

Request for Qualifications  
RFQ No. 2022-016  
**PLANS REVIEW & BUILDING  
INSPECTION SERVICES**



**A Universal  
Engineering  
Sciences  
Company**

8050 NW 77th Court  
Medley, FL 33166  
Contact: Reinaldo Villa, MS, PE  
Phone: (305) 249-8434  
Email: [rvilla@universalengineering.com](mailto:rvilla@universalengineering.com)

[universalengineering.com](http://universalengineering.com)



# SECTION I



# Title Page



## RFQ NUMBER/TITLE

RFQ No. 2022-016: Plans Review & Building Inspection Services

## PROPOSER NAME AND ADDRESS

GFA International, Inc., dba  
Universal Engineering Sciences  
8050 NW 77th Court  
Medley, FL 33166

## PROPOSER CONTACT

Reinaldo Villa, MS, PE  
Branch Manager  
(305) 249-8434  
rvilla@universalengineering.com

## DATE

October 25, 2022

## HISTORY OF THE BUSINESS

For nearly six decades, Universal Engineering Sciences (UES) has provided essential engineering services throughout the United States, including Geotechnical Engineering, Construction Materials Testing & Inspection, Code Compliance, Environmental, Occupational Health & Safety, and Building Envelope.

Experienced and proven, UES is considered a pioneer of the industry and stands at the forefront of emerging technology, best practices, and influential legislature.

Our work includes both public and private clients and consists of projects ranging from transportation and healthcare to commercial and education.

Our team of Professional Engineers, Geologists, Environmental Professionals, state certified Building Officials, Plans Examiners, Building Officials, and technical staff have the experience, education, and equipment necessary to provide all of the assessment and monitoring services required for this clients.

## OUR VISION

Become the most sought after, respected, and successful engineering firm in the country, by making notable contributions to our industry and the communities in which we live and work. Pioneer groundbreaking solutions, attract the best talent, and foster enriching opportunities for career growth.

## OUR MISSION

Provide the highest quality engineering services, built on our strong foundation of deep industry expertise, trusted relationships, superior customer service and agility, and our reputation for safety and quality, in order to ensure the success of our clients and the national growth of our business.

## OUR CORE VALUES

- Ethics/Integrity/Trust
- Family Culture /Atmosphere
- Innovation
- Quality/Safety
- Commitment to Our Profession



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# Required Forms



## CITY OF CORAL GABLES, FL

2800 SW 72<sup>nd</sup> Avenue, Miami, FL 33155  
Finance Department / Procurement Division  
Tel: 305-460-5102 / Fax: 305-261-1601

### PROPOSER'S ACKNOWLEDGEMENT

<p><b>RFQ: Plans Review &amp; Building Inspection Services</b></p> <hr/> <p><b>RFQ No.: 2022-016</b></p> <p>A cone of silence is in effect with respect to this RFQ. The Cone of Silence prohibits certain communication between potential vendors and the City. For further information, please refer to the City Code Section 2-1027 of the City of Coral Gables Procurement Code.</p>	<p><b>Electronic submittals must be received prior to 2:00 p.m., October 25, 2022, via PublicPurchase; and are to remain valid for 120 calendar days. Submittals received after the specified date and time will not be accepted.</b></p> <p>Contact: Eduardo Hernandez Title: Procurement Specialist Telephone: 305-460-5108 Email: <a href="mailto:ehernandez2@coralgables.com">ehernandez2@coralgables.com</a> / <a href="mailto:contracts@coralgables.com">contracts@coralgables.com</a></p>
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<p>Proposer's Name: GFA International, Inc.; dba Universal Engineering Sciences</p>	<p>FEIN or SS Number: 65-0874962</p>
<p>Complete Mailing Address: 8050 NW 77th Court Medley, FL 33166</p>	<p>Telephone No.: (305) 249-8434 Cellular No.: (786) 286-2586</p>
<p>Indicate type of organization below: Corporation: <input checked="" type="checkbox"/> Partnership: <input type="checkbox"/> Individual: <input type="checkbox"/> Other: <input type="checkbox"/></p>	<p>Fax No.: (305) 249-8479</p>
<p>Bid Bond / Security Bond (if applicable) <input type="checkbox"/> N/A <input type="checkbox"/> %</p>	<p>Email: rvilla@universalengineering.com</p>

**ATTENTION: THIS FORM ALONG WITH ALL REQUIRED RFQ FORMS MUST BE COMPLETED, SIGNED (PERFERABLY IN BLUE INK), AND SUBMITTED WITH THE RESPONSE PRIOR TO THE SUBMITTAL DEADLINE. FAILURE TO DO SO MAY DEEM PROPOSER AS NON-RESPONSIVE.**

THE PROPOSER CERTIFIES THAT THIS SUBMITTAL IS BASED UPON ALL CONDITIONS AS LISTED IN THE RFQ DOCUMENTS AND THAT THE PROPOSER HAS MADE NO CHANGES IN THE RFQ DOCUMENT AS RECEIVED. THE PROPOSER FURTHER AGREES IF THE RESPONSE IS ACCEPTED, THE PROPOSER WILL EXECUTE AN APPROPRIATE AGREEMENT FOR THE PURPOSE OF ESTABLISHING A FORMAL CONTRACTUAL RELATIONSHIP BETWEEN THE PROPOSER AND THE CITY OF CORAL GABLES FOR THE PERFORMANCE OF ALL REQUIREMENTS TO WHICH THIS RFQ PERTAINS. FURTHER, BY SIGNING BELOW PREFERABLY IN **BLUE INK**, ALL RFQ PAGES ARE ACKNOWLEDGED AND ACCEPTED AS WELL AS ANY SPECIAL INSTRUCTION SHEET(S) IF APPLICABLE. THE UNDERSIGNED HEREBY DECLARES (OR CERTIFIES) ACKNOWLEDGEMENT OF THESE REQUIREMENTS AND THAT HE/SHE IS AUTHORIZED TO BIND PERFORMANCE OF THIS RFQ FOR THE ABOVE PROPOSER.

Reinaldo Villa, MS, PE

Authorized Name and Signature

Branch Manager

Title

October 25, 2022

Date





# **SOLICITATION SUBMISSION CHECKLIST**

## **Request for Qualifications (RFQ) No. 2022-016**

COMPANY NAME: (Please Print): <u>GFA International, Inc.; dba Universal Engineering Sciences</u>
Phone: <u>(305) 249-8434</u> Email: <u>rvilla@universalengineering.com</u>

**Please provide the PAGE NUMBER in the blanks provided as to where compliance information is located in your Submittal for each of the required submittal items listed below:  
SUBMITTAL - SECTION I: TITLE PAGE, TABLE OF CONTENTS, REQUIRED FORMS, AND MINIMUM QUALIFICATION REQUIREMENTS.**

- 1) Title Page: Show the RFQ number and title, the name of your firm, address, telephone number, name of contact person, e-mail address, and date. PAGE # 4
- 2) Provide a Table of Contents in accordance with and in the same order as the respective "Sections" listed below. Clearly identify the material by section and page number. PAGE # 6
- 3) Fill out, sign, and submit the Proposer's Acknowledgement Form. PAGE # 8
- 4) Fill out and submit the Solicitation Submission Check List. PAGE # 9
- 5) Fill out, sign, notarize (as applicable), and submit the Proposer's Affidavits and Schedules A through H. PAGE # Begins on page 12
- 6) Minimum Qualification Requirements: submit detailed verifiable information affirmatively documenting compliance with the Minimum Qualifications Requirements shown in Section 3. PAGE # Begins on page 46
- 7) Fill out Employer E-Verify Affidavit. PAGE # 22
- 8) Fill out Lobbyist Registration & Oral Registration Forms. PAGE # Begins on page 41
- 9) Professional building inspection and plans review services checklist. PAGE # 23

### **SUBMITTAL - SECTION II: EXPERIENCE AND QUALIFICATIONS**

#### **(i) FOR PROPOSER**

- 1) Provide a complete history and description of your company, including, but not limited to: the number of years in business, size, number of employees, office location where work is to be performed, copy of applicable licenses/certifications, credentials, capabilities and capacity to effectively meet the City's needs, relevant experience and proven track record of providing the scope of services as identified in this solicitation to public sector agencies. PAGE # Begins on page 51
- 2) After receipt of responses, Proposers may be required to submit financial statements for each of their last two (2) complete fiscal years within five (5) calendar days, upon written request. Such statements should include, at a minimum, balance sheets (statements of financial position) and statements of profit and loss (statement of net income). Statements shall be certified by an independent Certified Public Accountant.

#### **(ii) FOR KEY PERSONNEL**

- 1) Provide a summary of qualifications, copy of applicable licenses/certifications, and experience, relevant to the scope of work, for all proposed key personnel - Inspectors/Examiners/Reviewers (including sub-consultants). Include resumes (listing experience, education, licenses/certifications) for your proposed key personnel and specify the role and responsibilities of each team member in providing the services outlined in the RFQ. Provide an organizational chart of all key personnel that will be used. PAGE # Begins on page 59



**SUBMITTAL – SECTION III: PROJECT UNDERSTANDING, PROPOSED APPROACH, AND METHODOLOGY**

- 1) Describe in detail, your approach and methodology to perform the services solicited herein., Include detailed information, as applicable, which addresses, but need not be limited to: Proposer's understanding of the RFQ scope and requirements, strategies for assuring assigned work is completed on time. PAGE # Begins on page 72
- 2) Provide the recent, current, and projected workload of the Proposer and key personnel that will be assigned to the City. Explain how this potential contract will fit into the Proposer's workload. PAGE # Begins on page 74

The detailed list should include at a minimum the following:

- a. The company/agency
  - b. Dates of services
  - c. Name/Contract # of the project
  - d. Scope
- 3) Describe the Proposer's approach to recruitment and retention. Explain how proposer recruit and retains the best qualified employees for the needs of the city. PAGE # Begins on page 78
  - 4) Describe Proposer's approach to employee training and quality assurance. Explain the training proposer provides to employees and its quality assurance initiatives. PAGE # Page 78
  - 5) Describe the Proposer's ability to address conflicts of interest. Explain how proposer will assure that there are not conflicts of interest with regard to employees working on any project for the city for which the proposer is assisting or representing private owners and developers. PAGE # Page 79

**SUBMITTAL – SECTION IV: PAST PERFORMANCE AND REFERENCES**

- 1) Provide detailed information on four (4) of the Proposer's most recent and relevant projects similar in scope and nature to the services described in the solicitation. If planning to be included in both areas (General Specialty and Geotechnical) provide two (2) references under each specialty. PAGE # Begins on page 81
- 2) List all contracts which the Proposer has performed (past and present) for the City of Coral Gables. The City will review all contracts the Proposer has performed for the City in accordance with Section 4.10 Evaluation of Responses (c) (4) which states the City may consider "Proposer's unsatisfactory performance record, judged from the standpoint of conduct of work, workmanship, progress or standards of performance agreed upon in the Contract as substantiated by past or current work with the City". PAGE # Page 86

As such the Proposer must list and describe all work performed for Coral Gables and include for each project:

- a. Name of the City Department for which the services are being performed,
- b. Scope/description of work,
- c. Awarded value of the contract/current value
- d. Effective dates and term of the contract
- e. City project manager's name and phone number,
- f. Statement of whether the Proposer was the prime contractor or subcontractor, and
- g. Results of the project.



