

CORAL GABLES INSURANCE ADVISORY COMMITTEE

Minutes of April 22, 2010

2801 Salzedo Street – Human Resources Conference Room

| MEMBERS | O 09 | N 09 | D 09 | J 10 | F 10 | M 10 | A 10 | M 10 | J 10 | J 10 | A 10 | S 10 | APPOINTED BY |
|-------------------------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|-----------------------------------|
| Roger Serola | - | - | - | P | P | - | P | | | | | | Mayor Donald D. Slesnick II |
| Ivan Brannon | - | - | - | E | E | - | P | | | | | | Vice-Mayor William H. Kerdyk, Jr. |
| Juan Carlos Diaz-Padron | | | | E | P | - | P | | | | | | Rafael “Ralph” Cabrera, Jr. |
| Ignacio Borbolla | - | - | - | P | E | - | P | | | | | | Maria Anderson |
| Ruben Acosta | - | - | - | P | P | - | P | | | | | | Wayne “Chip” Withers |

A = Absent
E = Excused Absence
P = Present
- = No meeting

STAFF:

Elsa Jaramillo-Velez, Human Resources Director
Michael Sparber, Risk Management Administrator
Winsome Gardner, Insurance Specialist II

RECORDING SECRETARY:

Meralva Asensio, Administrative Assistant

The meeting was called to order by the Chair, Roger Serola at 9:59 a.m. A quorum was reached.

The following represents a summary of the items discussed during the Committee meeting. For a full recording of the meeting please contact the Human Resources Department.

I. INTRODUCTIONS:

For the benefit of the new Human Resources Director, Elsa Jaramillo-Velez, and committee members present, introductions were made.

II. APPROVAL OF THE MINUTES OF THE FEBRUARY 22, 2010 INSURANCE ADVISORY COMMITTEE MEETING:

A motion was made by Mr. Acosta and seconded by Mr. Borbolla to approve the minutes of February 22, 2010. The motion was passed by voice vote.

III. BOARD ITEMS/CITY COMMISSION UPDATES:

Mr. Serola informed Mrs. Jaramillo-Velez of the importance for the Board Items/City Commission Updates item on the agenda.

IV. DISCUSSION OF JOHNS EASTERN COMPANY, INC. RENEWAL:

Winsome Gardner, Insurance Specialist II, gave a brief summary regarding the claims history with Johns Eastern Company, Inc. The committee inquired about the general function of the company and about the cost to the City. Ms. Jaramillo- Velez informed the committee that the renewal amount that will go before the City Commission is not to exceed \$360,000.00. Mr. Serola indicated that since this is the last year of the contract and that it is a renewal that there was nothing else to be done. The committee approved the renewal.

V. DISCUSSION OF PROPERTY INSURANCE RENEWALS WITH AON RISK SERVICES, INC.:

A brief outline of the Property & Sports Liability Insurance renewal was handed out and Mr. Sparber, the Risk Management Administrator for the City discussed the renewal marketing efforts made by Aon Risk Services, Inc. of Florida and the changes to the structure of the current insurance program.

The only major change to the property insurance program involved the structure of the primary \$25,000,000 layer of the program. The expiring program had one insurance carrier for this layer. The renewal program has four carriers providing coverage.

The committee was informed of the recommendation letter presented by Siver Consultants for the Aon renewal proposal as presented.

The renewal premium for all insurance policies presented by Aon Risk Services, Inc. of Florida was approximately 1% less than the expiring policies.

Mr. Diaz-Padron indicated that the City could have done better than the approximate 1% reduction. Mr. Sparber, Risk Management Administrator, explained why the renewal was adequate. Mr. Serola and Mr. Borbolla agreed that the renewal was adequate.

A motion was made by Mr. Serola and seconded by Mr. Borbolla to recommend to the City Commission to accept the proposal as stated. The motion passed unanimously by voice vote.

VI. DISCUSSION OF CASUALTY/WORKERS COMPENSATION INSURANCE RENEWALS WITH ARTHUR J. GALLAGHER RISK MANAGEMENT SERVICES, INC.:

A brief outline of the Casualty/Workers Compensation Insurance renewal was handed out and Mr. Sparber, the Risk Management Administrator for the City discussed the renewal marketing efforts made by Arthur J. Gallagher Risk Management Services, Inc. and the changes to the current program.

The only changes to the Casualty/Workers Compensation renewal proposal included purchasing higher limits of liability for the excess liability insurance policy and the crime insurance policy.

The committee was informed of the recommendation letter presented by Siver Consultants for the Arthur J. Gallagher renewal proposal as presented.

The renewal premium for all insurance policies presented by Arthur J. Gallagher was approximately 1% less than the expiring policies.

A motion was made by Mr. Borbolla and seconded by Mr. Diaz-Padron to present this item to the City Commission as an Advisory Board approval. The motion passed unanimously by voice vote.

VII. OLD BUSINESS

None.

VIII. NEW BUSINESS:

None.

IX. NEXT MEETING DATE:

Next meeting should be scheduled for May 2010.

X. ADJOURNMENT:

There being no further business to come before the Committee, the Committee voted to adjourn at 10:47 a.m. by voice vote.

Respectfully submitted,

Roger Serola
Chair

Elsa Jaramillo-Velez
Human Resources Director