code or the organization must be sponsored by a fiscal agent meeting such requirements as set forth below;
- Be legally incorporated as NOT-FOR-PROFIT for at least two (2) years prior to the application deadline;

Proof of incorporation and IRS tax-exempt designation is required at the time of application and as specified in the application;

- Have at least a two year track record of creating, producing or presenting year-round cultural programs and activities;
- Have submitted a Final Report for any prior grants awarded by the City per the grant's agreement and per these guidelines;
- Meet one of the qualifying category descriptions as stated within these guidelines.

NOTE: Organizations that currently receive City of Coral Gables funding for operating or programming, with the exception of maintenance, are NOT eligible.

NOTE: This program operates on an annual cycle, and applications are available and considered only once for a program-funding year (October 1 - September 30).

If an Applicant Organization has multiple Presenting Organizations such as subsidiaries, affiliates, departments, or fiscal agencies, such organizations may not apply for more than a cumulative \$15,000 in a grant cycle.

Applicants may submit one application per annual cycle with the exception of an organization with multiple presenting organizations, as indicated above.

DEADLINES AND IMPORTANT DATES

- Thursday, April 8, 2021, 2:00 p.m. – CULTURAL GRANT WORKSHOP/WEBINAR
- Friday, April 16, 2021, 5:00 p.m. – ELIGIBILITY DETERMINATION
- Friday, April 30, 2021, 5:00 p.m. – CONSULTATION requires completed draft
- Friday, May 7, 2021, 5:00 p.m. – APPLICATION
- Friday, May 14, 2021, 5:00 P.M. – TECHNICAL CORRECTIONS

Eligibility Determination & Complete Applications must be submitted electronically by 5:00 p.m. on the dates indicated above or the organization will not be eligible for funding. Applications submitted by any other means are not acceptable. THERE IS NO EXCEPTION TO THIS REQUIREMENT.

Organizations are encouraged to complete the application process at least 72 hours in advance of the application deadline to ensure successful submittal.

CONSULTATION REQUIREMENTS

A CONSULTATION IS REQUIRED OF NEW APPLICANTS, APPLICANTS WHO WERE PREVIOUSLY DISQUALIFIED, AND APPLICANTS WHO HAVE NOT APPLIED IN MORE THAN 3 YEARS.

A completed draft with budget forms must be submitted 24 hours prior to the consultation date. To make an appointment, email Catherine Cathers at ccathers@coralgables.com or call (305) 460-5094.

APPLICATION INSTRUCTIONS

Mandatory Workshop/Webinar:

All applicants must attend the grant workshop/webinar on Thursday, April 8, 2021 at 2:00 p.m. virtually via Zoom.

*If an organization representative is unable to attend the workshop live, a link will be added to Cultural Grants webpage for viewing and required certification at:

www.coralgables.com/culturalgrants.

There is no exception to this requirement.

Application Process:

Once eligibility is confirmed, applicant organizations must complete all portions of the online application and attach all required forms and supporting materials by the application deadline.

Applicants are solely responsible for the content of their application. The application review conducted by department staff is provided as a courtesy and in no way guarantees that an application will be recommended for funding by the grants review panel. Department staff will not make corrections on behalf of applicants.

NOTE: An organization that submits an incomplete application by the deadline or does not meet eligibility requirements, as deemed by the program administrator and the department director, will be disqualified and the grant application will not be reviewed by the Board. If you have questions or need assistance, please contact the Historical Resources & Cultural Arts Department at (305) 460-5094 or via email, ccathers@coralgables.com.

NOTE: Department and other City staff may not complete the application on behalf of any organization.

continued on next page

APPLICATION REQUIREMENTS

TO SATISFY THE PROGRAM'S APPLICATION REQUIREMENTS, APPLICANTS:

- ❑ **MUST** meet Organization Eligibility as stated;
- ❑ **CANNOT** substitute an application with a self-created or scanned form. Faxed, e-mailed, or applications physically received after the deadline will not be accepted;
- ❑ **MUST** submit a complete application, required attachments, forms, and support documents;
- ❑ **MUST** include letter(s) of commitment from partner venues and organizations. Please do not include letters of support;
- ❑ **MUST** answer all questions completely and provide any support documents, including IRS 501(c)(3) or 501(c)(4) affirmation issued within the last two (2) years, and the most recently submitted complete IRS form 990 or, if revenues were less than \$50,000 form 990-n;

If organization is a religious institution, in lieu of all or any of the foregoing, you may submit your most recent audited budget performed by an independent, certified public accountant for the last completed fiscal year;

- ❑ **MUST** list as the organization contact person an individual who is knowledgeable about the project, organization and budget and who can be reached during regular business hours (mon-fri: 9:00 am - 5:00 pm);
- ❑ **MUST** not have any fundraising component included in the program for which funding is requested;
- ❑ **MUST** provide a minimum 50% cash or in-kind match of grant award;
- ❑ **MUST** meet with City staff prior to submitting application if a new applicant, previously disqualified, or have not applied for the past 3 grant cycles;
- ❑ **MUST** submit the application no later than 5:00 pm on the deadline date;
- ❑ **MUST** keep an organization copy of the completed application and any support materials;
- ❑ **MUST** receive a minimum application score of 80 to qualify for funding recommendation;
- ❑ **MUST** submit the application and agreement under oath and the City's False Claims Ordinance;
- ❑ **MUST** credit the City of Coral Gables as noted in the Publicity and Credit Requirements.

GRANT PAYMENTS

The Cultural Development Board's recommendation for funding will be submitted to the City Commission for final consideration.

All funding recommendations are not guaranteed.

The City Commission's final approvals are contingent upon the availability of funds in the City's corresponding fiscal year budget. Grants approved by the City Commission carry no commitment for future support beyond the current annual funding cycle.

If awarded, funded projects will be paid to grantees after grant award agreement contracts are fully and duly executed.

Grant payments are anticipated to be released within the fiscal year for which the grant is awarded.

ALLOWABLE GRANT EXPENDITURES

For Coral Gables Based Culutral Organizations:

- ✓ General Operating Support

For Cultural Program Grants:

- ✓ Artistic fees and/or Honoraria
- ✓ Direct program costs
- ✓ Production costs
- ✓ Equipment rental (or purchase if cost is less than rental if approved by Historical Resources & Cultural Arts department staff)
- ✓ Supplies/materials
- ✓ Purchase of equipment, computer hardware and/or software up to \$2,000 (with prior approval by Historical Resources & Cultural Arts department staff)
- ✓ Marketing/Publicity
- ✓ Printing and Publications
- ✓ Space rental
- ✓ Transportation costs within Miami-Dade County
- ✓ Transportation costs to bring outside, visiting artists to Coral Gables
- ✓ Equipment rental and personnel necessary to provide program accessibility as mandated by the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973

GRANT USE RESTRICTIONS

- × Any event outside of the City of Coral Gables boundaries
- × Proposal preparation
- × Expenses prior to or after the grant period
- × Compensation for forfeited revenues, such as grantee issued complimentary tickets, admissions or scholarships
- × Remuneration of City departments, boards, City representatives or employees for any service rendered as part of a project receiving a grant from the City of Coral Gables
- × "Bricks and mortar" or permanent equipment, unless the purchase price is less than the cost of rental (requires prior approval by Historical Resources & Cultural Arts department staff)
- × Debt reduction or repayment of prior debts, contingencies, fines and penalties, interest and other similar financial costs
- × Travel or transportation costs to cover expenses for staff travel outside Miami-Dade County or presenting programs/activities outside of the City of Coral Gables
- × Personal vehicle travel expenses (such as mileage, gas, tolls)
- × Social/Fundraising events, beauty pageants or sporting events (any program that has a fundraising component will be disqualified)
- × Hospitality costs including private entertainment, food, beverages, decorations or affiliate personnel, with the exception of artist housing, transportation, and reasonable expenses
- × Cash prizes, awards, plaques or scholarships
- × Lobbying or propaganda materials
- × Charitable contributions or donations
- × Re-granting
- × Classes, Master Classes, after school programs, or camps
- × Events which are restricted to private or exclusive participation (e.g., by invitation and/or purchase requirements that exceed the cost of a typical, standard ticket to an event/performance), including restricting access to programs or facilities on the basis of race or ethnicity, color, creed, national origin, religion, age, gender, sexual orientation or physical ability
- × Indirect costs
- × Income-generating events for an organization other than the applicant organization
- × Festivals with commercial vendors, primarily held outdoors

EVALUATION & SCORING CRITERIA

The Cultural Development Board will evaluate all proposals based on the criteria below and attached rubric to determine if they meet the objective of the program. Other considerations, such as if the proposed program/project or event is better suited for funding through another means, will enter into the Board's decision making process. Each application is scored using the following criteria:

- 1) Program/Project Excellence – 20 points**
- 2) Artistic Excellence – 10 points**
- 3) Organization & Management Capacity – 20 points**
- 4) Outreach & Community Partnerships – 10 points**
- 5) Marketing – 20 points**
- 6) Outcomes – 10 points**
- 7) Finances & Budget Accountability – 10 points**

SCORING MEETINGS

Public Meetings for review and scoring will be held virtually and are scheduled as follows:

Tuesday, June 1, 2021 at 9:00 a.m. – FY 2021-2022 CULTURAL GRANT APPLICATION

Tuesday, November 2, 2021 at 9:00 a.m. – FY 2020-2021 FINAL REPORT

Applicant organizations are strongly encouraged to attend both meetings in order to answer any questions the Board may have.

Although formal presentations by applicants are not permitted during the review and scoring meetings, applicants will be provided an opportunity to address direct questions posed by Board members to address outstanding issues raised by Board members and/or help clarify points during the Board discussion. However, applicants are not permitted to interact with Board members at any other time during the proceedings or during breaks. Presentations or

involvement of any kind by an applicant, other than the above noted exception, may result in the disqualification of the application by the Board and/or the withdrawal of the application by Department staff.