- 3) Provide a list with contact information of public sector clients, if any, that have discontinued use of Proposer's services within the past two (2) years and indicate the reasons for the same. The City reserves the right to contact any reference as part of the evaluation process. PAGE # Page 87
- 4) Please identify each incident within the last five (5) years where (a) a civil, criminal, administrative, other similar proceeding was filed or is pending, if such proceeding arises from or is a dispute concerning the Proposer's rights, remedies or duties under a contract for the same or similar type services to be provided under this RFP (**See Affidavit D**). PAGE # Page 88

#### SUBMITTAL – SECTION V: AGREEMENT COMMENTS

- 1) Please follow the instructions as outlined in Section 1.6 Agreement Execution. The acceptance of or any exceptions taken to the terms and conditions of the City's Agreement shall be considered a part of a Proposer's submittal and will be considered by the Evaluation Committee.

#### -- NOTICE --

##### BEFORE SUBMITTING YOUR RFQ RESPONSE MAKE SURE YOU:

1. Carefully read and have a clear understanding of the RFQ, including the Scope of Services and enclosed Professional Services Agreement (*draft*).
2. Carefully follow the Submission Requirements outlined in Section 6 of the RFQ.
3. **Prepare and submit ONE (1) ORIGINAL RESPONSE electronically via PublicPurchase.**
4. Make sure your Response is submitted prior to the submittal deadline. **Late responses will not be accepted.**

**FAILURE TO SUBMIT THIS CHECKLIST AND THE REQUESTED DOCUMENTATION MAY RENDER YOUR RESPONSE SUBMITTAL NON-RESPONSIVE AND CONSTITUTE GROUNDS FOR REJECTION. THIS PAGE IS TO BE RETURNED WITH YOUR RESPONSE PACKAGE.**



**PROPOSER'S AFFIDAVIT**

**SOLICITATION:** RFQ 2022-016 Plans Review and Building Inspection Services

**SUBMITTED TO:** City of Coral Gables  
Procurement Division  
2800 SW 72 Avenue  
Miami, Florida 33155

The undersigned acknowledges and understands the information contained in response to this solicitation and the referenced Schedules A through H shall be relied upon by Owner awarding the contract and such information is warranted by the Proposer to be true and correct. The discovery of any omission or misstatements that materially affects the Proposer's ability to perform under the contract shall be cause for the City to reject the solicitation submittal, and if necessary, terminate the award and/or contract. I further certify that the undersigned name(s) and official signatures of those persons are authorized as (*Owner, Partner, Officer, Representative or Agent of the Proposer that has submitted the attached Response*). Schedules A through H are subject to Local, State and Federal laws (as applicable); both criminal and civil.

- SCHEDULE A – STATEMENT OF CERTIFICATION
- SCHEDULE B – NON-COLLUSION AND CONTINGENT FEE AFFIDAVIT
- SCHEDULE C – DRUG-FREE STATEMENT
- SCHEDULE D – PROPOSER'S QUALIFICATION STATEMENT
- SCHEDULE E – CODE OF ETHICS, CONFLICT OF INTEREST, AND CONE OF SILENCE
- SCHEDULE F – AMERICANS WITH DISABILITIES ACT (ADA)
- SCHEDULE G – PUBLIC ENTITY CRIMES
- SCHEDULE H – ACKNOWLEDGEMENT OF ADDENDA

This affidavit is to be furnished to the City of Coral Gables with its RFQ response. It is to be filled in, executed by the Proposer and notarized. If the response is made by a Corporation, then it should be executed by its Chief Officer. This document MUST be submitted with the response.

Reinaldo Villa, MS, PE	Branch Manager	October 19, 2022
<i>Authorized Name and Signature</i>	<i>Title</i>	<i>Date</i>



STATE OF Florida

COUNTY OF Miami-Dade

On this 24 day of October, 2022, before me the undersigned Notary Public of  
the State of FL, personally appeared Reinaldo Vela  
(Name(s) of individual(s) who appeared before Notary

And whose name(s) is/are subscribes to within the instrument(s), and acknowledges it's  
execution.

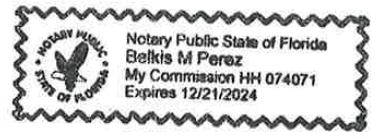
[Signature]  
NOTARY PUBLIC, STATE OF Florida

Berkis Perez  
(Name of notary Public; Print, Stamp or  
Type as Commissioned.)

Personally know to me, or Produced  
Identification:

[Signature]  
(Type of Identification Produced)

NOTARY PUBLIC  
SEAL OF OFFICE:





**SCHEDULE "A" - CITY OF CORAL GABLES – STATEMENT OF CERTIFICATION**

Neither I, nor the firm, hereby represented has:

- a. employed or retained for a commission, percentage brokerage, contingent fee, or other consideration, any firm or person (other than a bona fide employee working solely for me or the Proposer) to solicit or secure this contract.
- b. agreed, as an express or implied condition for obtaining this contract, to employ or retain the services of any firm or person in connection with carrying out the contract, or
- c. paid, or agreed to pay, to any firm, organization or person (other than a bona fide employee working solely for me or the Proposer) any fee, contribution, donation or consideration of any kind for, or in connection with, procuring or carrying out the contract except as here expressly stated (if any):

**SCHEDULE "B" - CITY OF CORAL GABLES - NON-COLLUSION AND CONTINGENT FEE AFFIDAVIT**

1. He/she is the Branch Manager/Authorized Representative  
*(Owner, Partner, Officer, Representative or Agent)*

of the Proposer that has submitted the attached response.

2. He/she is fully informed with respect to the preparation and contents of the attached response and of all pertinent circumstances respecting such response;

3. Said response is made without any connection or common interest in the profits with any other persons making any response to this solicitation. Said response is on our part in all respects fair and without collusion or fraud. No head of any department, any employee or any officer of the City of Coral Gables is directly or indirectly interested therein. If any relatives of Proposer’s officers or employees are employed by the City, indicate name and relationship below.

Name: N/A Relationship: N/A

Name: N/A Relationship: N/A

4. No lobbyist or other Proposer is to be paid on a contingent or percentage fee basis in connection with the award of this Contract.



## **SCHEDULE "C" CITY OF CORAL GABLES – VENDOR DRUG-FREE STATEMENT**

Preference may be given to vendors submitting a certification with their bid/proposal certifying they have a drug- free workplace in accordance with Section 287.087, Florida Statutes. This requirement affects all public entities of the State and becomes effective January 1, 1991. The special condition is as follows:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under solicitation a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under solicitation, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section. As the person authorized to sign the statement, I certify that this form complies fully with the above requirements.

The company submitting this solicitation has established a Drug Free work place program in accordance with State Statute 287.087



**SCHEDULE "D" CITY OF CORAL GABLES – PROPOSER'S QUALIFICATION STATEMENT**

The undersigned declares the truth and correctness of all statements and all answers to questions made hereinafter:

**GENERAL COMPANY INFORMATION:**

Company Name: GFA International, Inc. dba Universal Engineering Sciences

Address: 8050 NW 77th Court Medley FL 33166  
Street City State Zip Code

Telephone No: (305) 249-8434 Fax No: (305) 249-8479 Email: rvilla@universalengineering.com

How many years has your company been in business under its present name? 2 Years

If Proposer is operating under Fictitious Name, submit evidence of compliance with Florida Fictitious Name Statue:

Please see the following page

Under what former names has your company operated? : GFA International, Inc.

At what address was that company located? 7260 NW 58th Street Miami, FL 33166

Is your Company Certified? Yes  No  If Yes, **ATTACH COPY** of Certification.

Is your Company Licensed? Yes  No  If Yes, **ATTACH COPY** of License

Has your company or its senior officers ever declared bankruptcy?

Yes  No  If yes, explain: \_\_\_\_\_

**LEGAL INFORMATION:**

Please identify each incident **within the last five (5) years** where a civil, criminal, administrative, other similar proceeding was filed or is pending, if such proceeding arises from or is a dispute concerning the Proposer's rights, remedies or duties under a contract for the same or similar type services to be provided under this RFQ (**A response is required. If applicable please indicate "none" or list specific information related to this question. Please be mindful that responses provided for this question will be independently verified**):

Not applicable; please see the litigation statement following.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Has your company ever been debarred or suspended from doing business with any government entity?

Yes  No  If Yes, explain \_\_\_\_\_





# EVIDENCE OF COMPLIANCE WITH FICTITIOUS NAME STATUTE



**DIVISION of CORPORATIONS**  
*an official State of Florida website*

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**No Filing History**

Fictitious Name Search

## Fictitious Name Detail

### Fictitious Name

UNIVERSAL ENGINEERING SCIENCES

### Filing Information

**Registration Number** G20000159003  
**Status** ACTIVE  
**Filed Date** 12/15/2020  
**Expiration Date** 12/31/2025  
**Current Owners** 1  
**County** MULTIPLE  
**Total Pages** 1  
**Events Filed** NONE  
**FEI/EIN Number** NONE

### Mailing Address

1215 WALLACE DRIVE  
DELRAY, FL 33444

### Owner Information

GFA INTERNATIONAL, INC.  
 1215 WALLACE DRIVE  
 DELRAY, FL 33444  
**FEI/EIN Number:** 65-0874962  
**Document Number:** P98000089761

### Document Images

[12/15/2020 – Fictitious Name Filing](#)

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**No Filing History**

Fictitious Name Search



## LITIGATION STATEMENT



Grounded in Excellence

Geotechnical Engineering  
Construction Materials Testing & Inspection  
Building Code Compliance  
Occupational Health & Safety  
Environmental  
Building Envelope

**From:** Gary Raia - Chief Risk Management and Safety Officer

**To:** Files

**Subject:** **CONFIDENTIAL – Litigation Summary**

**Date:** August 2022

Universal Engineering Sciences (the “Company”) is a full service Environmental and Geological consulting organization providing Environmental Consulting, Health & Safety, Geotechnical Engineering, Construction Materials Testing, Inspections, as well as Code Compliance services across a broad spectrum of industries. The Company is considered a pioneer of the industry and stands at the forefront of emerging technology and best practices. Our combined capabilities allow us to deliver cost-effective solutions.

Due to the litigious nature of the development and construction industry, it is impossible to avoid claims. These claims are generally nuisance type claims using the “shotgun” filing method of suing every party involved in the project, no matter how remote the involvement.

Most of these claims are administrated and dismissed with only attorney fees involved. A summary of past cases is available upon request through our corporate appointed attorney. Note: There have been no criminal proceedings or hearings concerning business related offenses in which our company principals or officers were defendants.

### Litigation

The Company has never had a judgment ruled against it that has exceeded the deductible portion of professional liability insurance. We have not had requests for equitable adjustment or contract claims, nor have we been declared in default, terminated, or removed from a contract or job related to our services in the past five years.

The Company has not been involved in any litigation or investigation, either civil or criminal, involving a governmental agency, or which may affect the performance of the services to be rendered herein. Additionally, we certify that neither our firm nor its principals have been debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in any transaction by any federal department or governmental agency.

There is no pending significant litigation whose outcome if unfavorable, probable, and estimable has not been accrued for in the consolidated financial statements as of December 31, 2020.

Gary Raia - Chief Risk Management and Safety Officer  
Universal Engineering Sciences



**SCHEDULE "E" CITY OF CORAL GABLES – CODE OF ETHICS, CONFLICT OF INTEREST, AND CONE OF SILENCE**

THESE SECTIONS OF THE CITY CODE CAN BE FOUND ON THE CITY'S WEBSITE, UNDER GOVERNMENT, CITY DEPARTMENT, PROCUREMENT, PROCUREMENT CODE (CITY CODE CHAPTER 2 ARTICLE VIII); SEC 2-1023; SEC 2-606; AND SEC 2-1027, RESPECTIVELY.

