



**City of Coral Gables  
CITY COMMISSION MEETING  
September 23, 2014**

**ITEM TITLE:**

Coral Gables Merrick House Governing Board meeting of August 20, 2014.

**SUMMARY OF MEETING:**

**HOUSE RENTAL REQUEST:**

- Quentin Derryberry, UM Assistant Vice President of Alumni Relations  
Ms. Kautz advised that Mr. Derryberry requested a House rental for the President's Council receptions on Friday, November 14, 2014 from Noon to 9:00 p.m. (setup and take down included; actual event from 5:30 to 7:30 p.m.) with an estimated attendance of 100 people. The event would be held on the outside terrace with catering services, music, rental tabletops, valet parking and Arva Parks as featured speaker. Mr. Derryberry explained that the caterer would need access to the kitchen, and the University would provide outside lighting. Ms. Kautz advised that a generator may be needed for outside lighting; that valet parking required approval by the City's Special Events Committee; and that a rental fee of \$200 covered the first three hours plus \$30 per hour thereafter. Ms. Baez and Ms. Kutell volunteered to help during the event, and to promote House fundraising.

A motion was made and seconded to approve the rental request subject to approval by the Special Events Committee. (*Unanimously passed*)

**COMMITTEE REPORTS:** Events Committee: Ms. Rodriguez reported results of the July 9, 2014 SOTPWG Events Committee meeting:

- October 26, 2014: Halloween Hoedown (Ms. Lam, Chair)
- November 23, 2014: Althea's Garden Party (Ms. Rodriguez, Chair)
- December 14, 2014: Annual Holiday Event
- February 15, 2015: Reduce/recycle "green" event (Ms. Ebbert and Ms. Meagher, Co-chairs)
- April 12, 2015: The Merrick Arts Festival (Ms. Kutell, Chair)

A motion was made and seconded to approve the schedule of SOTPWG events as presented. (*Unanimously passed*)

**OLD BUSINESS:** Fundraising proposals presentations; Inventory of Richard Merrick donated paintings; Restoration needs

**NEW BUSINESS:** None

**NEXT SCHEDULED MEETINGS:** Monday, September 8, 2014, 8:30 a.m., Merrick House.

**ATTACHMENT(S):**

1. Minutes of Coral Gables Merrick House Governing Board meeting of August 20, 2014.