GRANT APPLICATION REVIEW AND AWARD PROCESS SUMMARY

REVIEW AND SUBMISSION

Applicants may schedule a staff consultation. New applicants, organizations who have previously been disqualified, and organizations that have not applied for the past 3 grant cycles are required to schedule a staff consultation. Prior to consultation, applicants must complete the application, including all budget forms, and submit their request for an appointment to Catherine Cathers at ccathers@coralgables.com. Consultations must be completed by the Consultation deadline.

Upon submission, department staff will review all applications for eligibility and requirements. Applicants are responsible for submitting complete applications and may have applications returned for technical corrections only. Modifications may not be made after the application deadline; and requested corrections must be made prior to the technical corrections deadline.

REVIEW AND RECOMMENDATION

The Cultural Development Board will review applications at the grant scoring meeting and will make a recommendation for allocation of funds to the Coral Gables City Commission.

APPROVAL PROCESS

Grant recommendations are submitted to the Coral Gables City Commission for final consideration. *The Commission's decision is considered final and may not be appealed.*

AWARD NOTIFICATION AND GRANT AGREEMENT

Grant recipients will receive an electronic grant award package through the online grant portal which will include the grant agreement (contract), other required documents, and instructions for proper completion. These documents must be properly completed before the grant award can be processed.

GRANT PAYMENT

Once fully executed grant agreements are received, checks will be issued to grantees. It is imperative that grantees notify the Historical Resources & Cultural Arts Department of any address changes during this process and throughout the year.

NOTE: GRANT AWARDS WILL BE AVAILABLE FOR RELEASE DURING THE CITY'S FISCAL YEAR FOR WHICH THE GRANT WAS AWARDED, OCTOBER 1 – SEPTEMBER 30. DUE TO THE STRICT CONSTRAINTS ACCOMPANYING EACH STEP OF THIS REVIEW PROCESS, IT IS CRITICAL THAT THE APPLICANT ADHERE TO ALL DEADLINES. FAILURE TO COMPLY WITH DEADLINES AND/OR INCORRECT EXECUTION OF CONTRACTS OR OTHER PAPERWORK WILL RESULT IN A DELAY OF PAYMENT OR CANCELLATION OF FUNDING.

PUBLICITY AND CREDIT REQUIREMENTS

Grantees must include the following credit line in all promotional and marketing materials related to this grant including websites, news and press releases, public service announcements, broadcast media advertisements and announcements, event programs, and publications:

“The (insert event/program name) is made possible **with the support of the City of Coral Gables.**”

Grantee must use the City's logo illustrated below in any printed program funded by the grant, marketing, and publicity materials whenever possible. Please access logo files electronically through the grant portal.

Please note that the City of Coral Gables seal is not an acceptable logo. The logo that should be used is:



Previously funded applicants and all grantees are required to recognize and acknowledge the City's grant support in a manner commensurate with all contributors and sponsors of its activities at comparable dollar levels.

continued on next page

COMPLIANCE REQUIREMENTS AND RELEASE OF GRANT FUNDS

Final Report compliance for previously awarded grant funds is required. Please reference the organization's previous grant agreements and contact staff if there are any questions.

Funded activities must take place within the City's fiscal year for which they are approved (October 1 - September 30).

All funding recommendations are contingent upon approval of the budget by the Coral Gables City Commission and are subject to the availability of funds.

Grant awards will be available for release during the City's fiscal year in which the grant was awarded, October 1 - September 30.

Grantees who submit Final Reports for FY 2020-2021 grants (or earlier funding) late, and after the application deadline, will not be eligible for FY 2021-2022 funding.

Grant funds not encumbered (contracted for) by the end of the City's fiscal year in which they were awarded shall revert to the City on September 30 of the same fiscal year.

All funded activities must provide equal access and equal opportunity in employment and services, and may not discriminate on the basis of race, color, religion, ancestry, national origin, sex, pregnancy, age, disability, marital status, familial status, sexual orientation or physical ability, in accordance with Title VI and Title VII of the Civil Rights Act of 1964, the Age Discrimination Act of 1975, Title IX of the Education Amendments of 1972 as amended (42 U.S.C. 2000d et seq.), the Americans with Disabilities Act (ADA) of 1990, Section 504 of the Rehabilitation Act of 1973, and Miami-Dade County ordinances No. 97-170, § 1, 2-25-97 and No. 98-17, § 1, 12-1-98.

I have read, and understand, and agree to the conditions stated in these guidelines:

Signature

Printed Name

Title

Organization

Cultural Grant Application

FY2021-22 City of Coral Gables Cultural Grant

City of Coral Gables

APPLICATION



Please

<http://www.coralgables.com/Modules/ShowDocument.aspx?documentid=17875><http://www.coralgables.com/Modules/ShowDocument.aspx?documentid=17875>click here to review the full guidelines.

The City of Coral Gables reserves the right to revise information published in these Guidelines and Application.

**All applicants that want to collaborate on their grant can use the new collaborator feature*

***NEW Collaborator feature**

Collaborator Video Tutorial (2 minutes long)

Collaborator Written Tutorial

INFORMATION

CONTACT:

For questions and assistance regarding the Cultural Grants program, please contact:
Catherine Cathers, Arts & Culture Specialist, Historical Resources & Cultural Arts Dept.
ccathers@coralgables.com
Phone (305) 460-5094
www.coralgables.com/culturalgrants

DEADLINE: FRIDAY, MAY 7, 2021 AT 5:00 P.M.

ACCESSIBILITY:

It is the policy of the City of Coral Gables to comply with all of the requirements of the Americans with Disabilities Act. To request materials in accessible format, sign language interpreters, and/or any accommodation to participate in any City-sponsored program or meeting, please contact Raquel Elejabarrieta (305) 722-8686, relejabarrieta@coralgables.com five days in advance to initiate your request. TTY users may also call 711 (Florida Relay Service.)

OBJECTIVE:

The City of Coral Gables Cultural Development Board has been appointed to assist the Coral Gables City Commission in distributing certain monies to worthy nonprofit organizations that produce meaningful cultural experiences for the betterment of the quality of life in City. **Cultural experiences are those that address one or more of the following: the visual and performing arts, history, historic preservation, folk life, international cultural exchange, and the literary and media arts.** Cultural experiences do not include non-cultural events such as athletic, drug-prevention or safety programs. Funded programming must take place within the City of Coral Gables and be open and accessible to the public.

NO EVENT SHOULD BE DEPENDENT ON CITY FUNDING.

AWARDS ARE DISCRETIONARY AND NOT AUTOMATIC.

The Cultural Development Board reserves the right to move an organization's application to another category.

SISTER CITY PROGRAMS/PROJECTS:

Programs/Projects involving a Coral Gables Sister City must obtain approval from the City's International Affairs Coordinating Council prior to applying. To request this approval, contact Beba Luzarraga in the Mayor's office at 305-460-5220 or email mLuzarraga@coralgables.com.

Sister City Program Approval

File Size Limit: 1 MB

SUBMITTAL & REVIEW:

Organizations are encouraged to complete the application process at least 72 hours in advance of the application deadline to ensure successful submittal. Please note staff is available to consult with applicants prior to the Consultation deadline, provided a complete draft and budget forms have been submitted.

A consultation is required for all new applicants, those who were previously disqualified, and applicants who have not applied in more than 3 years.

To make an appointment, email Catherine Cathers at: ccathers@coralgables.com.

CITY LOGO

City Logo Black jpg
City Logo 2 Color jpg

If another format is needed, please contact our office at 305-460-5093 or email ccathers@coralgables.com.

Please note that the City Seal is not an acceptable logo.

PROGRAM/PROJECT INFORMATION

Presenting Organization Commonly Known As or dba*

Please enter the name commonly used by your organization

Character Limit: 60

Applicant History*

Are you a new applicant?

Choices

Yes
No

Program/Project Title*

Character Limit: 100

Grant Category

Please check the Grant Category that you are applying under.

Choices

Coral Gables Based Cultural Organization (CGB)
Cultural Program (CP)

Mission Statement*

What is your organization's mission?

If applying under a fiscal sponsor, please include the fiscal sponsor's mission and the presenting organization's mission.

Character Limit: 2000

Program/Project Goals & Objectives*

LIST the program/project's Goals and measurable Objectives.

Goals: Wide-ranging statements of the outcome you wish the project to achieve - the vision. This should reflect the organization's mission.

Objective: Specific results demonstrating progress toward achieving the Goals.

Character Limit: 2000

Program/Project Description*

Write a concise program/project description, including artists and activities. Begin with: "Funds are requested to support . . ."

Please indicate if program/project is not confirmed. If not, include a proposed confirmation timeline.

Character Limit: 2000

Minimum Ticket Prices*

Enter lowest ticket price that is not free. If only presenting free events, enter "0".

Character Limit: 20

Maximum Ticket Price*

If only presenting free events, enter "0".

Character Limit: 20

ARTISTIC PERSONNEL

Key Artistic Personnel*

List the Key Artistic Personnel associated with the program/project, including a **brief** biography and specific role.

Please indicate if artists are not confirmed. If not, include a confirmation timeline.

Character Limit: 3000

PROGRAM/PROJECT DATES

Program/Project Dates & Description

Enter the dates and description of all programs/projects in Coral Gables for which funding is requested. Events must occur within the Fiscal Year of this grant application, between October 1 and September 30.

Please enter each event below in date order.

If there are more than 5 events, and for CGB applicants, please enter information in the first set and upload a word or excel document for the entire series or season schedule.

