

**CITY OF CORAL GABLES
LANDSCAPE BEAUTIFICATION ADVISORY BOARD**

Minutes of Meeting, January 3, 2013

War Memorial Youth Center, Conference Room

MEMBERS	J*	F	M	A	M	J	J	A*	S	O	N	D	J	APPOINTED BY
Ana Martin-Lavielle	P	P	P	P	P	P		P	P	P	-	P	P	Mayor Jim Cason
Anna Louise Fulks	P	P	P	P	P	P		P	P	P	-	P	P	Vice-Mayor William H. Kerdyk, Jr.
Alexander Adams	P	P	E	P	P	P		P	P	P	-	P	P	Comm. Maria Anderson
Barbara Perez								P	P	P	-	E	A	Comm. Rafael "Ralph" Cabrera, Jr.
Leona M. Allison	P	P	P	P	P	P		P	E	P	-	P	A	Comm. Frank C. Quesada
Paul Zamek	P	P	P	P	E	P		P	E	P	-	P	P	Board-As-A-Whole
Robert Parsley	P	P	P	P	E	P		P	P	P	-	P	P	City Manager

*Special Meeting

STAFF:

Dan Keys, Public Service Director, Board Secretary
Ayliin Hernandez, Public Service Department

A = Absent
P = Present
E = Excused

GUESTS:

Evelyn Budde, Garden Club

OPEN MEETING: The Chairman, Alexander Adams, opened the meeting at 8:42 a.m., the roll was taken and a quorum was present. A motion was made to "Approve the minutes of December 6, 2012, with grammatical corrections." The motion was seconded, voted upon and adopted unanimously.

NEW BUSINESS: None

OLD BUSINESS:

LANDSCAPE BEAUTIFICATION AWARDS: Discussion took place on the award nominations. The Board agreed that each member should turn in five nominations by Monday, January 7, 2013. The selection process was scheduled to take place at the February meeting. Mr. Adams inquired if he could select a particular building in the University of Miami area. Dan replied that he should define the campus area as part of any nomination.

ARBOR DAY: Mr. Adams recapped the event arrangements that have been confirmed. The date selected was Friday, April 26, 2013. The location selected was the Ponce De Leon Jr. High site at Marius and the Mall. The children's program will begin at 10:30 a.m. with a designated planting area for the children. The main event will be scheduled to begin at 11:30 a.m. with speakers to include one giving a presentation on the significance of Arbor Day. Plant giveaways were confirmed and Mr. Adams requested that they be small pine trees. Ms. Fulks inquired whether the children from Temple Judea would be attending. Dan advised that Barbara Perez was handling that outreach. The Ponce Middle School students were also mentioned. Mr. Zamek advised that Kathy Gaubatz confirmed that she would launch the event with the children's program. The Garden Club's participation was also discussed. Dan recommended that the Board's representative and the Garden Club's representative get together and organize the sequence of the events. Dan reminded the group that the Arbor Day Proclamation needs to be

included in the program. Mr. Parsley pointed out that the award recipients should receive a reminder to ensure their attendance. Ms. Fulks mentioned a friendly reminder for the Mayor and City officials should also be considered. Mr. Adams mentioned the importance of promoting the event. The refreshments and hors d'oeuvres were mentioned. Dan advised that the City will provide refreshments and sandwiches. Ms. Budde advised that the Garden Club will provide punch and cookies. Mr. Zamek requested a draft event agenda and Ms. Martin- Lavielle offered her notes as a draft agenda.

GENERAL DISCUSSION:

ADJOURNMENT: There being no further business, the meeting was adjourned at 9:17 a.m.

APPROVED:



Alexander Adams, Chair

ATTEST:



Daniel Keys, Secretary

THE NEXT MEETING WILL BE HELD

THURSDAY, FEBRUARY 7, 2013, 8:30 a.m.

Youth Center Conference Room, 405 University Drive, Coral Gables, Florida