

DRAFT

EXCERPT

**CITY OF CORAL GABLES
CULTURAL DEVELOPMENT BOARD MEETING
& CULTURAL DEVELOPMENT GRANT REVIEW & SCORING MEETING
Wednesday, May 24, 2022, 9:00 a.m.
Historical Resources & Cultural Arts Department
Hybrid Meeting & Virtual via Zoom**

MEMBERS	J	J	J	S	O	N	D	J	F	M	A	M	APPOINTED BY:
	21	21	21	21	21	21	21	22	22	22	22	22	
Leslie Pantin	P	P	P	P	P	P	P	P	P	P	P	P	Mayor Vince Lago
Frank Martinez	P	P	P	P	P	P	P	P	P	E	E	P	Vice-Mayor Michael Mena
Frank Rodriguez*		P	P	A	P	P	P	P	P	P	P	P	Commissioner Rhonda Anderson
Ray Corral*		P	P	P	E	P	P	P	E	P	P	P	Commissioner Jorge L. Fors Jr.
Jose Valdes-Fauli*		P	P	P	P	P	P	P	P	P	P	P	Commissioner Kirk R. Menendez
Dr. Bernice Roth Chair	P	P	P	P	P	E	P	E	E	P	P	P	City Manager Peter Iglesias
Geannina Burgos			P	P	E	P	P	P	A	P	P	P	Board Appointee

LEGEND: A = Absent; P = Present; V = Virtual; E = Excused; * = New Member; ^= Resigned Member;
- = No Meeting + = Special Meeting

STAFF:

Warren Adams, Historical Resources and Cultural Arts Director
Catherine Cathers, Arts and Culture Specialist
Desiree Liguori, Senior Administrative Analyst, City Clerk’s Office

MEETING RECORD / MINUTES PREPARATION: Catherine Cathers, Arts and Culture Specialist,
Historical Resources and Cultural Arts

Dr. Roth called the Cultural Development Board meeting to order at 8:07 a.m.

FY2022-2023 CULTURAL GRANT APPLICATIONS - REVIEW & SCORING:

Dr. Roth called the FY2022-2023 Cultural Grant Review & Scoring meeting to order at 9:09 a.m. and welcomed guests and cultural grant applicants participating via Zoom.

On behalf of the City, Ms. Cathers thanked organizations for choosing Coral Gables as a place to present the arts. She thanked the Board for their time and the attention given to thoroughly reviewing each grant application and introduced them. The City Clerk, CGTV, and IT were thanked for their support.

Staff reminded participants to enter their organization and personal name in the Zoom for quick identification for any questions. The purpose of the meeting was stated, to discuss each application as a Board and make a final recommendation on the scoring and method of fund distribution that will move forward to the City Commission.

Staff continued, noting that every Board member has read all the grant applications and submitted scores prior to the meeting, with the highest and lowest scores dropped prior to calculating the final average score of the Board for each application. Applicants were informed that a first and second reader will give a brief overview of the grant request and offer initial comments prior to discussion by the Board-as-a-whole, with an opportunity for Board members to ask questions and revise scores. Applicants were reminded that organizations scoring above 80 points will be recommended for funding and that an increase in funding is being requested for 2022-2023. For the purposes of this meeting, staff noted that the previously funded figure will be used of \$191,228.

Dr. Roth thanked all organizations who submitted applications and expressed appreciation for the special experiences provided to the City's residents and visitors.

Applicants were reminded in advance to refrain from comments unless answering direct questions from the Board and asked Zoom participants to enter questions for staff in the chat box. In keeping with the grant review and scoring process, applicants were told that questions regarding Board member comments or scores would not be addressed during the meeting.

The review and scoring process started with Board members giving brief overviews of the program/project requesting funds and commented on each of the thirty-five (35) applications meeting the eligibility criteria.

Mr. Martinez recused himself for conflicts as noted and left the meeting during discussion of the University of Miami, Lowe Art Museum application (professional conflict). Mr. Rodriguez recused himself for conflicts as noted and left the meeting during discussion of the Coral Gables Cinematheque application (Board member), and Mr. Valdes-Fauli recused himself for conflicts as noted and left the meeting during discussion of the Coral Gables Museum application (Board Chair).

Board members verbally confirmed final scores, which were read out loud. Scores were entered on a spreadsheet and shared on screen by Desiree Liguori for the Board to review in relationship to each other. A multiplier and percentage formula was used to adjust proposed funding recommendations proportionately and for the purpose of discussion.

The Board took a short break after submittal of all scores. Upon their return, participants were reminded that funding is not guaranteed at this time and the proposed funding amount will be discussed by the City Commission, during a public budget workshop, and at the Budget Hearings.

It was noted that the Coral Gables Museum receives funding through a separate budget line item and was therefore removed from calculations used to determine potential funding for the remaining thirty-four (34) applicants.

The Board was advised that they could make a motion to accept or revise the scores and propose a method of calculation. After a brief discussion, the following motion was made:

Mr. Rodriguez made a motion to accept the Board's FY2022-2023 Cultural Grant application scores as presented. Ms. Burgos seconded the motion, which passed unanimously.

After thoughtful deliberation and discussion, the following motion was made regarding the distribution of available funds:

Mr. Rodriguez made a motion recommending Cultural Grant funding allocations equally distributed based on the use of a multiplier taking into consideration the scores and requested amounts. Ms. Burgos seconded the motion, which passed unanimously.

Continuing their discussion, the Board made the following motion regarding that any remaining funds:

Mr. Rodriguez made a motion recommending the Cultural Grant funding balance, resulting from the above nearest calculation, be distributed evenly across all eligible organizations. Mr. Valdes-Fauli seconded the motion, which passed unanimously.

The Board discussed having a representative speak on behalf of the Board at the City Commission meeting when the item is presented. After a brief discussion, the following motion was made:

Mr. Martinez made a motion nominating Dr. Roth or Ms. Burgos, depending on availability, to speak on behalf of the Board in support of the Cultural Development Grant recommendations. Mr. Rodriguez seconded the motion, which passed unanimously.

Board members were encouraged to attend funded programs and applicant organizations were reminded to include Board members on their mailing lists.

The application scoring results and two funding scenarios are as follows: (continued on next page)

ADJOURNMENT:

There being no further business, the Cultural Development Board meeting adjourned at 1:22 p.m.

Respectfully submitted,

Catherine J. Cathers
Arts & Culture Specialist