

**FUNDING REQUEST FORM**  
*(New Requests, Existing Contracts & Solicitations)*

**PROJECT/CONTRACT TITLE & NUMBER:**

**DATE:**

SECURITY GUARD SERVICES

4/15/25

**PROJECT MANAGERS, CONTRACT MANAGERS, CONSULTANT:**

<b>Project Manager:</b>	<b>PHONE:</b>	<b>EMAIL:</b>
<b>Contract Manager:</b> Eduardo Hernandez	<b>PHONE:</b> 305-460-5108	<b>EMAIL:</b> ehernandez2@coralgables.com
<b>Consultant:</b>	<b>PHONE:</b>	<b>EMAIL:</b>

**PROJECT/ CONTRACT DESCRIPTION:**

Citywide uniformed security services required (7) days a week including Holidays.

(Replacing existing Contract #20304 expiring September 2025)

**ADVISORY BOARD/COMMITTEE RECOMMENDATION(S): (If Applicable)**

Date	Board/Committee	Comments

**ENGINEERING ESTIMATE (If Applicable):**

**CONTRACT FINANCIAL INFORMATION:**

Amount	Account No.	Project String	Source of Funds
\$575,000.00	Police	001-5010-521-3118	General
\$5,100.00	Venetian Pool	420-6020-572-3118	Venetian Pool
\$5,600.00	Trolley	360-8800-544-3124	Trolley
<b>Total:</b>	<b>\$585,700.00</b>	<b>Management &amp; Budget Director:</b> Paula Rodriguez Digitally signed by Paula Rodriguez Date: 2025.04.16 19:12:12 -04'00'	

**FISCAL IMPACT STATEMENT (REQUIRED for Commission Items):**

Estimates based on FY25 expenditures; finalized once FY26 Budget is completed.

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**GRANT FUNDED**

☐ Yes

☒ No

**SOURCE:**

**AGREEMENT NO.**

**SUBMITTED AND APPROVED BY:**

Submitted By:	Department Director:	Date Received By Procurement:
<b>Randy Hoff</b> Digitally signed by Randy Hoff Date: 2025.04.15 12:54:50 -04'00'	<b>Edward J. Hudak, Jr.</b> Digitally signed by Edward J. Hudak, Jr. Date: 2025.04.15 12:55:07 -04'00'	

**ATTACHMENT(S) (if applicable to request):**

1. Project Checklist
2. Special Conditions (If Applicable)
3. Desired Timeline
4. Construction Plans (If Applicable)
5. Scope of Services/Scope of Work
6. Technical Specification (If Applicable)

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(Replacing existing Contract #20304 expiring September 2025)

**ADVISORY BOARD/COMMITTEE RECOMMENDATION(S): (If Applicable)**

Date	Board/Committee	Comments

**ENGINEERING ESTIMATE (If Applicable):**

**CONTRACT FINANCIAL INFORMATION:**

Amount	Account No.	Project String	Source of Funds
\$175,000.00	Parking	460-8101-545-3118	Parking
\$66,000.00	City Clerk	001-0601-511-3118	General
\$89,875.00	Dev. Services	001-1210-524-3118	General
<b>Total:</b>	<b>\$330,875.00</b>	<b>Management &amp; Budget Director:</b> Paula Rodriguez <small>Digitally signed by Paula Rodriguez Date: 2025.04.16 19:12:31 -04'00'</small>	

**FISCAL IMPACT STATEMENT (REQUIRED for Commission Items):**

Estimates based on FY25 expenditures; amounts finalized once FY26 Budget is completed.

Page 2 of 2

**GRANT FUNDED**

☐

Yes

☒

No

**SOURCE:**

**AGREEMENT NO.**

**SUBMITTED AND APPROVED BY:**

Submitted By:	Department Director:	Date Received By Procurement:
<b>Randy Hoff</b> <small>Digitally signed by Randy Hoff Date: 2025.04.15 12:54:09 -04'00'</small>	<b>Edward J. Hudak, Jr.</b> <small>Digitally signed by Edward J. Hudak, Jr. Date: 2025.04.15 12:54:28 -04'00'</small>	

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