

## **CORAL GABLES LIBRARY ADVISORY BOARD**

Minutes of Meeting, January 14, 2009

Coral Gables Subregional Library Meeting Room

| <b>MEMBERS</b> | <b>F</b> | <b>M</b> | <b>A</b> | <b>M</b> | <b>J</b> | <b>J</b> | <b>A</b> | <b>S</b> | <b>O</b> | <b>N</b> | <b>D</b> | <b>J</b> | <b>APPOINTED BY</b>               |
|----------------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|-----------------------------------|
| Amy Kutell     | -        | P        | E        |          | P        | P        |          | P        | P        |          | P        |          | Mayor Donald D. Slesnick II       |
| Ileana Davis   | -        | A        | P        |          | P        | P        |          | E        | P        |          | P        |          | Vice-Mayor William H. Kerdyk, Jr. |
| Susan Elwell   | -        | P        | P        |          | E        | P        |          | P        | P        |          | E        |          | Comm. Maria Anderson              |
| Kendell Turner | -        | P        | P        |          | P        | P        |          | P        | P        |          | P        |          | Comm. Rafael "Ralph" Cabrera, Jr. |
| Nancy Leslie   | -        | P        | E        |          | P        | E        |          | P        | P        |          | P        |          | Comm. Wayne "Chip" Withers        |

### **STAFF:**

Dan Keys, Public Service Director

**A = Absent**

**P = Present**

**E = Excused**

### **GUESTS:**

Sylvia Mora-Oña, Miami-Dade Public Library System

Ian Rosenior, Miami-Dade Public Library System

Grace Armada, Miami-Dade Public Library System

Gendry Bossano, Miami-Dade Public Library System

Denise Delgado, Miami-Dade Public Library System

Victoria Galan, Miami-Dade Public Library System

**RECORDING SECRETARY:** Janet Carrasquillo, Public Service Department

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The meeting was called to order by Chair, Kendell Turner at 3:10 p.m. The roll was taken and a quorum was present. A motion was made to adopt the minutes from the November 12, 2008 meeting as written. The motion was seconded, voted upon and passed with a unanimous vote.

### **COMMITTEE REPORTS:**

**LIBRARY HISTORY:** Gendry Bossano distributed brochures created by the Miami-Dade Public Library System featuring Art at the Library, the Winter 2009 edition, which features an article on the Pancoast Family Legacy Celebrating a Tradition event February 24 through April 5, 2009. Members were each given several for distribution. Gendry reported that she had received a list of most of the items that will be displayed at the event and only a few items are not in the Miami-Dade Public Library System's possession since they are still on display elsewhere. The details regarding insurance for the pieces in the show has not been completely worked out. Carmen Martinez' class at the Coral Gables Youth Center will be making a tile mural and will be donating it to the library. Gendry noted that a room layout for the event should be completed by the next meeting and noted that there should be a sign at the entry to the show explaining what the show is about, etc. Amy Kutell volunteered to write the text for the sign.

It was noted that a "Save-the-Date" email blast had been sent out by the Miami-Dade Public Library System which featured the same design as the invitation postcard that is being printed. Kendell Turner requested that addresses of individuals that need to have invitations mailed to them be sent to either

Amy Kutell or her. A list of dignitaries was discussed and Victoria Galan made note of the addresses that Kendell needs and will get them to her.

Nancy Leslie reported that she had announced the event at the Coral Gables Garden Club Board meeting and a notice will also be included in the Garden Club's newsletter that goes out the end of January. Gendry Bossano noted that the Miami-Dade Public Library System has included information on the event on their website in the Events Calendar.