Date 1*

Character Limit: 10

Title 1*

Character Limit: 250

Admission fee 1*

Character Limit: 20

Brief Description 1*

Character Limit: 500

Date 2

Character Limit: 10

Title 2

Character Limit: 250

Admission fee 2

Character Limit: 20

Brief Description 2

Character Limit: 500

Date 3

Character Limit: 10

Title 3

Character Limit: 250

Admission fee 3

Character Limit: 20

Brief Description 3

Character Limit: 500

Date 4

Character Limit: 10

Title 4

Character Limit: 250

Admission fee 4

Character Limit: 20

Brief Description 4

Character Limit: 500

Date 5

Character Limit: 10

Title 5

Character Limit: 250

Admission fee 5

Character Limit: 20

Brief Description 5

Character Limit: 500

Series or Season Schedule

File Size Limit: 1 MB

VENUE

Enter all venues where program/projects in Coral Gables will take place, starting with the primary venue first.

Venue Name 1(Primary)*

Character Limit: 100

Venue Address 1*

Character Limit: 100

Venue Capacity 1*

Character Limit: 6

Venue Name 2

Character Limit: 100

Venue Address 2

Character Limit: 100

Venue Capacity 2

Character Limit: 10

Venue Name 3

Character Limit: 100

Venue Address 3

Character Limit: 100

Venue Capacity 3

Character Limit: 10

ADMINISTRATION

Key Employees*

List your key employees (up to 3), their area of expertise, roles and responsibility.

Character Limit: 2000

Resume/CV of Key Personnel*

Upload Resume/CV of Executive Director (ED) or equivalent and Resume/CV of person responsible for administering the grant. If these are the same person, attach only one.

Please combine into one file.

File Size Limit: 1 MB

Board of Directors*

Attach Board of Directors list.

Include: Name, Board position, employment or community position, and number of years serving on the Board.

File Size Limit: 1 MB

Contribution Policy:*

Does your Board have an in-kind or cash contribution policy?

Choices

Yes

No

Contribution Policy Description

If yes, please describe

Character Limit: 500

Have you or a member of your organization attended Arts & Business Council workshops or events?*

Choices

Yes

No

If Yes, please state the workshop/event title(s) and date(s)

Character Limit: 250

OUTREACH & COMMUNITY PARTNERSHIPS

Target Audience*

Briefly describe the target audience for the proposed program/project, then list the following action items and achievements:

Action items - what needs to be done to achieve the target audience

Achievements - measurable outcomes

Example:

Target Audience is elementary school children

Action 1 - Performances scheduled at 4:00 p.m. on Sundays

Achievement 1 -- 50% of audience is elementary school children

Character Limit: 1000

Partnerships*

List groups or businesses in Coral Gables the organization collaborates and partners with, then list the following action items and achievements:

Action items - what activities need to take place to define the collaboration(s) and/or partnership(s).

Achievements - measurable outcomes

Character Limit: 1000

Cultural and Economic Development*

Describe how your organization supports the cultural and economic development of Coral Gables by listing the following action items and achievements:

Action items - activities the organization does to support the cultural and economic development of Coral Gables.

Achievements - measurable outcomes

Character Limit: 1000

Diversity*

Describe how your organization addresses diversity in programming and audience development by listing the following action items and achievements:

Action items - activities the organization does to address diversity in programming and audience development.

Achievements - measurable objectives

Character Limit: 1000

MARKETING

How much will be spent in each medium to support your program/project?

Print*

Character Limit: 20

Television*

Character Limit: 20

Radio*

Character Limit: 20

Direct Mail*

Character Limit: 20

Website(s)*

Character Limit: 20

Social Media*

Character Limit: 20

Indicate if you have a presence on the following social media platforms & enter the number of followers/friends.

Facebook:*

Choices

Yes

No

Facebook Page URL Address

Character Limit: 2000

Number of Facebook Followers/Friends

Character Limit: 250

Twitter:*

Choices

Yes

No

Twitter Name

Character Limit: 2000

Number of Twitter Followers/Friends

Character Limit: 250

Instagram*

Choices

Yes

No

Instagram Name

Character Limit: 2000

Number of Instagram Followers/Friends

Character Limit: 250

Database:*

Do you have an active list of subscribers and attendees?

Choices

Yes

No

Number of Subscribers and Attendees:

If yes, how many?

Character Limit: 250

Website Support*

How will your website support your project?

Character Limit: 1500

Publicity*

Describe the publicity plan to support the program/project. If you have a plan as a stand-alone document, you may attach it below and answer "See attached Plan."

Character Limit: 3000

Publicity Plan

File Size Limit: 1 MB

Support Material*

Upload up to 3 pages front and back (6 total) of support materials. Material may include program covers/inserts, press releases, press coverage, etc.

File Size Limit: 3 MB

MEASURABLE OUTCOMES

Number of Events*

Enter the number of proposed events in Coral Gables that will be funded through this grant.

Character Limit: 5

Number of Free Events*

Character Limit: 5

Number of Ticketed (paid) Events*

Character Limit: 5

Average attendance per program/project*

Character Limit: 10

Projected total attendance*

Character Limit: 10

Program/Project Success*

Describe the program/project's success by listing the following action items and achievements:

Action items - activities needed to ensure the program/project's success.

Achievements - measurable objectives

Character Limit: 1000

FINANCE & BUDGET INFORMATION

Grant Amount Requested*

Character Limit: 20

Most Recently Awarded Coral Gables Cultural Development Grant

Enter Fiscal Year of most recently awarded Coral Gables Cultural Development Grant.

Please use using the format: **FY2020-21**

Character Limit: 9

Amount Received

Enter the amount received from your most recently awarded Coral Gables Cultural Development Grant.

Character Limit: 20

Funding History*

Download this template and list all grants to your organization, including those from the City of Coral Gables, awarded over the past three years.

Upload the completed document.

File Size Limit: 1 MB

Organizational Operating Expense & Funds, three year period*

Download this template and re-upload the completed document.

File Size Limit: 1 MB

Total Applicant Operating Budget (Organizational Expense & Funds)

This figure is transferred from the eligibility form and cannot be changed.

Character Limit: 20

Program/Project Expense & Funds

List all PROGRAM/PROJECT related expenses and funds. Round amounts to the nearest dollar. Provide an additional sheet with an itemized budget for any items in the "Other Costs/Other Funds" category above \$5,000.

NOTE: Total expenses and funds must equal.

For tracking and report purposes, field entries need to match the figures entered on the downloaded forms; note, not all items from the forms are being requested.

CGB Category applicants enter "N/A" in text fields and "0" in currency fields.

FY2020-21 Total Coral Gables Program/Project Expense Budget*

Download this template and re-upload the completed document.

CGB Category applicants enter "N/A", all other categories leave this box blank.

Character Limit: 3 | File Size Limit: 1 MB

All values MUST match their corresponding figure in the budget template.

Personnel - Administrative*

Character Limit: 20

Personnel - Artistic*

Character Limit: 20

Marketing/Publicity*

Character Limit: 20

Printing*

Character Limit: 20

Hotels/Meals*

Character Limit: 20

Equipment rental*

Character Limit: 20

Space Rental*

Character Limit: 20

Insurance*

Character Limit: 20

Utilities*

Character Limit: 20

City Permit Fees and other costs/fees paid to the City*

Character Limit: 20

Supplies/Materials*

Character Limit: 20

TOTAL ALL EXPENSES:*

Must be equal to Total Program/Project All Funds.

Character Limit: 20

FY2020-21 Total Coral Gables Program/Project Fund Budget*

Download this template and re-upload the completed document.

CGB Category applicants enter "N/A", all other categories leave this box blank.

Character Limit: 3 | File Size Limit: 1 MB

Projected Admission Price*

Character Limit: 20

Contracted Services*

Character Limit: 20

Corporate Support*

Character Limit: 20

Foundation Support*

Character Limit: 20

Private/Individual Support*

Character Limit: 20

Government Grants - Federal*

Character Limit: 20

Government Grants - State*

Character Limit: 20

Government Grants - Local*

Character Limit: 20

Applicant Cash on Hand*

Character Limit: 20

TOTAL ALL FUNDS:*

Must be equal to Total Program/Project All Expenses.

Character Limit: 20

Other Costs / Other Funds

File Size Limit: 2 MB

In-Kind Contributions*

Enter the total value of all in-kind contributions. In-kind contributions are the documented fair market value of non-cash contributions provided to the grantee by third parties which consist of real property or the value of goods and services. Provide a list of all in-kind donations even if over 25%.

Character Limit: 20

In-Kind Contribution Itemization*

Enter or attach an In-Kind Contribution itemized list. Enter N/A if there are no In-Kind Contributions.

Character Limit: 1500

In-Kind Contribution Itemization

File Size Limit: 1 MB

Financial Support*

Download this template and list funding for this program/project, both requested (pending) and received (secure), from other sources.

Upload the completed document.

File Size Limit: 1 MB

DOCUMENT UPLOADS

IRS Not for Profit Designation*

Upload a copy of the organization's IRS 501(c)(3) or 501(c)(4) Final Determination letter if received within the past two years.

If determination is over 2 years, attach IRS Affirmation notice or letter issued within the past two years.

File Size Limit: 1 MB

Organization W-9*

Complete and sign a NEW W-9 form and upload.

File Size Limit: 1 MB

Coral Gables Vendor Form*

Download the Coral Gables Vendor Form here and re-load the completed document.

The Business Name on the W-9 and Registration Form must match what is listed with the Division of Corporations.

File Size Limit: 1 MB

IRS 990 or 990-N*

Upload the organization's most recently submitted IRS form 990 or form 990-N (if revenues less than \$50,000). if you're a religious organization, upload the most recent audited budget performed by an independent CPA for the last completed fiscal year.