IT IS HEREBY ACKNOWLEDGED THAT THE ABOVE NOTED SECTIONS OF THE CITY OF CORAL GABLES CITY CODE ARE TO BE ADHERED TO PURSUANT TO THIS SOLICITATION.

**SCHEDULE "F" CITY OF CORAL GABLES - AMERICANS WITH DISABILITIES ACT (ADA) DISABILITY NONDISCRIMINATION STATEMENT**

I understand that the above named firm, corporation or organization is in compliance with and agreed to continue to comply with, and assure that any sub-contractor, or third party contractor under this project complies with all applicable requirements of the laws listed below including, but not limited to, those provisions pertaining to employment, provision of programs and service, transportation, communications, access to facilities, renovations, and new construction.

The American with Disabilities Act of 1990 (ADA), Pub. L. 101-336, 104 Stat 327, 42 U.S.C. 12101,12213 and 47 U.S.C. Sections 225 and 661 including Title I, Employment; Title 11, Public Services; Title III, Public Accommodations and Services Operated by Private Entities; Title IV, Telecommunications; and Title V, Miscellaneous Provisions.

The Florida Americans with Disabilities Accessibility Implementation Act of 1993, Sections 5553.501-553.513, Florida Statutes

The Rehabilitation Act of 1973, 229 U.S.C. Section 794

The Federal Transit Act, as amended, 49 U.S.C. Section 1612

The Fair Housing Act as amended, 42 U.S.C. Section 3601-3631

**SCHEDULE "G" CITY OF CORAL GABLES - STATEMENT PURSUANT TO SECTION 287.133 (3) (a), FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES**

1. I understand that a "public entity crime" as define in Paragraph 287.133(1)(g), **Florida Statutes**, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including, but not limited to, any Proposal or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
2. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), **Florida Statutes**, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.



3. I understand that an “affiliate” as defined in Paragraph 287.133(1)(a), **Florida Statutes**, means:
  1. A predecessor or successor of a person convicted of a public entity crime; or 2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term “affiliate” includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm’s length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.
4. I understand that a “person” as defined in Paragraph 287.133(1)(e), **Florida Statutes**, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which Proposals or applies to Proposal on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term “person” includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.
5. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. **[Must indicate which statement below applies.]**

Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity subsequent to July 1, 1989.

The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list.

**[Attach a copy of the final order]**

**I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.**



**SCHEDULE "H" CITY OF CORAL GABLES - ACKNOWLEDGEMENT OF ADDENDA**

1. The undersigned agrees, if this RFQ is accepted, to enter in a Contract with the CITY to perform and furnish all work as specified or indicated in the RFQ, any associated addendum and Contract Documents within the contract time indicated in the RFQ and in accordance with the other terms and conditions of the solicitation and contract documents.
2. Acknowledgement is hereby made of the following Addenda, if any (identified by number) received since issuance of the Request for Proposal.

Addendum No. 1 Date 10-17-2022

Addendum No. \_\_\_\_\_ Date \_\_\_\_\_

Addendum No. \_\_\_\_\_ Date \_\_\_\_\_

Addendum No. \_\_\_\_\_ Date \_\_\_\_\_

Addendum No. \_\_\_\_\_ Date \_\_\_\_\_

Addendum No. \_\_\_\_\_ Date \_\_\_\_\_

**Failure to adhere to changes communicated via any addendum may render your response non-responsive.**



City of Coral Gables Finance Department/Procurement Division

Employer E-Verify Affidavit

By executing this affidavit, the undersigned employer verifies its compliance with F.S. 448.095, stating affirmatively that the individual, firm or corporation has registered with and utilizes the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in F.S. 448.095 which prohibits the employment, contracting or sub-contracting with an unauthorized alien. The undersigned employer further confirms that it has obtained all necessary affidavits from its subcontractors, if applicable, in compliance with F.S. 448.095, and that such affidavits shall be provided to the City upon request. Failure to comply with the requirements of F.S. 448.095 may result in termination of the employer's contract with the City of Coral Gables. Finally, the undersigned employer hereby attests that its federal work authorization user identification number and date of authorization are as follows:

FEIN # 65-0874162
Federal Work Authorization User Identification Number
1/1/22
Date of Authorization

I hereby declare under penalty of perjury that the foregoing is true and correct.

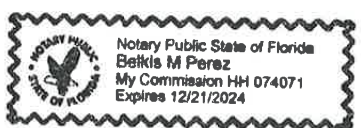
Executed on APR 24th in MEDLEY (city), FL (state).

Signature of Authorized Officer or Agent

RENATO VERA BRANCH MANAGER
Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME
ON THIS THE 24 DAY OF October, 2022

NOTARY PUBLIC
My Commission Expires: 12-21-24





**GROUP / SERVICES CHECKLIST**  
**RFQ 2022-016 Plans Review and Building Inspection Services**  
**Exhibit C**

Company Name: GFA International, Inc.; dba Universal Engineering Sciences FEI: 65-0874962

Indicate the proposer's specialized service areas under each group for which your company intends to be qualified to or wish to provide to the City

<b>General Specialty</b>	
Building Inspector with the State of Florida Certification & Certification by the Miami-Dade County Board of Rules and Appeals	<input type="checkbox"/>
Building Plans Examiner with the State of Florida Certification & Certification by the Miami-Dade County Board of Rules and Appeals	<input type="checkbox"/>
Electrical Inspector with the State of Florida Certification & Certification by the Miami-Dade County Board of Rules and Appeals	<input type="checkbox"/>
Electrical Plans Examiner with the State of Florida Certification & Certification by the Miami-Dade County Board of Rules and Appeals	<input type="checkbox"/>
Mechanical Inspector with the State of Florida Certification & Certification by the Miami-Dade County Board of Rules and Appeals	<input type="checkbox"/>
Mechanical Plans Examiner with the State of Florida Certification & Certification by the Miami-Dade County Board of Rules and Appeals	<input type="checkbox"/>
Plumbing Inspector with the State of Florida Certification & Certification by the Miami-Dade County Board of Rules and Appeals	<input type="checkbox"/>
Plumbing Plans Examiner with the State of Florida Certification & Certification by the Miami-Dade County Board of Rules and Appeals	<input type="checkbox"/>
Roofing Inspector with the State of Florida Certification & Certification by the Miami-Dade County Board of Rules and Appeals	<input type="checkbox"/>
Roofing Plans Examiner with the State of Florida Certification & Certification by the Miami-Dade County Board of Rules and Appeals	<input type="checkbox"/>
Structural Plans Examiner with the State of Florida Registration a Professional Engineer (PE) in the Structural discipline & Certification by the Miami-Dade County Board of Rules and Appeals	<input type="checkbox"/>
Zoning Inspector / Plan Reviewer with similar work in other jurisdiction in the State of Florida or experience as deemed appropriate	<input type="checkbox"/>
<b>Geotechnical:</b>	
Soils, Foundations and Materials Testing – drilling, subsurface investigations and seismographic services	<input checked="" type="checkbox"/>
Soils, Foundations and Materials Testing – geotechnical and materials engineering services	<input checked="" type="checkbox"/>
Soils, Foundations and Materials Testing – concrete and asphalt testing services	<input checked="" type="checkbox"/>
Soils, Foundations and Materials Testing – non-destructive testing and inspections	<input checked="" type="checkbox"/>
Roof Testing and Consulting	<input checked="" type="checkbox"/>
Roadway, Compaction and Water Infiltration Testing and Consulting	<input checked="" type="checkbox"/>



**PROFESSIONAL SERVICES AGREEMENT # RFQ 2022-016**

**Plans Review & Building Inspection Services**

THIS PROFESSIONAL SERVICES AGREEMENT is made as of this \_\_\_\_ day of \_\_\_\_\_, 2022, between the City of Coral Gables (hereinafter called the "City"), and \_\_\_\_\_, (hereinafter called the "Professional").

**RECITALS**

**WHEREAS**, the City desires to enter into an agreement with the Professional to provide Plans Review & Building Inspection Services to the City; and

**WHEREAS**, the City having investigated the qualifications of the Professional to perform the services herein contemplated and found those qualifications satisfactory; and

**WHEREAS**, the Professional having examined the scope of the services required hereunder and having expressed desire and willingness to provide such services and having presented qualifications to the City in support of those expressed desires; and

**WHEREAS**, the Professional agrees to accept this Agreement upon the terms and conditions hereinafter set forth; and

**NOW, THEREFORE**, in consideration of the promises and the mutual covenants herein contained, the City agrees to retain the Professional for a two (2) year period to provide Plans Review & Building Inspection Services to the City. However, this period may be extended at the sole discretion of the City for three (3) additional one (1) year periods.

**I. GENERAL PROVISIONS**

This Agreement incorporates and supersedes all previous agreements, written and oral, and all prior and contemporaneous communications between the parties, regarding this subject. The City reserves the right to initiate change to any provision of this Agreement. All such changes shall be accomplished only by mutually signed Amendments.

The Professional shall perform the services as specifically stated in the Scope of Services, which is attached hereto and incorporated herein as Exhibit A and as may be specifically designated and authorized by the City.

1.1 Engagement. The City agrees to engage the Professional for a period specified in paragraph 1.2, and the Professional agrees to accept such engagement and to perform such services for the City upon the terms, and subject to the conditions set forth herein.

1.2 Agreement Period. The terms of the Agreement (the "Professional Period") shall commence within ten (10) days of the execution date of the agreement and shall continue thereafter for a two (2) year period. This period may be extended upon mutual agreement between the City and the Professional, for a three (3) additional, one (1) year period or until terminated by the City upon 30 days written notice to the Professional, in accordance with the notice requirements contained in Section XIII.





## **PROFESSIONAL SERVICES AGREEMENT # RFQ 2022-016**

### **Plans Review & Building Inspection Services**

1.3 Duties and Responsibilities/Priority of Interpretation. The Code and any City resolutions take precedence over this agreement and its exhibits. This document without exhibits is referred to as the “Base Agreement.” In the event of any conflict or inconsistency in the definition or interpretation of any word, responsibility, schedule, or the contents or description of any task, deliverable, service, or other work, or otherwise, between the Base Agreement and the exhibits, or between exhibits, such conflict or inconsistency shall be resolved by giving precedence first to the body of this Base Agreement, and then to the exhibits according to the following priority:

- a) Scope of Work – Exhibit A
- b) Pricing Form - Exhibit B
- c) Professional 's Response to RFQ – Exhibit C
- d) Insurance Certificates – Exhibit D
- e) Appendices A and E – Exhibit E

1.3.1 The City shall be responsible for the following:

1. Assigning a City Project Manager to be the point of contact for the professional.

2. Establishing the budget and priority of the scope of work for each assignment.

3. Providing the professional all relevant information testing or data or providing for a means to the professional to procure the required data to complete the scope of services.

4. Provide direction and authorization to proceed so that the scope of service can be complete in a timely manner.

During the Agreement Period, the Professional will serve as an independent contractor to the City and will assist the City in the Scope of Services (Section 2.0) with the terms, conditions and specifications contained in the RFQ. The Professional shall serve as a consultant to the City departments to recommend contract awards to best meet overall community short-term and long-term goals, pursuant to the RTQ.