Regarding the reception, Ileana Davis reported that she had a difficult time finding a caterer and asked how to handle providing the caterer with an official letter requesting the donation. She noted that she received a good response from Delius Shirley at Ortanique on Miracle Mile and expects to hear from him again next week to get the details worked out. Kendell Turner asked how the \$150 available from the Miami-Dade Public Library System could be spent. Denise Delgado stated that receipts submitted up to the \$150 limit will be handled by the Miami-Dade Public Library System. She also noted that if all the food and expenses were provided by donations that the Library System would work out paying for the musician. The question of serving staff was brought up and Victoria Galan noted that the Library System will be providing staff to serve. Sylvia Mora-Oña stated she would like to have the food situation finalized within the next 2 weeks and will meet with Ileana Davis, Gendry Bossano, and Dan Keys regarding the details.

Discussion was held as to the order of events for the reception. Since the library belongs to Miami-Dade County, the event should be opened by a Library official who would introduce the County Mayor and then the City of Coral Gables Mayor. The floor would then be turned over to Kendell Turner as Chairman of the Library Advisory Board, who would recognize the board members, any other dignitaries in attendance, and introduce the artists. It was noted that the county will have a photographer on hand.

Gendry Bossano brought the rendering of the library back with her today, but the frame and glass were not with it. She noted that by her knowledge, the glass was broken. Discussion was held as to their location and what could be done to prepare the rendering for the show. Sylvia Mora-Oña stated that the Miami-Dade Public Library System would prepare the rendering for the show.

**PUBLICATIONS & PUBLICITY:** Covered under Library History.

**LIBRARY REPORT:** Postponed until the February 11, 2009 meeting.

**LANDSCAPE MAINTENANCE/BUTTERFLY GARDEN:** Dan Keys asked Denise Delgado how to handle the donation of the butterfly sculpture by the Coral Gables Garden Club to the Miami-Dade Public Library System. She stated that it would be the responsibility of the branch that received it. Dan Keys stated that he will work with the Coral Gables Garden Club to get the donation accepted by the City of Coral Gables or the Miami-Dade Public Library System. The plan to place the butterfly in a plexi-glass case on a table was brought up, but it was decided that it would be best to have it hung on the inside wall above one of the two main entrances. Nancy Leslie stated she would not be able to attend the February meeting and asked if Suzy Amerkan could come to represent the Coral Gables Garden Club. Sylvia Mora-Oña stated that she and Denise Delgado will speak to Raymond Santiago about the donation of the butterfly sculpture.

**NEW BUSINESS:** None

**ANNOUNCEMENTS:** Kendell Turner announced that she had been successful in getting the Coral Gables Gazette to report the correct day and time for the Library Advisory Board meeting in their Municipal Meetings list.

Kendell Turner announced that the Miami-Dade Public Library System's Make-A-Bookmark contest had been won by Coral Gables resident, Erica Scott. She was the winner for the Coral Gables Branch.

Kendell Turner announced that Belkys Perez from the City of Coral Gables Public Affairs Department is planning to interview two people regarding The Pancoast Family Legacy Celebrating a Tradition event. Kendell will be one and asked for a volunteer from the Miami-Dade Public Library System. Denise Delgado stated she would represent the Library System for the interviews on Friday, January 16<sup>th</sup> at the Coral Gables Police Station.

Kendell Turner brought several Coral Living magazines for board members and showed the article on page 23 covering The Pancoast Family Legacy Celebrating a Tradition event.

Kendell Turner announced that Belkys Perez will also be doing a press release for the event. Victoria Galan stated that she will also be writing a press release and offered to get it to Gloria Burnes by Friday.

**BOARD ITEMS/CITY COMMISSION UPDATE:** None.

**CITY PROJECTS UPDATE:** None.

Being no further business, the meeting was adjourned at 4:23 p.m.

APPROVED:

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Kendell Turner, Chairman

ATTEST:

\_\_\_\_\_  
Daniel Keys, Secretary

THE NEXT MEETING WILL BE HELD  
WEDNESDAY, FEBRUARY 11, 2009, AT 3:00 P.M.  
IN THE CORAL GABLES SUBREGIONAL LIBRARY MEETING ROOM  
3443 Segovia Street, Coral Gables, Florida