File Size Limit: 3 MB

Letters of Commitment

Upload letters of commitment from **partner venues & organizations** as noted in the application. **Please note, these are not letters of support.**

File Size Limit: 3 MB

ATTACHMENT CHECKLIST

Checklist for Attachments

Please confirm that the following documents have been completed and uploaded per the application requirements:

Choices

- Resume/CV of Key Personnel
- Board of Directors List
- Support Materials
- Funding History
- Organization Expense & Funds
- Program/Project Expenses
- Program/Project Funds
- Financial Support
- IRS Not for Profit Designation
- Organization's W-9
- Vendor Information Sheet
- IRS 990, 990-N, or most recent audit if a religious organization
- Letters of Commitment

CERTIFICATION/SIGNATURE

Please read and acknowledge the following statements.

Final Report is required*

A Preliminary or Final Report is required by the grant application deadline for the following fiscal year. The Final Report form is accessible to grantees following their executed grant agreement and receipt of grant funds. Failure to file a Preliminary or Final Report on or before the deadline this year of 5 p.m. on May 7, 2021 for previously received Coral Gables grant funds, will result in the organization's not being eligible for FY 2021-22 funding.

Choices

I have read and understand this condition

Funded activities*

Funded activities must take place within the City's fiscal year for which they are approved (October 1 - September 30). All funding recommendations are contingent upon approval of the current fiscal year budget by the City Commission, and are subject to the availability of funds. Current fiscal year grant awards will be available for release during that fiscal year.

Choices

I have read and understand this condition

Grant funds not encumbered*

Grant funds not encumbered (contracted for) by the end of the City's fiscal year in which they were awarded, or for which a project extension has not been approved, shall revert to the City within that fiscal year.

Choices

I have read and understand this condition

Equal access and equal opportunity in employment and services*

All funded activities must provide equal access and equal opportunity in employment and services and may not discriminate on the basis of race, color, religion, ancestry, national origin, sex, pregnancy, age, disability, marital status, familial status, sexual orientation or physical ability, in accordance with Title VI and Title VII of the Civil Rights Act of 1964, the Age Discrimination Act of 1975, Title IX of the Education Amendments of 1972 as amended (42 U.S.C. 2000d et seq.), the Americans with Disabilities Act(ADA) of 1990, and Section 504 of the Rehabilitation Act of 1973, and Miami-Dade County ordinances No. 97-170, § 1, 2-25-97 and No. 98-17 § 1, 12-1-98.

Choices

I have read and understand this condition

Credit line in all promotional and marketing materials*

The Grantee must include the following credit line in all promotional and marketing materials related to this grant including websites, news and press releases, public service

announcements, broadcast media, event programs, and publications: **“With the support of the City of Coral Gables.”** The grantee must also use the City’s approved logo in any printed program funded by the grant, marketing and publicity materials whenever possible. Please call the Historical Resources and Cultural Arts Department to request an electronic logo file. Please note that the City of Coral Gables seal is not an acceptable logo.

Choices

I have read and understand this condition

Previously funded applicants*

Previously funded applicants and all grantees are required to recognize and acknowledge City’s grant support in a manner commensurate with all contributors and sponsors of its activities at comparable dollar levels.

Choices

I have read and understand

I certify that all information contained in this application and attachments is true and accurate. Under penalty of perjury, I declare that I have read the foregoing document and that the facts stated in it are true. Further, I acknowledge that I am subject to the City’s False Claims Ordinance (Ch. 39, City of Coral Gables Code).

ELECTRONIC SIGNATURE:*

Please use the Collaborator feature to match the name with the signature. Typing in a name for someone other than yourself will result in the application being rejected.

Character Limit: 250

NAME:*

Character Limit: 250

TITLE:*

Character Limit: 250

DATE:*

Character Limit: 10



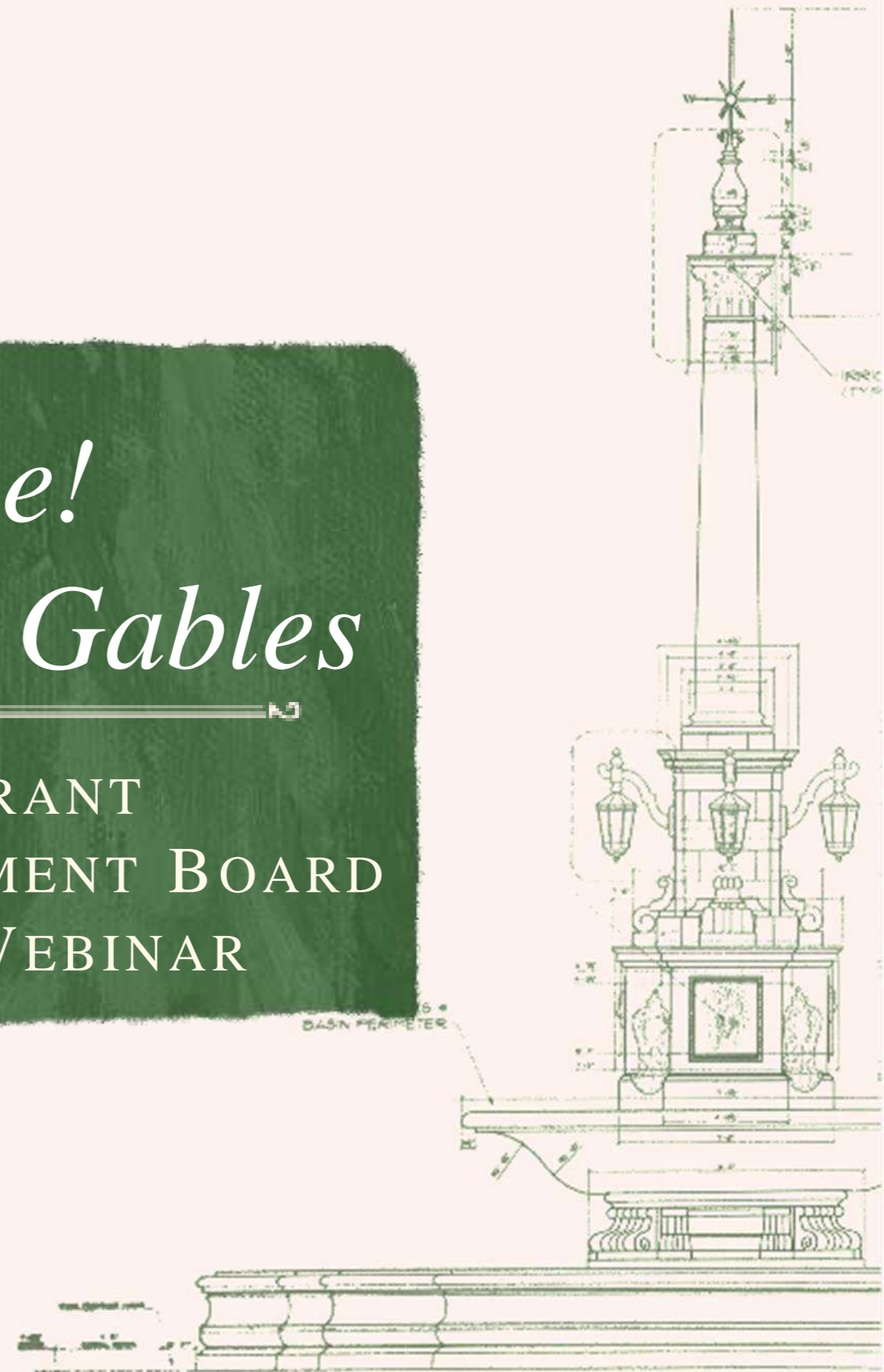
Note: Once you submit your application, you cannot edit the form. Please review your answers before submitting.

PowerPoint

Presented at Cultural Grant Workshop

Welcome!
City of Coral Gables

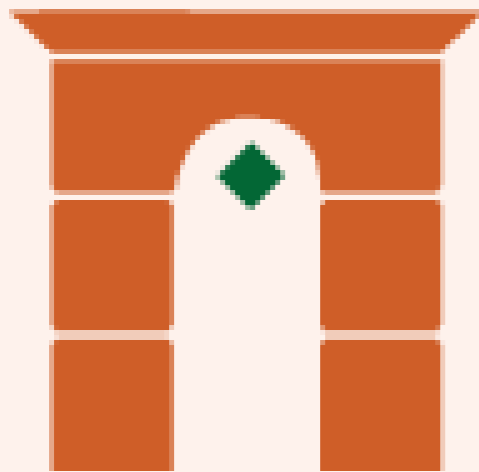
CULTURAL GRANT
CULTURAL DEVELOPMENT BOARD
FY 2021-2022 WEBINAR



OUR TIME TODAY

- Introductions
- Coral Gables Chamber of Commerce
- Arts & Business Council
- Important Dates
- Cultural Grant Overview
- Application on-line process
- Questions

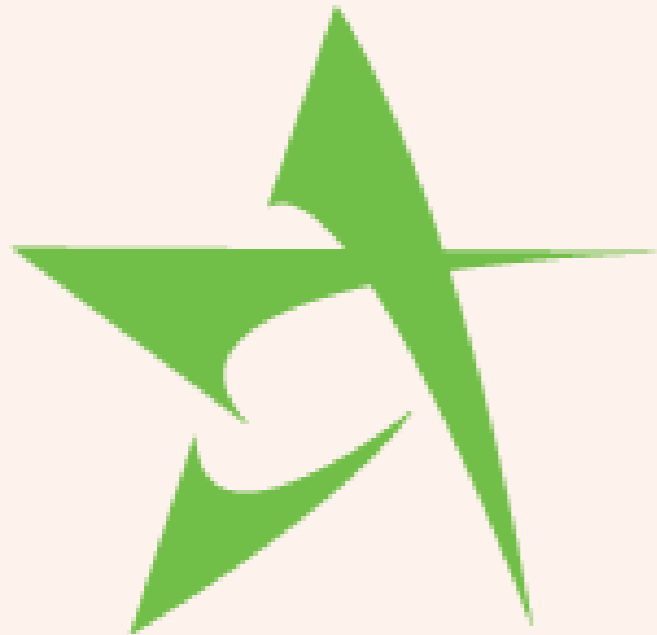
INTRODUCING



CORAL GABLES
CHAMBER OF COMMERCE

Developing Business ♦ Building Community

WELCOME



Arts & Business
Council OF MIAMI



#CoralGablesArts

performances • museums • film • events



IMPORTANT DATES:

Friday, April 16 at 5:00 p.m.