1.4 Background Investigation. The Professional agrees that all employees including the Professional may be subject to an annual background investigation.

1.5 Polygraph Examination. The Professional agrees to submit to polygraph examinations at the request of the Director or designee.

1.6 Medical, Drug Screening and Check-ups. All Professionals, their employees, agents and sub consultants must satisfactorily complete the City's pre-placement medical and drug screening examinations and be certified as drug free as well as abide by the City's Drug Free Work Place Policy at Professional 's expense. The City may require that the Professional and/or their employees, agents and sub consultants



## **PROFESSIONAL SERVICES AGREEMENT # RFQ 2022-016**

### **Plans Review & Building Inspection Services**

performing services for the City submit to a yearly medical and drug screen examination, at Professional's expense.

1.7 Drug Testing. The Professional agrees to submit to unannounced drug testing at the request of the Director or designee.

1.8 Driver's License. At City's option, the Professional must provide a valid Florida Driver's License or appropriate commercial driver's license for each employee, agent or sub consultant and be willing and able to operate any required vehicles as authorized by the City. Evidence of compliance with the Defensive Driving Course must be submitted to the City prior to operating a City vehicle or any vehicle where patrons or children are passengers. Individuals must be approved by the Risk Management Division of the City prior to the operation of a City owned vehicle and/or privately owned vehicles while conducting City business. The City reserves the right to request the employee/agent's driving record from the State of Florida, at Professional's expense.

1.9 Confidential Information. The Professional agrees that any information received by the Professional for the City and in providing services in accordance with this Agreement which is not publicly available, shall not be revealed to any other persons, firm or organizations.

1.10 Most Favored Public Entity. The Professional represents that the prices charged to City in this Agreement do not exceed existing prices to other customers for the same or substantially similar items or services for comparable quantities under similar terms and conditions. If Professional's prices decline, or should Professional, at any time during the term of this Agreement, provide the same goods or services to any other customer at prices below those set forth herein, then such lower prices shall be immediately extended to the City.

## **II. PROFESSIONAL SERVICES**

2.1 Basic Services. The duties and responsibilities are outlined in the RFQ.

2.2 Reporting. The Professional shall comply with the necessary reporting requirements as outlined by the Director or designee for review. In addition, the Professional shall submit a monthly report to the Director or designee, which shall include detailed information regarding the activities of the Professional during the previous month.

2.3 Availability of Professional. The Professional shall make all documents available 24 hours a day, 7 days a week, 365 days a year, in order to satisfy the City's emergency demands for continued, non-interrupted service.

## **III. COMPENSATION**

3.1 Basic Compensation. In full consideration of the services of the Professional hereunder, the Professional shall be paid at a rate stipulated for each of the services described on the RFQ pricing schedule (Exhibit B); here attached. The City reserves the right to contract with the Professional for additional services. Any increase in the agreed upon amount shall be approved by the Procurement Division or designee and shall be in accordance with applicable City and State regulations.



## **PROFESSIONAL SERVICES AGREEMENT # RFQ 2022-016**

### **Plans Review & Building Inspection Services**

3.2 Expenses. As part of, and in addition to the basic compensation described in this Agreement, the City shall provide the Professional with no additional compensation for any services performed in fulfilling the requirements of this Agreement. All additional requested expenses must be pre-approved through the Director or designee.

#### **IV. INDEPENDENT CONTRACTOR AND PROFESSIONAL HOLD HARMLESS PROVISIONS**

4.1 Independent Contractor and Professional. The Professional acknowledges entering into this Agreement as an independent Contractor and Professional, and that the Professional shall therefore be responsible for the deposit and payment of any Federal Income Taxes, FICA, Unemployment Taxes or any similar fees or taxes that become due, and shall be responsible for the collection and payment of all withholdings, contributions and payroll taxes relating to Professional's services, or those of employees of the Professional. The City shall not withhold from sums payable to the Professional, any amount whatsoever for Federal Income Taxes, FICA, Unemployment Insurance Taxes or any similar fees or taxes. The Professional, their employees or agents, will not be considered an employee of the City or entitled to participate in plans, distributions, arrangements or other benefits extended to City employees.

4.2 Agency. Nothing herein shall imply or shall be deemed to imply an agency relationship between the City and Professional.

4.3 Professional warrants that it fully complies with all Federal statutes and regulations regarding the employment of undocumented workers and others and that all employees performing work under this Agreement meet the citizenship or immigration status requirements set forth in Federal statutes and regulations. Professional shall indemnify, defend, and hold harmless City, its officers and employees from and against any sanctions and any other liability which may be assessed against Professional or City in connection with any alleged violation of any Federal statutes or regulations pertaining to the eligibility for employment of any persons performing work hereunder.

4.4 The employees and agents of each party, shall while on the premises of the other party, comply with all rules and regulations of the premises, including, but not limited to, security requirements.

4.5 Indemnification and Hold Harmless. To the fullest extent permitted by laws and regulations, Professional shall defend, indemnify, and hold harmless the City, its elected and appointed officials, attorneys, administrators, contractors, agents, and employees from and against all claims, damages, losses, and expenses direct, indirect, or consequential (including but not limited to fees and charges of attorneys and other professionals and court and arbitration costs) arising out of or resulting from the performance of the work and caused in whole or in part by either (i) any willful, intentional, reckless, or negligent act or omission of Professional, any subcontractor, or any person or organization directly or indirectly employed by any of them to perform or furnish any of the work or anyone for whose acts any of them may be liable, regardless of whether or not it is caused in part by a party indemnified hereunder and regardless of the negligence of any such indemnified party, or (ii) any willful, intentional, reckless, or negligent act or omission of any individual or entity not a party to this agreement, or (iii) any negligent act



## **PROFESSIONAL SERVICES AGREEMENT # RFQ 2022-016**

### **Plans Review & Building Inspection Services**

or omission of the City or the City's officers, agents, or employees. The parties expressly agree that this provision shall be construed broadly, and Professional's obligations to pay for the City's legal defense hereunder shall arise and be fully enforceable when Professional (or any subcontractor or any person or organization directly or indirectly employed by Professional) is alleged to have acted willfully, intentionally, recklessly, or negligently in the performance of the work required under this Agreement. Any failure of Professional to comply with the terms of this provision shall be deemed a material breach of this Agreement and may subject Professional to debarment from consideration for future award of city contracts pursuant to Section 2-912(4) of the City of Coral Gables Code of Ordinances. This provision shall survive termination of the Agreement.

In any and all claims against the City or any of its elected and appointed officials, attorneys, administrators, contractors, agents, or employees by any employee of Professional, any subcontractor, any person or organization directly or indirectly employed by any of them to perform or furnish any of the work or anyone for whose acts any of them may be liable, the indemnification obligation under the above paragraph shall not be limited in any way by any limitation on the amount or type of damages, compensation, or benefits payable by or for Professional or any such subcontractor or other person or organization under workers' or workman's compensation acts, disability benefit acts, or other employee benefit acts. Moreover, nothing in this Indemnification and Hold Harmless provision shall be considered to increase or otherwise waive any limits of liability, or to waive any immunity, established by Florida Statutes, case law, or any other source of law. the fullest extent permitted by laws and regulations, the Professional shall defend, indemnify, and hold harmless the City, its elected and appointed officials, attorneys, administrators, consultants, agents, and employees from and against all claims, damages, losses, and expenses direct, indirect, or consequential (including but not limited to fees and charges of attorneys and other Professionals and court and arbitration costs) arising out of or resulting from the performance of the work and caused in whole or in part by either (i) any willful, intentional, reckless, or negligent act or omission of Professional, any sub consultant, or any person or organization directly or indirectly employed by any of them to perform or furnish any of the work or anyone for whose acts any of them may be liable, regardless of whether or not it is caused in part by a party indemnified hereunder and regardless of the negligence of any such indemnified party, or (ii) any willful, intentional, reckless, or negligent act or omission of any individual or entity not a party to this agreement, or (iii) any negligent act or omission of the City or the City's officers, agents, or employees. The parties expressly agree that this provision shall be construed broadly, and Professional's obligations to pay for the City's legal defense hereunder shall arise and be fully enforceable when Professional (or any sub consultant or any person or organization directly or indirectly employed by Professional) is alleged to have acted willfully, intentionally, recklessly, or negligently in the performance of the work required under this Agreement. Any failure of Professional to comply with the terms of this provision shall be deemed a material breach of this Agreement and may subject Professional to debarment from consideration for future award of city contracts pursuant to Section 2-912(4) of the City of Coral Gables Code of Ordinances. This provision shall survive termination of the Agreement.

The indemnification and hold harmless provision shall include, but not be limited to, all of the following:

- a. Damages awarded to any person or party.



**PROFESSIONAL SERVICES AGREEMENT # RFQ 2022-016**

**Plans Review & Building Inspection Services**

- b. Attorney’s fees and costs incurred in defending such claims. The CITY may use the attorney or law firm of its choice in which event the Supplier will pay such firm the fees it charges the CITY, provided such fees are reasonable in light of the prevailing market rate for similar legal services. Such fees shall be deemed reasonable if they are no greater than the fees that CITY pays other counsel for representation in similar cases. If the City Attorney’s Office provides the defense, Supplier will reimburse the CITY at the prevailing market rate for similar legal services.
- c. Attorney’s fees and cost of any party that a court orders the CITY to pay.
- d. Lost time that results from the CITY or its officials or employees responding to discovery or testifying by deposition or in court. In this regard, for any time the CITY spends in responding to document requests or public records requests relating to such claims whether from Supplier or any other party, Supplier will reimburse CITY \$50.00 for each employee work hour spent reviewing or responding to such requests. For any time spent testifying in court or in depositions, or preparing for such testimony, Supplier will reimburse CITY on a per hour basis as follows:
  - Mayor or City Commissioner: \$300.00 per hour
  - City Manager: \$250.00 per hour
  - An Assistant City Manager or Department Director: \$250.00 per hour
  - An Assistant Department Director: \$100.00 per hour
  - City Attorney or Deputy City Attorney: Prevailing market rates
  - Other City employees: \$50.00 per hour
- e. The expenses incurred by CITY in complying with any administrative or court order that may arise from such claims.
- f. Miscellaneous expenses relating to such claims including expenses of hotels and transportation in trips relating to such claims; and
- g. Any other direct or indirect expense that CITY would not have incurred but for a claim that arises out of this agreement.

This Indemnification and Hold Harmless provision shall survive termination of the Agreement.

**V. INSURANCE**

5.1 Without limiting Professional’s indemnification of the City, and during the term of this Agreement, Professional shall provide and maintain at its own expense the below described programs of insurance. Such programs and evidence of insurance shall be satisfactory to the City and shall be primary to and not contributing with any other insurance or self-insurance program maintained by the City. Certificates or other evidence of coverage shall be delivered to:



## PROFESSIONAL SERVICES AGREEMENT # RFQ 2022-016

### Plans Review & Building Inspection Services

City of Coral Gables  
Insurance Compliance  
P.O. Box 100085 – CE  
Duluth, GA 30096

Such certificates or other evidence of coverage shall be delivered prior to commencing performance under this Agreement, and shall specifically identify this Agreement, and shall contain the express condition that the City is to be given advance written notice by receipted delivery at least thirty (30) days in advance of any cancellation, non-renewal or material change of the insurance policy.

