



City of Coral Gables
CITY COMMISSION MEETING
May 30, 2017

ITEM TITLE:

A resolution accepting the recommendation of the Chief Procurement Officer to extend the Trolley Operations Services contract with Limousines of South Florida, Inc. d/b/a LSF Shuttle, pursuant to Section 2-829 of the Procurement Code entitled “approval of change orders and contract modifications”, on a month-to-month basis to provide time for the Request for Proposals (RFP) process to be completed and a new contract negotiated and executed.

DEPARTMENT HEAD RECOMMENDATION:

Approval.

BRIEF HISTORY:

On May 8, 2012, the City Commission approved a contract for Trolley Operations Services as the result of a Request for Proposals (RFP) process.

The purpose of the contract is to hire a qualified transportation company to provide trained and licensed trolley drivers, dispatchers and a supervisor to operate the City owned trolley system. The current contract with Limousines of South Florida, Inc. d/b/a LSF Shuttle expires on July 5, 2017.

On Tuesday, March 28, 2017, the Procurement Division formally advertised and published RFP 2017.03.MS entitled Trolley Operations Services. On May 8, 2017, three (3) proposals were received, which will be provided to an Evaluation Committee to evaluate based on the criteria outlined in the RFP, with the top-ranked firm to be recommended for award to the City Manager and City Commission.

In order to allow time for this RFP process to be completed, and a new contract negotiated and executed, it is recommended that the Trolley Operations Services contract be extended on a month-to-month basis, not to exceed three (3) months, at the current estimated rate of \$75,000 per month.

Under Section 2-829 of the Procurement Code entitled “Approval of Change Orders and Contract Modifications,” the current contract with Limousines of South Florida, Inc. d/b/a LSF Shuttle may be extended by the City Commission.

ADVISORY BOARD/COMMITTEE RECOMMENDATION(S):

Date	Board/Committee	Comments
N/A		

FINANCIAL INFORMATION:

No.	Amount	Account No.	Source of Funds
1	\$225,000.00	360-1580-544-31-90	Trolley/Transportation Fund
2			
Total:	\$225,000.00		

ATTACHMENT(S):

1. Draft Resolution
2. Contract Extension (Draft)