- Eligibility Determination Deadline

Friday, April 30 at 5:00 p.m.

- Consultation Deadline

Friday, May 7 at 5:00 p.m.

- Application Deadline

Tuesday, June 1 at 9:00 a.m.

- Score FY2020-2021 Applications

Summer 2020

- Commission Approval

October 2020

- Checks Issued

CORAL GABLES

CULTURAL GRANT WEBSITE

www.coralgables.com/culturalgrants

Please read the Guidelines prior to applying.
The Guidelines are available on the website
and through the online grant portal.

Please note that this webinar and
PowerPoint are NOT a substitute for reading
and understanding the Guidelines.

GRANT CATEGORIES

Coral Gables Based Cultural Organizations (CGB)

- Organization has physical address in Coral Gables
- Annual budget over \$500,000
- Present year-round cultural performances, exhibitions or presentation of art in Coral Gables
- Enhance the cultural vitality of the City of Coral Gables

Cultural Programs (CP)

- Cultural series & events presented in Coral Gables

ELIGIBILITY

2

2



ELIGIBILITY

- ✓ Program/Project must take place in Coral Gables
- ✓ Applicant has attended/watched the grant webinar with certification submitted
- ✓ Organization is legally incorporated as a non-profit
- ✓ Federal non-profit status is in good standing
- ✓ 2-year record of presenting year-round cultural programming
- ✓ Most recent Final Report is submitted by the deadline
- ✓ Preliminary Final Report is submitted for current fiscal year
- ✓ Program/Project does not include a fundraising component

REQUIRED DOCUMENTS



501 (C)(3)

W-9



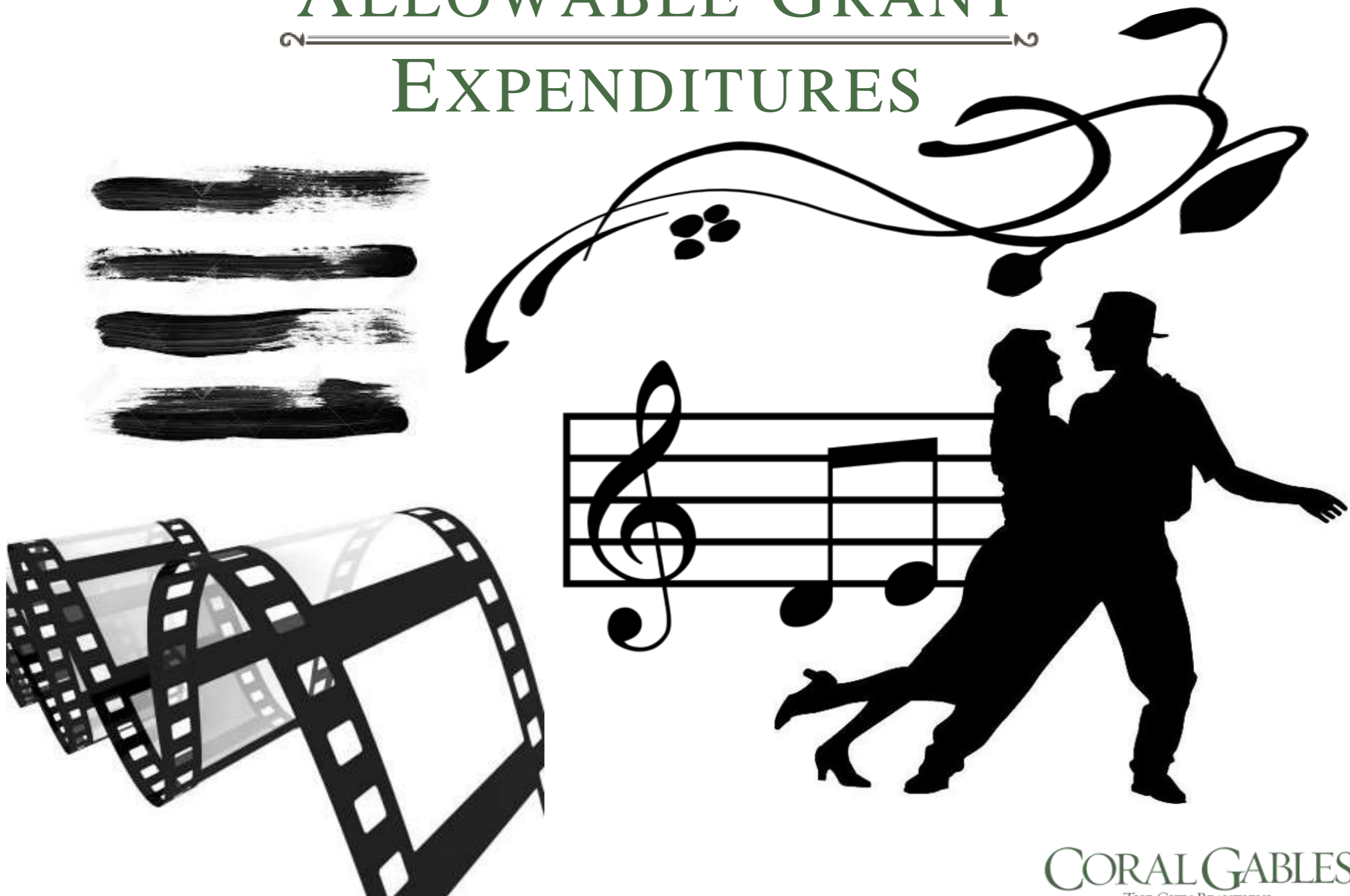
Return of Organization Exempt From Income Tax
 For the tax year beginning , 2005, and ending .
 Section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except black lung benefit trust or private foundation)
 This organization may have to use a copy of this return to satisfy state reporting requirements.

B Check if applicable: <input type="checkbox"/> Address change <input type="checkbox"/> Name change <input type="checkbox"/> Initial return <input type="checkbox"/> Final return <input type="checkbox"/> Amended return <input type="checkbox"/> Application pending	Please use IRS label or print or type. See Specific Instructions.	C Name of organization		D Employer identification number
		Number and street (or P.O. box if mail is not delivered to street address) Room/suite		E Telephone number ()
		City or town, state or country, and ZIP + 4		F Accounting method: <input type="checkbox"/> Other (specify)
G Website: ▶		• Section 501(c)(3) organizations and 4947(a)(1) nonexempt charitable trusts must attach a completed Schedule A (Form 990 or 990-EZ).		H and I are not applicable to section 501(c)(29) organizations. H(a) Is this a group return for affiliates? H(b) If "Yes," enter number of affiliates. H(c) Are all affiliates included? (If "No," attach a list. See instructions.) H(d) Is this a separate return filed by the organization covered by a group return?
J Organization type (check only one) ▶ <input type="checkbox"/> 501(c) () ◀ (insert no.) <input type="checkbox"/> 4947(a)(1) or <input type="checkbox"/> 527		K Check here ▶ <input type="checkbox"/> if the organization's gross receipts are normally not more than \$25,000. The organization need not file a return with the IRS; but if the organization chooses to file a return, be		

REQUIRED DOCUMENTS

- ✓ Resume/CV of ED and person administering the grant
- ✓ Board of Directors list
- ✓ Funding History
- ✓ Organization and Program/Project budgets
- ✓ Financial Support
- ✓ IRS non-profit status determination or affirmation
- ✓ New Organization W-9 & Coral Gables Vendor form
- ✓ IRS 990, 990-N, or audited budget if religious organization
- ✓ Letters of Commitment from venues and collaborators – these are not letters of support

