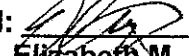



CITY OF CORAL GABLES
OFFICE OF THE CITY ATTORNEY

-MEMORANDUM-

TO: CITY COMMISSION

DATE: August 18, 2008

FROM: 
Elizabeth M. Hernandez
City Attorney

Lourdes Alfonsin Ruiz
Assistant City Attorney

**SUBJECT: Procurement Code
Amendments
Proposed Draft**

Attached hereto please find a copy of the proposed draft amendments to the Procurement Code which will be reviewed by the City Commission at its August 26, 2008, agenda. The following items reflect the major modifications and additions to this section of the City Code:

- The Public Works Departments responsibilities for procurement of contracts have been transferred to the Procurement Division of the Finance Department.
- Any and all scrivener's errors have been corrected.
- The definitions under the Procurement Code have been amended to conform to those of the City Code, Miami-Dade County Code and Florida Statutes.
- The analysis for the purchase, sale or lease of City property has been amended to provide for a more stringent review.
- A contract manager system has been implemented to strengthen assessment of all City contracts.
- The insurance requirements reflect the City's current insurance information.

Attachment.