5.2 The Professional shall maintain during the terms, except as noted, of this Agreement the following insurance:

a. **Professional Liability Insurance** with a limit of liability no less than \$1,000,000 per occurrence with a deductible per claim, if any, not to exceed 5% of the limit of liability providing for all sums which the Respondent shall become legally obligated to pay as damages for claims arising out of the services performed by the Respondent or any person employed, contracted and/or subcontracted in connection with this Agreement. This insurance shall be maintained for three (3) years after any work covered by this Agreement.

b. **Comprehensive general liability insurance** with broad form endorsement or equivalent, including automobile liability, completed operations and products liability, contractual liability, severability of interests with cross liability provision, and personal injury and property damage liability with limits no less than \$1,000,000 per occurrence for bodily injury and property damage, and \$2,000,000 in the aggregate. Said policy or policies shall name City as additional insured on a primary and non-contributory basis and shall reflect the hold harmless provision contained herein.

c. **Worker's Compensation Insurance** for all employees of Professional as required by Florida Statutes Section 440, and employer's liability insurance with limits not less than, \$1,000,000

d. **Automobile Liability insurance** covering all owned, non-owned and hired vehicles used in connection with the performance of the work in an amount not less than \$1,000,000 combined single limit per occurrence for bodily injury and property damage.

e. Other (or increased amounts of) insurance which City shall from time to time deem advisable or appropriate. Such new or additional insurance to be effective as of the sooner of ninety (90) days after notice thereof or the next annual renewal of any policy being increased (as applicable).

f. All policies shall contain waiver of subrogation, except Professional Liability, against City where applicable, and shall expressly provide that such policy or policies are primary over any other collective insurance the City may have.



## **PROFESSIONAL SERVICES AGREEMENT # RFQ 2022-016**

### **Plans Review & Building Inspection Services**

g. All of the above insurance is to be placed with insurance companies with an A.M. Best or equivalent rating of "A-", "VI" or better, qualified to do business under laws of the State of Florida.

h. The City shall be named as an additional insured on a primary and non-contributory basis for the General and Auto Liability Policies. Said policies shall contain a "severability of interest or "cross liability" clause without obligation for premium payment of the City. The City reserves the right to request a copy of required policies for review.

i. All insurance policies shall provide for thirty (30) days [ten (10) days for non-payment of premium] advance written notice to City prior to cancellation, non-renewal or material change.

j. The Professional shall furnish Certificates of Insurance to the Risk Management Division of the Office of Labor Relations and Risk Management prior to the commencement of operations or policy termination, which certificates shall clearly indicate that the City is named as an additional insured on a primary and non-contributory basis and that the Professional has obtained insurance in the type, amount and classification required for strict compliance with this Section and that no material change, cancellation or non-renewal of this insurance shall be effective without thirty (30) days advance written notice to the City.

5.3 Failure on the part of the Professional to obtain and maintain all required insurance coverage is a material breach upon which the City may, in its sole discretion, immediately suspend Professional's performance or terminate this Agreement.

## **VI. SOVEREIGN IMMUNITY**

6. The Professional acknowledges that the Florida Doctrine of Sovereign Immunity bars all claims by Professional against the City other than claims arising out of this Agreement. Specifically, the Professional acknowledges that it cannot and will not assert any claims against the City, unless the claim is based upon a breach by the City of this Agreement. The Professional acknowledges that this Agreement in no way estops or affects the City's exercise of its regulatory authority. In addition, the City retains the full extent of its sovereign immunity in relation to the exercise of its regulatory authority. The Professional acknowledges that it has no right and will not make claim based upon any of the following:

- a. Claims based upon any alleged breach by the City of implied warranties or representations not specifically set forth in this Agreement, as the parties stipulate that there are no such implied warranties or representations of the City. All obligations of the City are only as set forth in this Agreement;
- b. Claims based upon negligence or any tort arising out of this Agreement;
- c. Claims upon alleged acts or inaction by the City, its commissioners, attorneys, administrators, consultants, agents, or any City employee;
- c. Claims based upon an alleged waiver of any of the terms of this Agreement. The Professional affirms that the provisions regarding notice to claims, and



## **PROFESSIONAL SERVICES AGREEMENT # RFQ 2022-016**

### **Plans Review & Building Inspection Services**

the requirement for a written change order cannot be waived and further, without timely notice of a claim or a written change order as required in this Agreement, the Professional shall not be entitled to additional compensation or an extension of the Contract Time. Such claims for additional compensation or extensions of the Contract Time are waived if the Professional has not given all required notices and obtained a written change order when required.

### **VII. STANDARD OF CARE**

7.1 The Professional shall exercise the same degree of care, skill, and diligence in the performance of the services as is ordinarily provided by a comparable Professional under similar circumstances and the Professional shall, at no additional cost to the City, re-perform services which fail to satisfy the foregoing standard of care.

7.2 The Professional warrants that all services shall be performed by skilled and competent personnel to the highest Professional standards in the field.

### **VIII. NON-DISCRIMINATION**

8.1 EEO and ADA: The Professional must be and remain in compliance with all local, state and federal Equal Employment Opportunity (EEO) and American Disabilities Act (ADA) requirements.

8.2 It is understood that the Professional shall not discriminate against any individual in the performance of the contract with respect to hire, tenure, conditions or privileges of employment, or any other matter directly or indirectly related to employment because of race, creed, color, national origin, age, disability, sex, gender identity, sexual orientation, or any other legally protected class.

8.3 City Policy Regarding Conduct. All Professionals, their employees, agents and sub consultants must abide by the City's policies regarding conduct. Discrimination, harassment, and/or violations of this clause and City non-discrimination policies will not be tolerated and are grounds for termination of the Agreement without harm to the City or its employees.

### **IX. CONFLICT OF INTEREST**

9.1 The Professional represents that it has provided a list of all current clients subject to the jurisdiction of the City. Any potential or actual conflict between private interests and responsibilities under this Agreement shall be immediately disclosed to the City. The Professional agrees that it will not enter into any agreements during the term of this Agreement to provide services for any person or corporation who applies for a permit or other development approval from the City. Upon request of the Professional, and full disclosure of the nature and extent of the proposed representation, the City Manager or his designee shall have the authority to authorize such representation during the term of this Agreement.





**PROFESSIONAL SERVICES AGREEMENT # RFQ 2022-016**

**Plans Review & Building Inspection Services**

**X. CONFIDENTIALITY**

10.1 Subject to the requirements of Chapter 119 of the Florida Statutes, no reports, information, computer programs, documentation, and/or data given to or prepared or assembled by the Professional under this Agreement shall be made available to any individual or organization by the Professional without prior written approval of the City.

**XI. OWNERSHIP OF DOCUMENTS**

11.1 Any and all documents, records, disks, or other information shall become the property of the City for its use and/or distribution as may be deemed appropriate by the City.

**XII. TRUTH-IN-NEGOTIATION CERTIFICATE**

12.1 Execution of this Agreement by the Professional shall act as the execution of a truth-in-negotiation certificate certifying that the wage rates and costs used to determine the compensation provided for in this Agreement are accurate, complete, and current as of the date of the Agreement.

12.2 The said rates and costs shall be adjusted to exclude any significant sums should the City determine that the rates and costs were increased due to inaccurate, incomplete, or noncurrent wage rates or due to inaccurate representations of fees paid to outside consultants. The City shall exercise its rights under this "Certificate" within one (1) year following payment.

**XIII. NOTICE**

13.1 Any notice, request, instruction or other document required or permitted to be given hereunder by either party hereto to the other shall be in writing, and delivered personally, or sent by certified or registered mail, postage prepaid, return receipt requested, to the address set forth for such party at the bottom of this Agreement. Any notice so given shall be deemed received when personally delivered or three (3) business days after mailing. Any party may change the address to which notices are to be sent by giving notice of such change of address to the other party in the manner herein provided for giving notice. Notice as to the City of Coral Gables shall be to:

City Manager  
City of Coral Gables  
405 Biltmore Way  
Coral Gables, FL 33134  
cc: City Attorney

Notice as to the Professional shall be to:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



## **PROFESSIONAL SERVICES AGREEMENT # RFQ 2022-016**

### **Plans Review & Building Inspection Services**

#### **XIV. DEFAULT AND TERMINATION**

14.1 The City may terminate this Agreement for convenience at any time by providing thirty (30) days written notice to the Professional. In the event of a termination for cause, due to the Professional 's failure to perform in accordance with the terms of this Agreement or the Professional 's repudiation of this Agreement by word or conduct, The City may immediately terminate the Agreement and the Professional shall be paid any sums otherwise due and owing under this Agreement only after City has completed the work called for by this Agreement with other forces, and has deducted the cost of such work, and any other damages payable to City, from any contract balance otherwise due and owing to the Professional under this Agreement. In the event of a termination for convenience, the Professional shall be paid for all services performed through the date of termination, based on the percentage of services completed (subject to applicable setoff rights) and the Professional shall not be entitled to any other compensation or damages from the City. If, after notice of termination for cause, it is determined for any reason that Professional was not in default, the rights and obligations of the City and the Professional shall be the same as though the termination had been a termination for convenience. In no event shall the City be liable to Professional for lost profits on any work not performed, overhead, or any other type of consequential, special or indirect damages, and Professional hereby waives the same. Professional may terminate this Agreement due to the City's failure to comply with the material terms of this Agreement after giving City thirty (30) days written notice of its purported default and a reasonable opportunity to cure. Upon termination of this Agreement, all schematics, designs, plans, specifications, documents, records, disks, or other information (including electronic copies) produced or developed by Professional or sub consultants, whether finished or not, shall become City property. Failure to timely deliver the documentation shall be cause to withhold any payments due, without recourse by the Professional, until all documentation is delivered to the City.

#### **XV. UNCONTROLLABLE FORCES**

15.1 Neither the City nor Professional shall be considered to be in default of this Agreement if delays in or failure of performance shall be due to Uncontrollable Forces, the effect of which, by the exercise of reasonable diligence, the nonperforming party could not avoid. The term "Uncontrollable Forces" shall mean any event which results in the prevention or delay of performance by a party of its obligations under this Agreement and which is beyond the reasonable control of the nonperforming party. It includes, but is not limited to, fire, flood, earthquake, storm, lighting, epidemic, war, riot, civil disturbance, sabotage, and governmental action.

15.2 Neither party shall, however, be excused from performance if nonperformance is due to forces which are preventable, removable, or remediable, and which the nonperforming party could have, with the exercise of reasonable diligence, prevented, removed, or remedied with reasonable dispatch. The nonperforming party shall, within a reasonable time of being prevented or delayed from performance by an uncontrollable force, give written notice to the other party describing the circumstances and uncontrollable forces preventing continued performance of the obligations of this Agreement.



## **PROFESSIONAL SERVICES AGREEMENT # RFQ 2022-016**

### **Plans Review & Building Inspection Services**

#### **XVI. MODIFICATION**

16.1 This Agreement may not be amended or modified unless in writing and signed by both parties.

#### **XVII. ASSIGNMENT AND SUBCONTRACTING**

17.1 This Agreement and the rights of the Professional and obligations hereunder may not be assigned, delegated or subcontracted by the Professional without the express prior written consent of the City. Any assignment, delegation or subcontract without such express prior written consent shall be null and void and shall constitute a material breach of this Agreement, upon which the City may immediately terminate the Agreement in accordance with the provisions of paragraph 14.1 (Termination by Default). The City may assign its rights, together with its obligations hereunder.