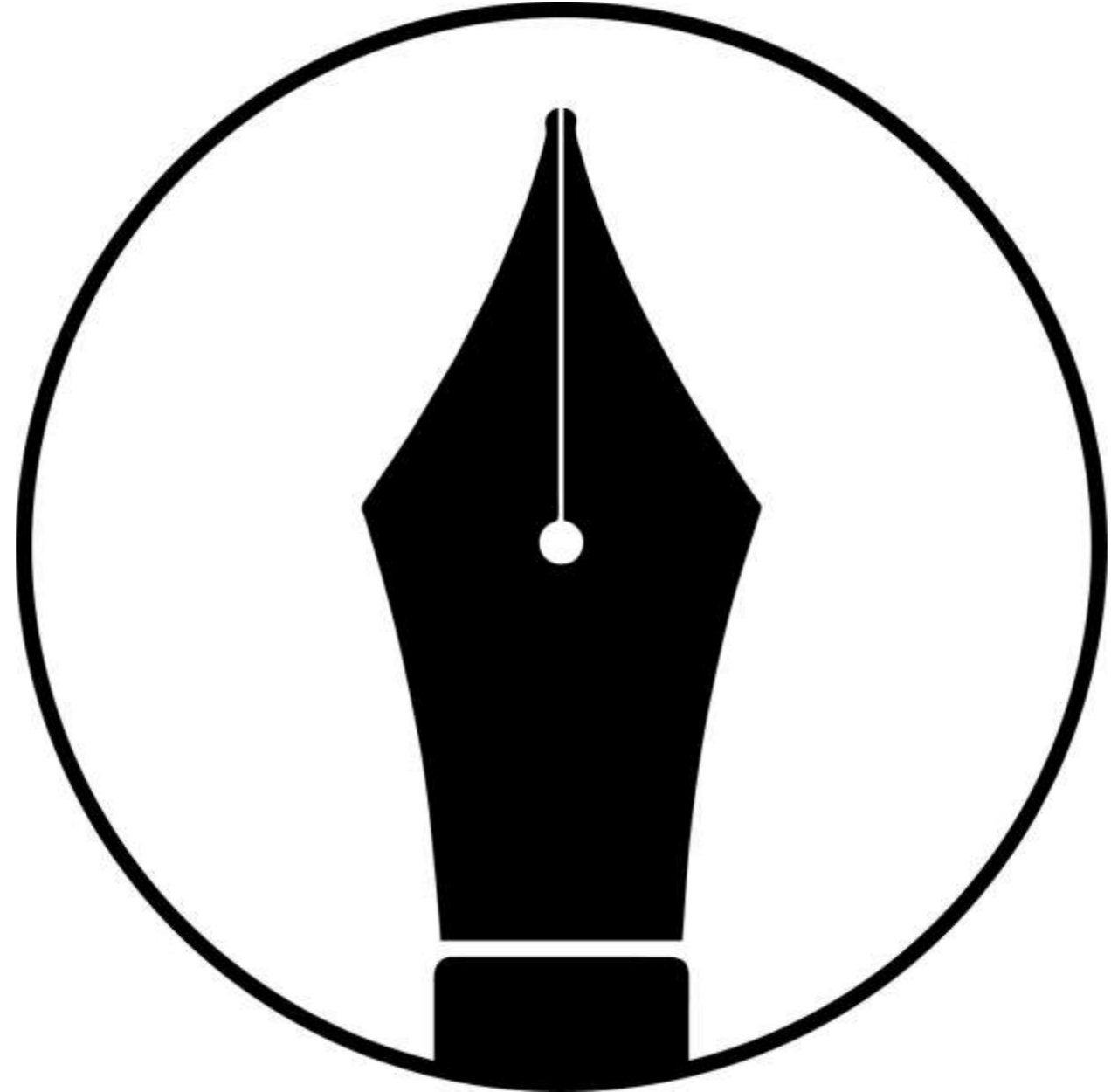
ALLOWABLE GRANT EXPENDITURES



ALLOWABLE GRANT EXPENDITURES

- ✓ Artistic Fees
- ✓ Direct Program Costs
- ✓ Equipment Rental
- ✓ Supplies/Materials
- ✓ Marketing/Publicity
- ✓ Printing and Publications
- ✓ Space Rental
- ✓ Transportation within Miami-Dade County
- ✓ Transportation for outside visiting artists
- x Restrictions – Refer to the Cultural Grant Guidelines

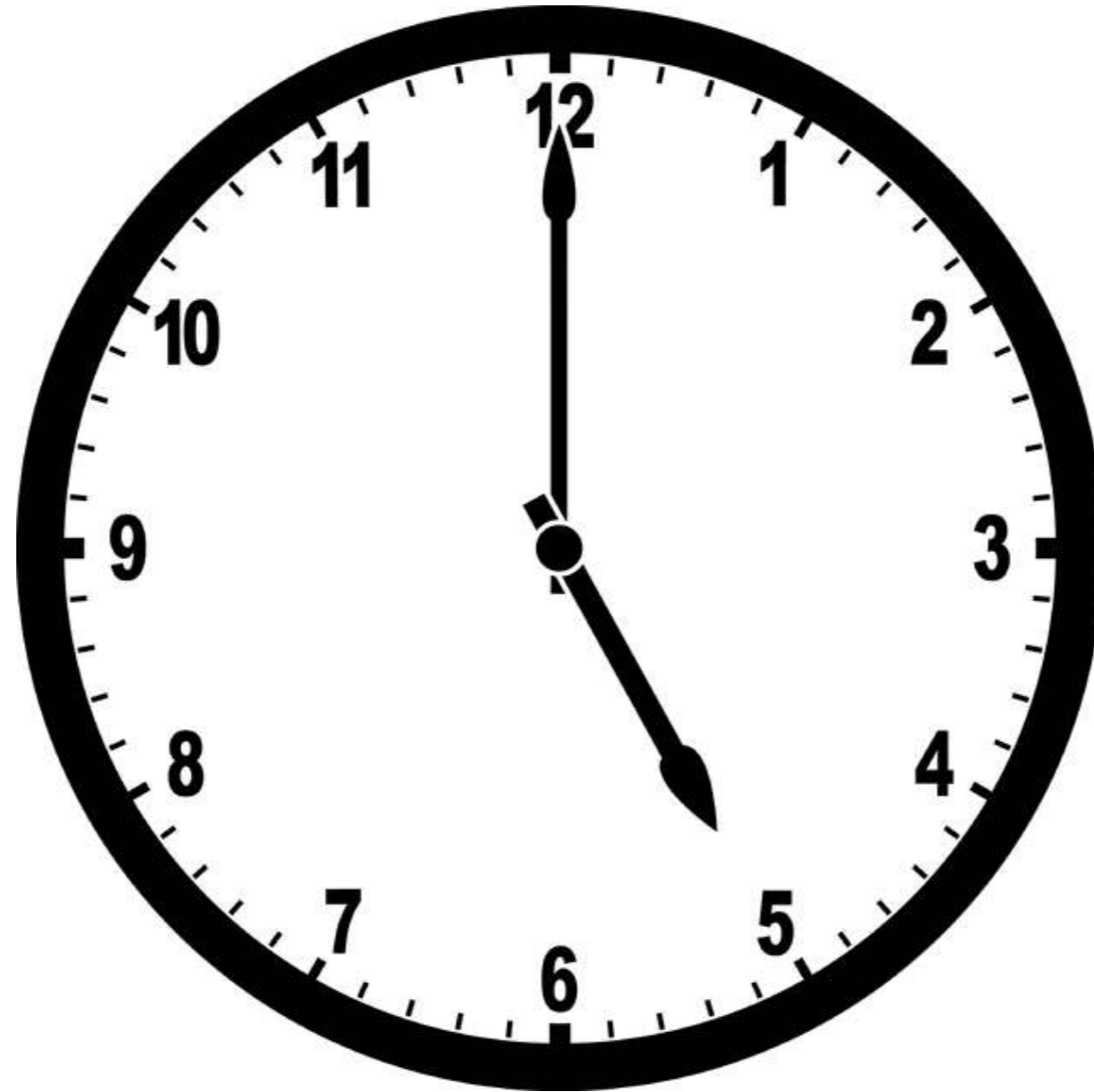
HELPFUL TIPS



HELPFUL TIPS

- The application saves as you go
- Create a word doc first, then copy & paste into the application
- **Downloads will take a moment, please be patient**
- DO NOT USE ALL CAPS
- Please do not repeat information in the application
- Be specific, clear, and concise
- Assume panelists know nothing about your organization
- Submit support materials that are recent and not older than 2 years

TIME



TIME TO SUBMIT

- Allow time to submit application – 72 hours (3 days) in advance
- If application doesn't submit
 - Refresh screen
 - Log off and Log back in
 - Restart
- The last auto-saved time is noted on the application



EVALUATION

Evaluation Criteria & Scoring

- Program/Project Excellence - 20 Points
- Artistic Excellence - 10 Points
- Organization & Management Capacity - 20 Points
- Outreach & Community Partnerships - 10 Points
- Marketing - 20 Points
- Outcomes - 10 Points
- Finances & Budget Accountability - 10 Points

EVALUATION

Evaluation Process

- Board members will use a rubric to support fair and consistent scoring
- High & Low scores are dropped prior to averaging each application's overall score
- An **80 point** minimum score is required for funding recommendation
- A multiplier is used to make proportional adjustments prior to making funding recommendations
- Board members must be present to verify their scores

EVALUATION

Scoring Rubric

How to use this rubric

Cultural Development Board members receive a copy of the rubric as a part of their review and scoring materials. The rubric will be used to ensure as fair and unbiased a scoring process as possible. The scoring mechanism defines each of the criteria: Program/Project Excellence, Artistic Excellence, Organization & Management Capacity, Outreach & Community Partnerships, Marketing, Outcomes, Finances & Budget Accountability. Within each criterion, benchmark descriptions and corresponding point values are listed to serve as a guide in the scoring process.

Overall consideration for the applications:

Value	Description	Score
Excellent	Strongly demonstrates public value of arts and culture.	92 – 100
Good	Satisfactorily demonstrates public value of arts and culture.	80 - 91
Fair	Does not sufficiently demonstrate public value of arts and culture.	61 -79
Weak	Makes an incomplete and/or inadequate case for the public value of arts and culture. Information is confusing, unclear, and lacks specific details.	0 - 60



IMPORTANT NOTES & UPDATES

- **No Event Should be Dependent on City funding.**
- **Budget requires a minimum one to one match of the grant award.**
- Cultural Grant funding distribution is not confirmed until approved by the City Commission.
- Cultural Grant funds are not confirmed until approval of the annual budget.
- Cultural Grant funding request for FY2021-2022 is \$191,228.

