



CORAL GABLES MERRICK HOUSE GOVERNING BOARD MEETING
Meeting Minutes of November 20, 2017 8:30 a.m.
Historical Resources & Cultural Arts Department
2327 Salzedo Street, 2nd Floor, Coral Gables, Florida 33134

*Historical Resources &
Cultural Arts*

2327 SALZEDO STREET
CORAL GABLES
FLORIDA 33134

☎ 305.460.5093
✉ hist@coralgables.com

MEMBERS	D 17	J 17	F 17	M 17	A 17	M 17	J 17	J 17	A 17	S 17	O 17	N 17	APPOINTED BY:
Ada "Adi" Busot*											P	P	Mayor Raúl Valdés-Fauli
Margaret Meeks	-	-	-	P	-	-	-	-	-	-	P	P	Vice-Mayor Pat Keon
Ana Lam	-	-	-	P	-	-	-	-	-	-	P	P	Comm. Vince Lago
Barbara Reese	-	-	-	P	-	-	-	-	-	-	P	P	Comm. Michael Mena
Joanne Meagher	-	-	-	P	-	-	-	-	-	-	A	P	Comm. Frank Quesada
Susan Rodriguez	-	-	-	P	-	-	-	-	-	-	P	A	City Manager
Kris Matteson												P	Board-as-a Whole
Charlton*													

LEGEND: A = Absent; P = Present; E = Excused; * = New Member; ^ = Resigned Member;
 - = No Meeting; # = Late meeting arrival;

STAFF:

Kara N. Kautz, Assistant Historic Preservation Officer
 ElizaBeth Guin, Historic Preservation Coordinator
 Yesenia Diaz, Administrative Assistant

RECORDING SECRETARY/PREPARATION OF MINUTES: Yesenia Diaz, Administrative Assistant, Historical Resources & Cultural Arts Department

Board member Ana Lam agreed to act as Temporary Chair called the meeting to order at 8:41 a.m. and stated attendance for the record.

MEETING ATTENDANCE:

A motion was made by Ms. Meeks and seconded by Ms. Meagher to approve the excused absence of Ms. Rodriguez. The motion was unanimously approved.

APPROVAL OF MINUTES OF MEETING HELD OCTOBER 16, 2017:

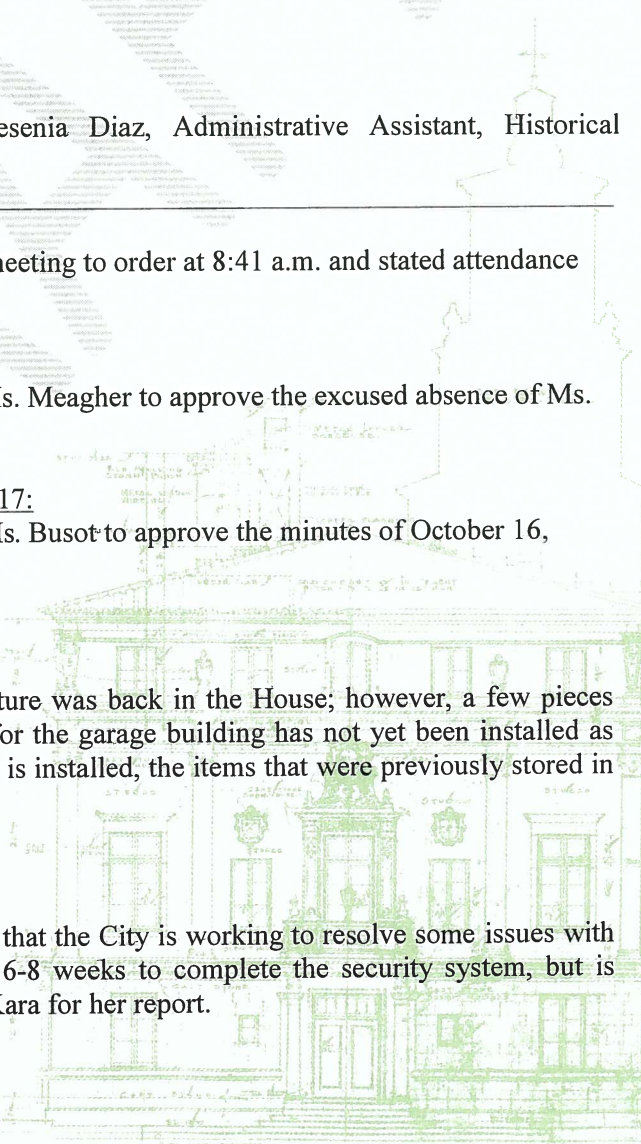
A motion was made by Ms. Meeks and seconded by Ms. Busot to approve the minutes of October 16, 2017 The motion was unanimously approved.

COMMITTEE REPORTS: None

HOUSE REPORT: Ms. Kautz reported that the majority of the furniture was back in the House; however, a few pieces were still pending. She informed the Board that the security system for the garage building has not yet been installed as that was being handled by a separate vendor. Until the security system is installed, the items that were previously stored in the garage will be stored in the House.

Ms. Reese arrived at 8:50 a.m.

Ms. Lam asked when the house would be ready. Ms. Kautz explained that the City is working to resolve some issues with the contractor. Ms. Kautz stated that it should take approximately 6-8 weeks to complete the security system, but is dependent on the negotiations with the contractor. Ms. Lam thanked Kara for her report.



Merrick House Opening: Ms. Reese updated the Board on the opening event, which she suggested could be named "Sunday Scoop." Azucar would be willing to be the ice cream vendor for the event and charge \$2.00 per person with toppings included. The City will fund the ice cream so there is no cost to the guests. Given the delay due to the security cameras, Ms. Reese will contact Azucar and inform them of the postponement. Ms. Meagher suggested having brass music at the event. Members of the Board suggested decorating the house with flowers

The Board discussed potential new dates for the opening. Ms. Reese suggested the new date be on the first day of spring. Ms. Lam voiced her suggestion for March as an option for the opening. Ms. Meagher suggested having antique bicycles at the event and volunteered to do the research. There was a suggestion made by Ms. Lam to try and tie it in with the Museum Bike Tours. Ms. Kautz will research the possibility. Ms. Meeks suggested having an antique car onsite.

CITY PROJETS:

Art Basel Crosswalks: Ms. Kautz informed the Board of an art project that consists of painted crosswalks at various locations throughout the City.

Ms. Charlton arrived at 9 a.m.

New Board Member: Ms. Charlton was introduced to the Board, briefly sharing her background and enthusiasm at joining the Board. The Board then briefed Ms. Charlton about the House and the "Sunday Scoop" event.

DISCUSSION ITEMS:

Future Board Meeting Date: The Board discussed potential dates for the next Board meeting. The Board agreed upon January 8, 2018 with the location of the meeting to be at the Merrick House.

ITEMS FROM THE SECRETARY: None

NEXT MEETING: Monday, January 8, 2018 8:30 a.m.; Merrick House, 907 Coral Way.

ADJOURNMENT: There being no further business, the meeting adjourned at 9:10 a.m.

Respectfully submitted,



Dona M. Spain
Historical Resources and Cultural Arts Director