



**City of Coral Gables  
CITY COMMISSION MEETING  
September 24, 2024**

**ITEM TITLE:**

A resolution accepting the recommendation of the Chief Procurement Officer to award RFP 2024-020 Group Medical Insurance Services to Cigna Health and Life Insurance Company the highest ranked responsive and responsible proposer, pursuant to Section 2-763 of the Procurement Code entitled "Contract Award" and Request for Proposal (RFP) 2024-020.

**DEPARTMENT HEAD RECOMMENDATION:**

Approval.

**BRIEF HISTORY:**

The purpose of this RFP is to establish a contract with a qualified and experienced professional firm ("Proposer") to provide group medical insurance services to the City.

On June 6, 2024, the Procurement Division of Finance formally advertised, issued and distributed RFP 2024-020. Twenty-one (21) prospective proposers were notified through INFOR, the City's web-based e-Procurement system.

On July 26, 2024, three (3) firms responded, including one (1) no proposal, in response to the RFP: Cigna Health and Life Insurance Company, UnitedHealthcare Insurance Company and KNL, Inc.

The responses were reviewed by the Procurement Division in order to determine responsiveness to the requirements of the RFP. Cigna Health and Life Insurance Company, and UnitedHealthcare Insurance Company were both deemed to be responsive to the requirements of the RFP.

On September 9, 2024, the Evaluation Committee convened to evaluate the two (2) responsive and responsible proposals and ranked the firms in the following order of preference: Cigna Health and Life Insurance Company (first ranked), and UnitedHealthcare Insurance Company (second ranked). The Evaluation Committee determined that Cigna Health and Life Insurance Company, was the highest ranked responsive-responsible proposer

The Evaluation Committee further recommended that should negotiations fail with Cigna Health Insurance Company, negotiations could be conducted with the next ranked firm, UnitedHealthcare Insurance Company.

The Chief Procurement Officer recommends accepting the Evaluation Committee's recommendation to award and negotiate an agreement with Cigna Health and Life Insurance Company for RFP 2024-020 Group Medical Insurance Services for an initial period of three (3) years with the option to renew for two (1) additional one (1) year periods exercisable at the option of the City Manager in an amount not to exceed the available budget.

**FINANCIAL INFORMATION:**

No.	Amount	Account No.	Source of Funds
1.	\$7,800,000.00	1-550-9915-590-2300	Insurance Funds
<b>Total:</b>	<b>\$7,800,000.00</b>		

**Fiscal Impact:**

The medical insurance coverage is available to the City's full-time employees, including City executives, elected and appointed employees, non-union general employees, Teamster's union general employees, retirees, and their eligible dependents.

The medical insurance coverage helps the City improve employee health outcomes, attract and retain personnel, boost employee morale, and provide a supportive work environment for our employees.

**ATTACHMENT(S):**

1. Resolution