IMPORTANT NOTES & UPDATES

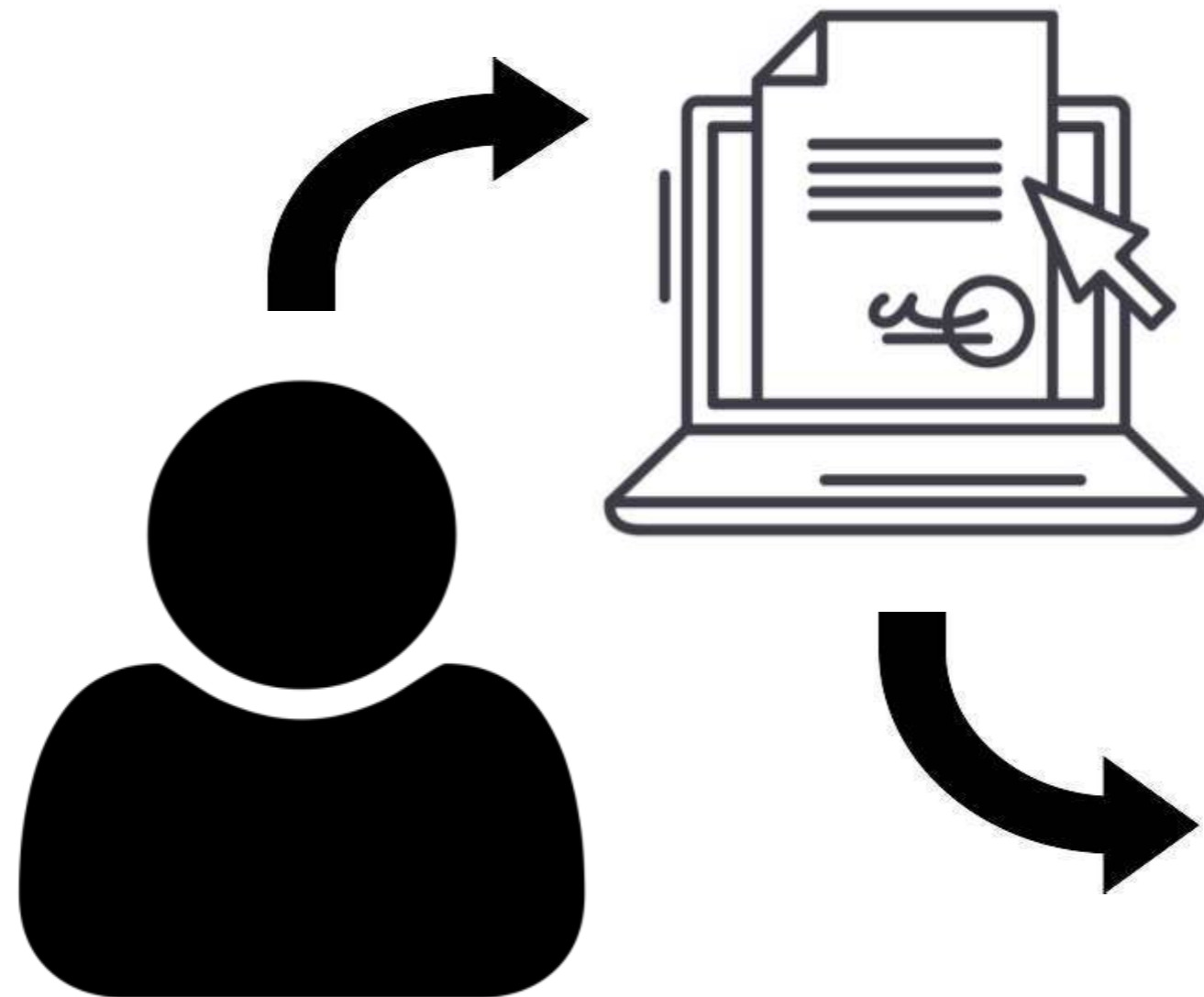
- There is a Maximum request of \$15,000 for CGB organizations and organizations with multiple presenting entities.
- Letter(s) of commitment are required of partner venues and collaborators.
- Changes to grant-funded programming MUST be approved by the Cultural Development Board PRIOR to changes being made.

IMPORTANT NOTES & UPDATES

- Festivals* are not eligible; however, non-profit organizations appearing at Festivals may apply on their own behalf.
- New applicants and previously disqualified applicants must meet with City staff with a **completed** application draft, including budget forms, prior to submitting final application.
- A Technical Review is included for submissions of all complete applications.
- Current Grantees MUST submit their Final Report a Preliminary Final Report if programming isn't complete

*For the purpose of this grant, festivals are regarded as community events with commercial vendors that are typically held outdoors.

AGREEMENT & PAYMENT



AGREEMENT & PAYMENT



APPLICATION ON-LINE PROCESS



ADD TO CONTACTS / ADDRESS BOOK:

administrator@grantinterface.com

CORAL GABLES

CULTURAL GRANT WEBSITE

www.coralgables.com/culturalgrants

LOGIN



I WANT TO

GOVERNMENT

SERVICES

COMMUNITY

VISITING

BUSINESS

DIRECTORY

- Community Recreation ▶
- Cultural Arts ▼
 - City Culture ▶
 - Public Art Program ▶
 - Cultural Grants ▼
 - Cultural Grants Final Report
 - Cultural Grants Workshop
- Coral Gables Merrick House
- Coral Gables Streetscape
- Schools ▶
- Coral Gables Branch Library
- UM Events for Residents
- City Street Map [PDF]
- Demographic Data
- Weather
- Keep Coral Gables Beautiful

[COMMUNITY](#) / [Cultural Arts](#) / [Cultural Grants](#)

Cultural Grants

[GRANT PORTAL LOGIN](#)

CULTURAL GRANT WORKSHOP: Thursday, April 8 at 2:00 p.m.

Join Zoom meeting: <https://us06web.zoom.us/j/82641400497?pwd=OUFhQmY4WHRYdUYyWFRERnN6Q1lrZz09>

PARTICIPATION IN THE CULTURAL GRANT WEBINAR IS MANDATORY FOR ALL GRANT APPLICANTS.

Organizations must have staff, board member, or volunteer participation in the webinar. It is the organization's responsibility to sign-in to the webinar to ensure this requirement is met. Organizations that fail to participate will automatically be disqualified from consideration for that year's Cultural Grant funding. If you are unable to attend on the date of the webinar, a link will be added for viewing and certification must be completed.

Grantees & Applicants:

[Public Notice - Cultural Grant Workshop](#)

[CULTURAL GRANT GUIDELINES FY 2021-2022](#)

[CULTURAL GRANT WEBINAR FY 2021-2022 \(link added following the webinar\)](#)

[WEBINAR POWERPOINT FY2021-2022 \(link added following the webinar\)](#)

[CERTIFICATION](#)

ON-LINE APPLICATION PROCESS

ACCESSING THE GRANT PORTAL

CORAL GABLES

THE CITY BEAUTIFUL

Logon Page

Email Address*

youremail@here.com

Password*

••••••

Log On

Create New Account

[Forgot your Password?](#)

Create New Account ONLY if the organization has NEVER created an account. Email me if you're not sure!

Welcome to the City of Coral Gable's online portal.

New Users: Please click on "Create New Account" to complete the registration process and create your logon credentials.

Need Help?

View Video Tutorial 1: [Site Access & Account Creation](#) (3 minutes)

View Video Tutorial 2: [Applying](#) (5 minutes)

Existing Users: Please enter your credentials and log in. If you forgot your password, please use the "Forgot your Password" link to the left to reset your password.

Not Sure? If you think that you or someone at your organization has already registered in the system, do not create a new account. Please contact our Grant Administrator, Catherine Cathers, at ccathers@coralgables.com to receive your username and password.

To preview current opportunities without creating an account please [click here](#).

APPLICANT LOG-IN & APPLY

Previous Applicants:

Use existing Log-in email and Password.

If you've forgotten your password, Click Forgot your Password?

New Applicants:

Create New Account

Questions? play the helpful tutorials and please do not create multiple organization accounts.

APPLICANT DASHBOARD & WORKFLOW



City of Coral Gables

Bee Awesome ▾



Apply

Organization History

Fax to File

Applicant Dashboard

Public Profile

Applicant:
Ms. Bee Awesome
bee@ArtsR4U.org
123-456-7890
123 xyz lane
Coral Gables, FL 12345

[Contact Email History](#)

Organization:
ArtsR4U
00-1234567
123-456-7890
123 xyz lane
Coral Gables, FL 12345

If your organization information does not appear correct, please click the edit (pencil) icon.

Active Requests 0

Historical Requests 1

You do not have any Active Requests. Click [Apply](#) to begin the application process.

APPLICANT DASHBOARD & WORKFLOW



City of Coral Gables

Bee Awesome ▾

Apply

FY2021-22 City of Coral Gables Cultural Grant

Accepting Submissions from 04/08/2021 to 04/16/2021

Please [click here](#) to review the full Guidelines before applying.

The City of Coral Gables reserves the right to revise information published in these Guidelines and Application.

ELIGIBILITY DEADLINE: FRIDAY, APRIL 16, 2021 AT 5:00 P.M.

APPLICATION DEADLINE: FRIDAY, May 7, 2021 AT 5:00 P.M.

OBJECTIVE:

The City of Coral Gables Cultural Development Board has been appointed to assist the Coral Gables City Commission in distributing certain monies to worthy nonprofit organizations that produce meaningful cultural experiences for the betterment of the quality of life in the City. **Cultural experiences are those that address one or more of the following: the visual and performing arts, history, historic preservation, folk life, international cultural exchange, and the literary and media arts.** Cultural experiences do not include non-cultural events such as athletic, drug-prevention or safety programs. Funded programming must take place within the City of Coral Gables and be open and accessible to the public.

NO EVENT SHOULD BE DEPENDENT ON CITY FUNDING.

AWARDS ARE DISCRETIONARY AND NOT AUTOMATIC.



APPLICANT DASHBOARD & WORKFLOW



City of Coral Gables

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- Organization History
- Fax to File

LOI

- Public Profile
- Copy GuideStar Profile
- Collaborate

Process: FY2021-22 City of Coral Gables Cultural Grant

- Contact Info
- Request

Applicant:
Ms. Bee Awesome
bee@ArtsR4U.org
123-456-7890
123 xyz lane
Coral Gables, FL 12345

[Contact Email History](#)

Organization:
ArtsR4U
00-1234567
123-456-7890
123 xyz lane
Coral Gables, FL 12345

If your organization information does not appear correct, please click the edit (pencil) icon.

LOI

Question List

- Due by 04/16/2021 05:00 PM EDT.
- Fields with an asterisk (*) are required.