#### **XVIII. AUDITS**

18.1 The Professional shall maintain accurate and complete financial records of its activities and operations relating to this Agreement in accordance with generally accepted accounting principles. Professional shall maintain adequate records to justify all charges and costs incurred in performing the services for at least three (3) years after completion of this Agreement. Professional shall also maintain accurate and complete employment and other records relating to its performance of this Agreement. Professional agrees that City, or its authorized representatives, shall have access to and the right to examine, audit, excerpt, copy or transcribe any pertinent transaction, activity, or records relating to this Agreement. All financial records, timecards and other employment records, and proprietary data and information shall be kept and maintained by Professional and made available to the City during the terms of this Agreement and for a period of three (3) years thereafter unless City's written permission is given to dispose of any such material prior to such time. All such materials shall be maintained by Professional at a location in Miami-Dade County, Florida, provided that if any such material is located outside Miami-Dade County, then, at City's option Professional shall pay City for travel, per diem, and other costs incurred by City to examine, audit, excerpt, copy or transcribe such material at such other location. The City shall have access to such books, records, and documents as required in this section for the purpose of inspection or audit during normal working business hours at the Professional's place of business.

In the event that an audit is conducted by Professional specifically regarding this Agreement by any Federal or State auditor, or by any auditor or accountant employed by Professional, then Professional shall file a copy of the audit report with the City's Auditor within thirty (30) days of Professional's receipt thereof, unless otherwise provided by applicable Federal or State law. City shall make a reasonable effort to maintain the confidentiality of such audit report(s).

Failure on the part of Professional to comply with the provisions of this Paragraph shall constitute a material breach upon which the City may terminate or suspend this Agreement.

18.2 City Audit Settlements. If, at any time during or after the term of this Agreement, representatives of the City conduct an audit of Professional regarding the



## **PROFESSIONAL SERVICES AGREEMENT # RFQ 2022-016**

### **Plans Review & Building Inspection Services**

work performed under this Agreement, and if such audit finds that City's dollar liability for any such work is less than payments made by City to Professional, then the difference shall be either repaid by Professional to City by cash payment upon demand or, at the sole option of City, deducted from any amounts due to Professional from City. If such audit finds that City's dollar liability for such work is more than the payments made by City to Professional, then the difference shall be paid to Professional by cash payment.

#### **XIX. AVAILABILITY OF FUNDS**

19.1 The obligations of the City under this Agreement are subject to the availability of funds lawfully appropriated for its purpose by the City Commission.

#### **XX. COMPLIANCE WITH LAWS**

20.1 In performance of the services, the Professional will comply with applicable regulatory requirements, including federal, state, special district, and local laws, rules, regulations, orders, codes, criteria, and standards. It shall be the responsibility of the Professional to obtain and maintain, at no cost to the City, any and all license and permits required to complete the services provided pursuant to this Agreement.

20.2 Conflict of Interest. Professional covenants that no person employed by the Professional which exercises any functions or responsibilities in connection with this Agreement has any personal financial interests direct or indirect with the City. Professional further covenants that, in the performance of this Agreement, no person having a conflicting interest shall be employed. Any such interests on the part of Professional or its employees must be disclosed in writing to City.

20.3 Professional is aware of the conflict of interest code of the City of Coral Gables, the Conflict of Interest and Code of Ethics of Miami-Dade County, Florida, Section 2-11.1 et seq., and the Ethics Laws of the State of Florida, and agrees that it shall fully comply in all respects with the terms of said laws.

#### **XXI. FEDERAL AND STATE TAXES**

21.1 The City is exempt from Federal Tax and State Sales and Use Taxes. Upon request, the City will provide an exemption certificate to the Professional. The Professional shall not be exempted from paying sales tax to its suppliers for materials to fulfill the contractual obligations with the City, nor shall the Professional be authorized to use the City's Tax Exemption Number in securing such materials.

#### **XXII. SUCCESSORS AND ASSIGNS**

22.1 The City and the Professional each binds itself and its partners, successors, assigns, and legal representatives to the other party to this Agreement and to its partners, successors, executors, administrators, assigns, and legal representatives. The Professional shall not assign this Agreement without the express written approval of the City via executed amendment.



## **PROFESSIONAL SERVICES AGREEMENT # RFQ 2022-016**

### **Plans Review & Building Inspection Services**

#### **XXIII. CONTINGENT FEES**

23.1 The Professional warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the Professional, to solicit or secure this Agreement and that it has not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for the Professional, any fee, commission, percentage, gift, or any other consideration contingent upon or resulting from the award or making of this Agreement.

#### **XXIV. ENTIRETY OF AGREEMENT**

24.1 The City and the Professional agree that this Agreement sets forth the entire agreement between the parties, and that there are no promises or understandings other than those stated herein. This Agreement supersedes all prior agreements, contracts, proposals, representations, negotiations, letters, or other communications between the City and the Professional pertaining to the services, whether written or oral. None of the provisions, terms, and conditions contained in this Agreement may be added to, modified, superseded, or otherwise altered, except by written instrument executed by the parties hereto.

#### **XXV. COUNTERPARTS**

25.1 This Agreement may be executed simultaneously in several counterparts, each of which will be an original, but all of which together will constitute one and the same instrument.

#### **XXVI. WAIVER**

26.1 A waiver by either the City or the Professional of any breach of this Agreement shall not be binding upon the waiving party unless such waiver is in writing. In the event of a written waiver, such a waiver shall not affect the waiving party's rights with respect to any other or further breach. The making or acceptance of a payment by either party with knowledge of the existence of a default or breach shall not operate or be construed to operate as a waiver of any subsequent default or breach.

#### **XXVII. SEVERABILITY, SURVIVAL**

27.1 If any provision of this Agreement is found to be void and unenforceable by a court of competent jurisdiction, the remaining provisions of this Agreement shall nevertheless be binding upon the parties with the same effect as though the void or unenforceable provision had been severed and deleted.

#### **XXVIII. GOVERNING LAW AND VENUE**

28.1 The laws of the State of Florida shall govern this Agreement. Any and all legal action necessary to enforce the Agreement will be held in Miami-Dade County, and the Agreement will be interpreted according to the laws of Florida.

28.2 The invalidity, illegality, or unenforceability of any provision of this Agreement, or the occurrence of any event rendering any portion or provision of this Agreement void, shall in no way effect the validity or enforceability of any other portion or provision of the Agreement. Any void provision shall be deemed severed from the



**PROFESSIONAL SERVICES AGREEMENT # RFQ 2022-016**

**Plans Review & Building Inspection Services**

Agreement, and the balance of the Agreement shall be construed and enforced as if the Agreement did not contain the particular portion or provision held to be void. The parties further agree to reform the Agreement to replace any stricken provision with a valid provision that comes as close as possible to the intent of the stricken provision.

28.3 The provisions of this section shall not prevent the entire Agreement from being void should a provision, which is of the essence of the Agreement, be determined to be void.

**XXIX. TIME IS OF THE ESSENCE**

29.1 Time is of the Essence. If any anticipated or actual delays arise, Professional shall immediately so notify the City. Regardless of notice if services or deliveries are not made at the time agreed upon, the City may, at its sole discretion, terminate this Agreement and proceed pursuant to Paragraph 14.1 (Termination by Default).

**XXX. WAIVER OF TRIAL BY JURY**

30.1 THE PARTIES TO THIS AGREEMENT HEREBY AGREE TO EXHAUST ALL ADMINISTRATIVE REMEDIES BEFORE FILING A LAWSUIT IN CIVIL COURT TO RESOLVE THE DISPUTE. CITY AND PROFESSIONAL HEREBY KNOWINGLY, IRREVOCABLY, VOLUNTARILY AND INTENTIONALLY WAIVE ANY RIGHT EITHER MAY HAVE TO A TRIAL BY JURY IN RESPECT OF ANY ACTION, PROCEEDING OR COUNTERCLAIM BASED UPON THE AGREEMENT, OR ARISING OUT OF, UNDER, OR IN CONNECTION WITH, THE SERVICES TO BE PROVIDED, OR ANY COURSE OF CONDUCT, COURSE OF DEALING, STATEMENTS (WHETHER VERBAL OR WRITTEN), OR ACTIONS OF ANY PARTY.

**XXXI. FLORIDA PUBLIC RECORDS LAW  
FLORIDA STATUTES CHAPTER 119, *et seq.***

31.1 Records subject to the provisions of Public Record Law, Florida Statutes Chapter 119, shall be kept and maintained in accordance with such Statute. Supplier acknowledges that records and books, not subject to exemption under Chapter 119, may be disclosed and/or produced to third parties by the City in accordance with requests submitted under Chapter 119 or court orders without penalty or reprisal to the City for such disclosure and/or production. Supplier also agrees to assert, in good faith, any relevant exemptions provided for under Chapter 119 for records in its possession on behalf of the City. Furthermore, Supplier agrees to comply with the provisions outlined in Section 119.0701 of the Florida Statutes, the requirements of which are incorporated herein.

**IF THE PROFESSIONAL HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE PROFESSIONAL DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT 305-460-5210, [cityclerk@coralgables.com](mailto:cityclerk@coralgables.com), 405 Biltmore Way, First Floor, Coral Gables, FL 33134.**



**PROFESSIONAL SERVICES AGREEMENT # RFQ 2022-016**

**Plans Review & Building Inspection Services**

**XXXII. HEADINGS**

32.1 The headings contained in this Agreement are for reference purposes only and shall not affect the meaning or interpretation of the Agreement.

**XXXIII. WAIVER OF CONSEQUENTIAL DAMAGES**

33.1 Professional waives claims against the CITY for consequential damages arising out of or related to this Agreement or its performance including, but not limited to, damages for lost income, profit, lost bonding capacity, financing, business and reputation, or for loss of management or labor productivity, damages incurred for principal office expenses, including the compensation of personnel stationed there, and for anticipated profit on any work not performed by Professional.



**PROFESSIONAL SERVICES AGREEMENT # RFQ 2022-016**

**Plans Review & Building Inspection Services**

**IN WITNESS WHEREOF**, the parties have executed this Agreement as of the day and year first above written.

Approved as to Insurance:

AS TO CITY:

\_\_\_\_\_  
David J. Ruiz  
Risk Management Division

\_\_\_\_\_  
Peter J. Iglesias, P.E.  
City Manager

Approved by Department Head or head of negotiations team as to the negotiated business terms

\_\_\_\_\_  
Alberto Parjus  
Assistant City Manager

\_\_\_\_\_  
Suramy Cabrera  
Development Services Director

ATTEST:

Approved as to compliance with Applicable Procurement Requirements:

\_\_\_\_\_  
Billy Y. Urquia  
City Clerk

\_\_\_\_\_  
Celeste S. Walker-Harmon  
Assistant Finance Director for Procurement

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

Approved as to Funds Appropriation:

\_\_\_\_\_  
Miriam Soler Ramos  
City Attorney

\_\_\_\_\_  
Diana M. Gomez,  
Finance Director

-----  
ATTEST:

AS TO PROFESSIONAL

\_\_\_\_\_  
Corporate Secretary

\_\_\_\_\_  
President

Print Name: \_\_\_\_\_

Print Name: \_\_\_\_\_

(SEAL)

(OR)  
WITNESSES (2):

\_\_\_\_\_  
Print Name: \_\_\_\_\_

\_\_\_\_\_  
Print Name: \_\_\_\_\_





CITY OF CORAL GABLES
FINANCE DEPARTMENT/PROCUREMENT DIVISION
LOBBYIST REGISTRATION FORM

SOLICITATION NAME/NUMBER: RFQ No. 2022-016 Plans Review & Building Inspection Services

The Bidder/Proposer certifies that it understands if it has retained a lobbyist(s) to lobby in connection with this specific competitive solicitation that each lobbyist retained has timely filed the registration or amended registration required under the City of Coral Gables Lobbyist Registration requirement pursuant to Ordinance 2021-24 as outlined below:

Lobbyist means an individual, firm, corporation, partnership, or other legal entity employed or retained, whether paid or not, by a principal, or that contracts with a third-party for economic consideration to perform lobbying activities on behalf of a principal.