ELIGIBILITY



APPLICANT DASHBOARD & WORKFLOW



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THE CITY BEAUTIFUL

City of Coral Gables

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Apply

Organization History

Fax to File

Confirmation Page

✓ Your LOI has been submitted.

Continue

APPLICANT DASHBOARD & WORKFLOW

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City of Coral Gables

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Apply



Organization History



Fax to File

Applicant Dashboard

Public Profile

Applicant:

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bee@ArtsR4U.org
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123 xyz lane
Coral Gables, FL 12345



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123 xyz lane
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[Contact Email History](#)

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Active Requests **1**

Historical Requests **1**

▾ You Are Here

Process: FY2021-22 City of Coral Gables Cultural Grant

LOI	Submitted	04/08/2021
Decision	Undecided	

[View LOI](#)

APPLICANT DASHBOARD & WORKFLOW



City of Coral Gables

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LOI

- Public Profile
- Collaborate

You Are Here

Process: FY2021-22 City of Coral Gables Cultural Grant

- Contact Info
- Request**

Applicant:
Ms. Bee Awesome
bee@ArtsR4U.org
123-456-7890
123 xyz lane
Coral Gables, FL 12345

[Contact Email History](#)

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LOI

- LOI Packet
- Question List

Fields with an asterisk (*) are required.

ELIGIBILITY



APPLICANT DASHBOARD & WORKFLOW



Apply

Organization History

Fax to File

LOI

You Are Here

Process: FY2021-22 City of Coral Gables Cultural Grant

Public Profile

Collaborate

Contact Info

Request

Current Status: LOI Submitted

STAGE	STATUS	INITIAL SUBMISSION	LAST MODIFIED
LOI	Submitted	04/08/2021	04/08/2021



LOI

LOI Packet

Question List

Fields with an asterisk (*) are required.

ELIGIBILITY



APPLICANT DASHBOARD & WORKFLOW

Applicant Dashboard

 Public Profile

Applicant:


Ms. Bee Awesome
bee@ArtsR4U.org
123-456-7890
123 xyz lane
Coral Gables, FL 12345



Organization:

ArtsR4U
00-1234567
123-456-7890
123 xyz lane
Coral Gables, FL 12345

[Contact Email History](#)

 If your organization information does not appear correct, please contact the funder. Thank you.

Active Requests **1**

Historical Requests **1**

▼ Awesome Art Project 2

Process: FY2020-21 City of Coral Gables Cultural Grant

LOI	Submitted	04/01/2020
Application	Assigned	04/01/2020
Decision	Undecided	

[View LOI](#)
[Edit Application](#)

APPLICANT DASHBOARD & WORKFLOW



City of Coral Gables

Bee Awesome ▾

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Organization Summary

Public Profile

ArtsR4U

ArtsR4U

- Organization Info
- Request History**
- Contacts
- Documents **0**

ArtsR4U
123 xyz lane
Coral Gables, FL 12345

Primary Contact: Bee Awesome
Website:
Telephone Number: 123-456-7890
Organization Email:

Last Updated: 03/26/2021

Edit

APPLICANT DASHBOARD & WORKFLOW



City of Coral Gables

Bee Awesome ▾

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Organization Summary

Public Profile

ArtsR4U

ArtsR4U

- Organization Info
- Request History
- Contacts
- Documents **0**

DATE	PROCESS	PROJECT	TYPE	STATUS	GRANTED	PAID
04/08/2021	FY2021-22 City of Coral Gables Cultural Grant	You Are Here	N/A	LOI Submitted	\$0.00	\$0.00
04/01/2020	FY2020-21 City of Coral Gables Cultural Grant	Awesome Arts Project	N/A	Abandoned	\$0.00	\$0.00
Totals:					\$0.00	\$0.00

APPLICANT DASHBOARD & WORKFLOW



Apply

Organization History

Fax to File

Request Summary

You Are Here

Process: FY2021-22 City of Coral Gables Cultural Grant

Contact Info

Request





Current Status: LOI Submitted

STAGE	STATUS	INITIAL SUBMISSION	LAST MODIFIED
LOI	Submitted	04/08/2021	04/08/2021




APPLICANT DASHBOARD & WORKFLOW



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-  Fax to File


Applicant Dashboard

 Public Profile

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Active Requests **1**

Historical Requests **1**

▾ You Are Here

Process: FY2021-22 City of Coral Gables Cultural Grant

LOI	Submitted	04/08/2021	Due by 05/07/2021 05:00 PM EDT
Application	Assigned	04/08/2021	
Decision	Undecided		

[View LOI](#)
[Edit Application](#)

APPLICANT DASHBOARD & WORKFLOW



City of Coral Gables



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Applicant Dashboard

Public Profile

Applicant:

Coral Gables, FL 33134



Organization:



[Contact Email History](#) Coral Gables, FL 33134

If your organization information does not appear correct, please contact the funder. Thank you.

Active Requests **5**

Historical Requests **1**

✓ The 33rd Season

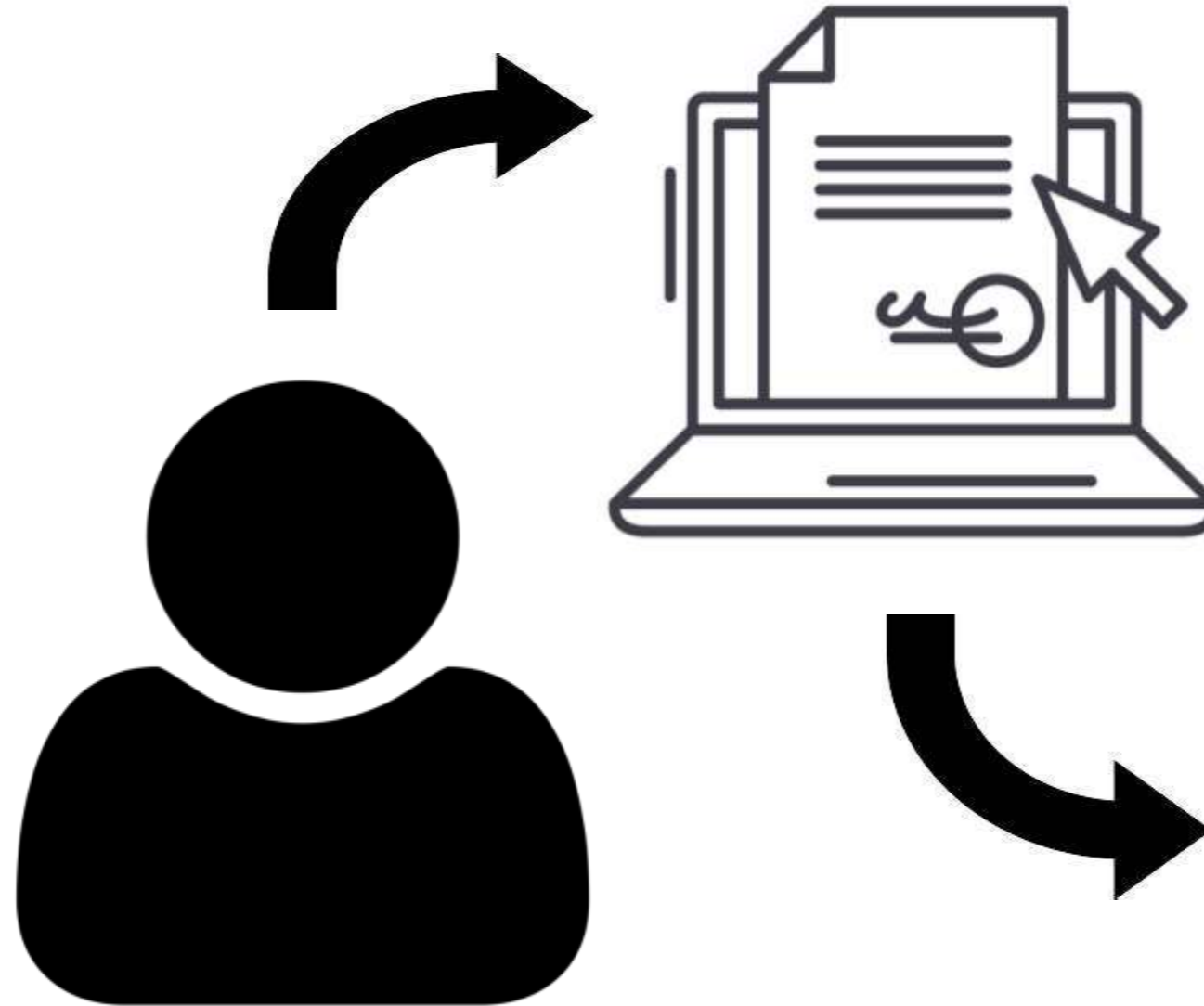
Process: FY2020-21 City of Coral Gables Cultural Grant

LOI	Submitted	04/08/2020	View LOI
Application	Submitted	04/16/2020	View Application
Decision	Approved	09/21/2020	View Details

Follow Up Forms

FORM NAME	ASSIGNED TO	AWARD / INSTALLMENT	DUE DATE	STATUS	EDIT/VIEW
FY2020-2021 Grant Agreement		Overall Award		Complete	View
FY2020-2021 Receipt		Overall Award		Complete	View
FY2020-2021 Preliminary & Final Report		Overall Award	05/07/2021	Assigned	Edit

HIT SUBMIT!



APPLICANT DASHBOARD & WORKFLOW



City of Coral Gables

Bee Awesome ▾



Apply

Organization History

Fax to File



Note: Once you submit your application, you cannot edit the form. Please review your answers before submitting.

i Due by 05/07/2021 05:00 PM EDT.

Save Application

Submit Application



APPLY!



www.coralgables.com/culturalgrants

QUESTIONS



Thank You

WWW.CORALGABLES.COM/CULTURALGRANTS
CCATHERS@CORALGABLES.COM

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