Lobbying activity means any attempt to influence or encourage the passage or defeat of, or modification to, governmental actions, including, but not limited to, ordinances, resolutions, rules, regulations, executive orders, and procurement actions or decisions of the city commission, the mayor, any city board or committee, or any city personnel. The term "lobbying activity" encompasses all forms of communication, whether oral, written, or electronic, during the entire decision-making process on actions, decisions, or recommendations which foreseeably will be heard or reviewed by city personnel. This definition shall be subject to the exceptions stated below.

Procurement matter means the city's processes for the purchase of goods and services, including, but not limited to, processes related to the acquisition of: technology; public works; design services; construction, professional architecture, engineering, landscape architecture, land surveying, and mapping services; the purchase, lease or sale of real property; and the acquisition, granting, or other interest in real property.

City personnel means those city officials, officers and employees who are entrusted with the day-to-day policy setting, operation, and management of certain defined city functions or areas of responsibility, even though ultimate responsibility for such functions or areas rests with the city commission, with the exception of the City Attorney, Deputy City Attorney, and Assistant City Attorneys, advisory personnel (members of city advisory boards and agencies whose sole or primary responsibility is to recommend legislation or give advice to the city commission); and any employee of a city department or division with the authority to participate in procurement matters, when the communication involves such procurement.

Affidavit requirement. The following provisions shall apply to certain individuals who, in procurement matters participate in oral presentations or recorded negotiation meetings and sessions:

- a. The principal shall list on an affidavit form, provided by the City, all technical experts or employees of the principal whose normal scope of employment does not include lobbying activities and whose sole participation in the city procurement matter involves an appearance and participation in a city procurement matter involves an appearance and participation in an oral presentation before a city certification, evaluation, selection, technical review or similar committee, or recorded negotiation meetings or sessions.
b. No person shall appear before any procurement committee or at any procurement negotiation meeting or session on behalf of a principal unless he/she has been listed as part of the principal's presentation or negotiation team or has registered as a lobbyist. For purposes of this subsection only, the listed members of the oral presentation or negotiation team shall not be required to separately register as lobbyists or pay any registration fees. The affidavit will be filed by the city procurement staff with the city clerk at the after the proposal is submitted or prior to the recorded negotiation meeting or session. Notwithstanding the foregoing, any person who engages in lobbying activities in addition to appearing before a procurement committee to make an oral presentation, or at a recorded procurement negotiation meeting or session, shall comply with all lobbyist registration requirements.

The Bidder/Proposer hereby certifies that: (select one)

X It has not retained a lobbyist(s) to lobby in connection with this competitive solicitation; however, if one is retained anytime during the competitive process and prior to contract execution for this project, the lobbyist will properly register with the City Clerk's Office within two (2) business days of being retained with copy to the city procurement staff.

It has retained a lobbyist(s) to lobby in connection with this competitive solicitation and certified that each lobbyist retained has timely filed the registration or amended registration required under the City of Coral Gables



CITY OF CORAL GABLES
FINANCE DEPARTMENT/PROCUREMENT DIVISION
LOBBYIST REGISTRATION FORM

Lobbyist Registration requirement pursuant to Ordinance 2021-24 Section and that the required affidavit has been properly filed

It is a requirement of this solicitation that the following information be provided for all lobbyists retained to lobby in connection with this solicitation be listed below:

This form is not applicable; GFA International, Inc. dba Universal Engineering Sciences has not retained any lobbyists.

Name of Lobbyist:
Lobbyist's Firm (if applicable):
Phone:
E-mail:

Name of Lobbyist:
Lobbyist's Firm (if applicable):
Phone:
E-mail:

Name of Lobbyist:
Lobbyist's Firm (if applicable):
Phone:
E-mail:

Name of Lobbyist:
Lobbyist's Firm (if applicable):
Phone:
E-mail:

Authorized Signature: [Handwritten Signature]
Printed Name: Reinaldo Villa, MS, PE
Date: October 18, 2022
Title: Branch Manager
Bidder/Proposer Name: GFA International, Inc., dba Universal Engineering Sciences



CITY OF CORAL GABLES  
FINANCE DEPARTMENT/PROCUREMENT DIVISION

LOBBYIST AFFIDAVIT

Solicitation Name/Number: RFQ No. 2022-016 Plans Review & Building Inspection Services

The following provisions shall apply to certain individuals who, in procurement matters participate in oral presentations or recorded responsiveness, responsibility or negotiation meetings and sessions:

- a. The principal shall list below all technical experts or employees of the principal whose normal scope of employment does not include lobbying activities and whose sole participation in the city procurement matter involves an appearance and participation in an oral presentation before an evaluation, selection, technical review or similar committee, or recorded responsiveness, responsibility or negotiation meetings or sessions.
- b. No person shall appear before any procurement committee or at any procurement responsiveness, responsibility or negotiation meeting or session on behalf of a principal unless he/she has been listed as part of the principal's team pursuant to this affidavit or has registered as a lobbyist. For purposes affidavit only, the listed members of the oral presentation or negotiation team shall not be required to separately register as lobbyists or pay any registration fees.

This affidavit will be provided by the city procurement staff to the city clerk after the proposal is submitted or prior to the oral presentation. Any changes after the original affidavit is submitted by the proposer and prior to the oral presentations, an updated copy shall be presented to the Procurement Division and the City Clerk at least twenty-four (24) hours prior scheduled time for the oral presentation session. Notwithstanding the foregoing, any person who engages in lobbying activities in addition to appearing before a procurement committee to make an oral presentation, or at a recorded procurement negotiation meeting or session, shall comply with all lobbyist registration requirements.

List of employees & technical experts:

NAME	TITLE	ROLE	COMPANY/FIRM
Reinaldo Villa, MS, PE	Branch Manager	Authorized Representative	GFA International, Inc., dba
Carlos A. Mercado, MS, PE	Principal Geotechnical Engineer	Principal Geotechnical Engineer	Universal Engineering Sciences
Estela G. Leon Aguilar, MS, PE	Geotechnical Dept. Manager	Geotechnical Dept. Manager	GFA International, Inc., dba
Vineetha Garikapati,	Project Manager	Project Manager	Universal Engineering Sciences
Alberto Mercado, EI	Project Engineer	Geotechnical Project Engineer	GFA International, Inc., dba
			Universal Engineering Sciences

Please note that all personnel listed above are employed by GFA International, Inc., dba Universal Engineering Sciences.



CITY OF CORAL GABLES  
FINANCE DEPARTMENT/PROCUREMENT DIVISION

LOBBYIST AFFIDAVIT

I do solemnly swear that all of the foregoing information is true and correct and I will fully comply with requirements of this affidavit and the associated City of Coral Gables Lobbyist Registration requirement pursuant to Ordinance 2021-24 Section.

Authorized Signature: \_\_\_\_\_

Printed Name: Reinaldo Villa, MS, PE Title: Branch Manager

Date: October 18, 2022

Bidder/Proposer's Name: GFA International, Inc., dba Universal Engineering Sciences

NOTARY PUBLIC

STATE OF Florida

COUNTY OF Miami Dade

On this 24 day of October, 2022, before me the undersigned Notary Public of the State of Florida, personally appeared Reinaldo Villa (Name(s) of individual(s) who appeared before Notary

And whose name(s) is/are subscribes to within the instrument(s), and acknowledges it's execution.

NOTARY PUBLIC, STATE OF Florida  
Boris Perez

(Name of notary Public; Print, Stamp or Type as Commissioned.)

SEAL OF OFFICE:

Personally know to me, or Produced

Identification: \_\_\_\_\_  


(Type of Identification Produced)



# **Minimum Qualifications**



## HISTORY OF THE BUSINESS

For nearly six decades, Universal Engineering Sciences (UES) has provided essential engineering services throughout the United States, including Geotechnical Engineering, Construction Materials Testing & Inspection, Code Compliance, Environmental, Occupational Health & Safety, and Building Envelope.

Experienced and proven, UES is considered a pioneer of the industry and stands at the forefront of emerging technology, best practices, and influential legislature.

Our work includes both public and private clients and consists of projects ranging from transportation and healthcare to commercial and education.

Our team of Professional Engineers, Geologists, Environmental Professionals, state certified Building Officials, Plans Examiners, Building Officials, and technical staff have the experience, education, and equipment necessary to provide all of the assessment and monitoring services required for this clients.

## UNDERSTANDING OUR GROWTH

Founded in 1988, GFA International, Inc. (GFA) is a full-service Engineering and Geological consulting organization providing Building Code Inspection Services, as well as Environmental, Geotechnical, Construction Materials Testing, Threshold and Special Inspections, and Private Provider services, across a broad spectrum of industries.

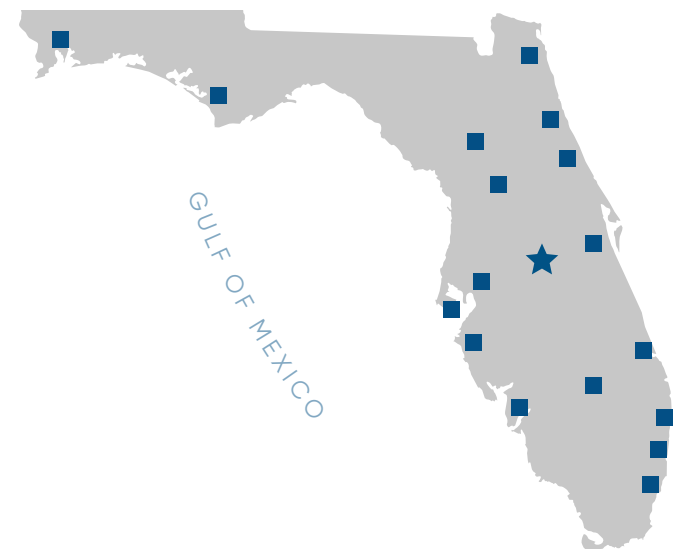
In early 2020, GFA merged with Universal Engineering Sciences and additional leading engineering firms. This combination of like-minded firms - complementary in professional services, core values, and customer service-centric views - formed the UES family of companies — the largest, most experienced, resource-rich organization of its kind in the U.S.

The success of this union was based on many key factors, one of which was geographic location.

UES has 19 offices strategically located to service our clients throughout the State of Florida. For over 57 years, UES has successfully built our state-wide reputation for superior service, trustworthy business management, and strict attention to health, safety and innovative engineering. Regardless of the scale of the project, UES will develop a practical approach to successfully achieve your goals – on schedule and within budget.

## 19 FLORIDA OFFICE LOCATIONS

- Orlando FL, HQ
- Clewiston, FL
- Daytona Beach, FL
- Delray Beach, FL
- Fort Pierce, FL
- Gainesville, FL
- Jacksonville, FL
- **Miami, FL**
- Naples, FL
- Ocala, FL
- Palm Coast, FL
- Panama City, FL
- Pensacola, FL
- Port St. Lucie, FL
- Rockledge, FL
- Sarasota, FL
- St. Petersburg, FL
- Tampa, FL
- West Palm Beach, FL



## LOCAL EXPERTISE

Our Miami branch is located at 8050 NW 77th Court in Medley, FL. The office encompasses a staff of dedicated professionals familiar with the region’s geographic conditions and state, county, and city regulations.



## FIRM LICENSING

# *State of Florida Department of State*

I certify from the records of this office that GFA INTERNATIONAL, INC. is a corporation organized under the laws of the State of Florida, filed on October 20, 1998.

The document number of this corporation is P98000089761.

I further certify that said corporation has paid all fees due this office through December 31, 2022, that its most recent annual report/uniform business report was filed on January 11, 2022, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

*Given under my hand and the  
Great Seal of the State of Florida  
at Tallahassee, the Capital, this  
the Twenty-second day of March,  
2022*



*Ronald R. Lee*  
**Secretary of State**

Tracking Number: 6094545097CU

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>



**Licensee Details**

**Licensee Information**

Name: **GFA INTERNATIONAL, INC. (Primary Name)  
UNIVERSAL ENGINEERING SCIENCES (DBA Name)**

Main Address: **1215 WALLACE DRIVE  
DELRAY BEACH Florida 33444**

County: **PALM BEACH**

License Mailing:

LicenseLocation:

**License Information**

License Type: **Registry**

Rank: **Registry**

License Number: **4930**

Status: **Current**

Licensure Date: **02/12/1988**

Expires:

**Special Qualifications      Qualification Effective**

**Alternate Names**

[View Related License Information](#)

[View License Complaint](#)

**GFA International, Inc. dba Universal Engineering Sciences**

8050 N W 77th Ct.  
Medley, FL 33166  
United States

**AGGREGATE**

ASTM Methods: C1077, C117, C127, C128, C136, C29, C40, C566, C702, D75, E329  
AASHTO Methods: R76, R90, T11, T19, T21, T255, T27, T84, T85

**CONCRETE**

ASTM Methods: C1064, C1077, C1231, C138, C143, C172, C173, C231, C31, C39, C42, C511, C617, C78, C939, E329  
AASHTO Methods: M201, R100, R60, T119, T121, T152, T196, T22, T231, T24, T309, T358, T97

**FIRE PROOFING**

ASTM Methods: E605, E736

**MASONRY**

ASTM Methods: C1019, C1093, C780 - Annex - A6, E329

**SOIL**

ASTM Methods: D1140, D1556, D1557, D1883, D2216, D2487, D3740, D421, D4318, D4944, D6938, D698, E329  
AASHTO Methods: R58, T180, T191, T193, T217, T265, T267, T310, T88 - FDOT Wash Only, T89, T90, T99  
State Methods: FM 1 T099, FM 1 T180, FM 5 515

**CMEC**  
**AASHTO R18 Accredited**

*David A. Savage*

David A. Savage  
Director of Accreditation

*Christopher J. Robinson*

Christopher J. Robinson, P.E.  
President

This is to certify that this laboratory has been accredited for technical competence and found to meet the requirements for performing the test methods listed above for the inspection and testing of construction materials. The current scope of accreditation can be obtained by viewing the CMEC Directory of Accredited Laboratories ([www.cmec.org](http://www.cmec.org))

Accreditation Date: 10/26/2021

Reinspection Date: 9/29/2022

Expiration Date: 12/28/2022

Accreditation ID: 1006563





## **SECTION II**



PART I

**For Proposers**



## RFQ NUMBER/TITLE

RFQ No. 2022-016: Plans Review & Building Inspection Services

## PROPOSER NAME AND ADDRESS

GFA International, Inc., dba  
Universal Engineering Sciences  
8050 NW 77th Court  
Medley, FL 33166

## PROPOSER CONTACT

Reinaldo Villa, MS, PE  
Branch Manager  
(305) 249-8434  
rvilla@universalengineering.com

## DATE

October 25, 2022

## HISTORY OF THE BUSINESS

For nearly six decades, Universal Engineering Sciences (UES) has provided essential engineering services throughout the United States, including Geotechnical Engineering, Construction Materials Testing & Inspection, Code Compliance, Environmental, Occupational Health & Safety, and Building Envelope.

Experienced and proven, UES is considered a pioneer of the industry and stands at the forefront of emerging technology, best practices, and influential legislature.

Our work includes both public and private clients and consists of projects ranging from transportation and healthcare to commercial and education.

Our team of Professional Engineers, Geologists, Environmental Professionals, state certified Building Officials, Plans Examiners, Building Officials, and technical staff have the experience, education, and equipment necessary to provide all of the assessment and monitoring services required for this clients.

## OUR VISION

Become the most sought after, respected, and successful engineering firm in the country, by making notable contributions to our industry and the communities in which we live and work. Pioneer groundbreaking solutions, attract the best talent, and foster enriching opportunities for career growth.

## OUR MISSION

Provide the highest quality engineering services, built on our strong foundation of deep industry expertise, trusted relationships, superior customer service and agility, and our reputation for safety and quality, in order to ensure the success of our clients and the national growth of our business.

## OUR CORE VALUES

- Ethics/Integrity/Trust
- Family Culture /Atmosphere
- Innovation
- Quality/Safety
- Commitment to Our Profession



## UNDERSTANDING OUR GROWTH

Founded in 1988, GFA International, Inc. (GFA) is a full-service Engineering and Geological consulting organization providing Building Code Inspection Services, as well as Environmental, Geotechnical, Construction Materials Testing, Threshold and Special Inspections, and Private Provider services, across a broad spectrum of industries.

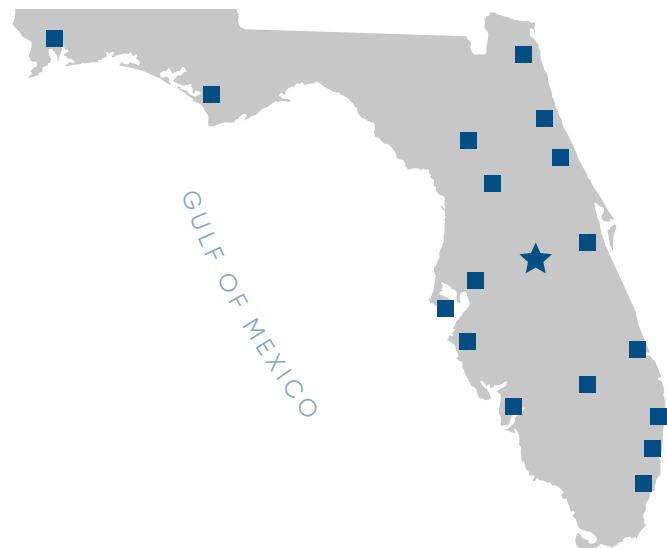
In early 2020, GFA merged with Universal Engineering Sciences and additional leading engineering firms. This combination of like-minded firms - complementary in professional services, core values, and customer service-centric views - formed the UES family of companies — the largest, most experienced, resource-rich organization of its kind in the U.S.

The success of this union was based on many key factors, one of which was geographic location.

UES employs over 3,100 personnel across more than 68 locations nationwide, including 19 offices strategically located to service our clients throughout Florida. For over 57 years, UES has successfully built our state-wide reputation for superior service, trustworthy business management, and strict attention to health, safety and innovative engineering. Regardless of the scale of the project, UES will develop a practical approach to successfully achieve the City of Coral Gables’ goals – on schedule and within budget.

### 19 FLORIDA OFFICE LOCATIONS

- Orlando FL, HQ
- Clewiston, FL
- Daytona Beach, FL
- Delray Beach, FL
- Fort Myers, FL
- Naples, FL
- Gainesville, FL
- Jacksonville, FL
- **Miami, FL**
- Ocala, FL
- Palm Coast, FL
- Panama City, FL
- Pensacola, FL
- Port St. Lucie, FL
- Rockledge, FL
- Sarasota, FL
- St. Petersburg, FL
- Tampa, FL
- West Palm Beach, FL



### OFFICE LOCATIONS

#### Corporate Headquarters

UES’ main office is located at 4205 Vineland Road, Suite L1, Orlando, FL 32811

#### Office Location to Service Contract

8050 77th Court  
Medley, FL 33166

UES’ Miami office will service this contract. The branch encompasses a staff of 85, including dedicated professionals familiar with the region’s geographic conditions and state, county, and city regulations.

### OFFICERS AND PRINCIPALS

Name	Title/Role
Travis Merrick	Division President - South Florida
Fred Kaub, PG, LAC	Managing Partner
Reinaldo Villa, MS, PE	Branch Manager, UES South Florida



## SUMMARY OF QUALIFICATIONS:

### UES' CAPABILITIES TO PERFORM GEOTECHNICAL ENGINEERING

UES offers a full range of geotechnical engineering services designed to help architects, engineers, and developers meet local, state, national, and international environmental regulations.

Our world-class geotechnical team works in multiple sectors throughout the United States, including theme parks, hospitality, transportation, residential, higher education, healthcare, and retail.

UES' specialists enjoy support from a comprehensive set of resources, including one of the largest fleets of energy-efficient field vehicles, high-capacity drill rigs, and state-of-the-art laboratories performing AASHTO, ASTM, FM, and USACE accredited testing on soils, rock cores, and water samples.

We are pre-qualified with various departments of transportation allowing us to conduct geotechnical and materials testing work related to highway design and construction in those states. Additionally, our engineers have worked on projects ranging from high-rise buildings, industrial developments, and commercial facilities, to solid and hazardous waste landfills and stormwater management systems.

#### Laboratory Services

Due to the nature of materials testing and inspection, and threshold services, many of our project assignments are short-term in nature. Durations typically range from one day to two weeks. As such, we can handle new projects to replace our assignments being completed weekly. We pride ourselves on completing assignments on time with the appropriate resources.

Our laboratory managers upload all sample results to track the progress of samples during all steps of sampling, testing, and reporting. Utilizing our company-wide server allows the UES Contract Manager to perform real-time oversight of laboratory testing flow for any sample delivered to our laboratories. Each of our laboratories follows the Quality Systems Manuals and has Quality Assurance oversight by our Quality Systems Manager.

With this robust in-house support, UES provides its clients with a multitude of capabilities, from preliminary investigations through final design.

#### Efficient by Design

Field Data Collection (FDC) is proprietary software used by UES technicians to gather testing data. Following a client's request for service, a work order will immediately be created, and a UES field technician will be scheduled and dispatched to the test site. With the use of remote devices in the field, the information gathered by the technicians is saved and transmitted to our office where, in conjunction with samples taken from the field, lab tests are performed and recorded. The resulting data is uploaded to our dispatch and scheduling application where reports are generated and reviewed by a project manager for quality. Once approved, the reports are then sent electronically to the client.

Using soil and groundwater test results, UES' geotechnical engineers can analyze existing site conditions and provide our clients with safe, cost-effective construction solutions. Our dedication to value engineering techniques, state-of-the-art site exploration, and our extensive exploration database consistently proves to be invaluable in both pre-design and pre-construction planning. The evaluation of the subsurface soils and groundwater conditions is important to the development and design of construction projects as these evaluations confirm the allowable capacities of foundations, settlement potential, and groundwater conditions. Also, it is extremely important that the subsurface exploration program evaluates potential site development and long-term performance problems. That way, we can identify cost-effective remediation alternatives for use by other members of the design team.





UES labs are outfitted with the most up-to-date equipment in the industry.

We also provide post-construction settlement investigations. These studies involve the determination of the cause(s) of settlement followed by remedial recommendations. Examples include sinkhole evaluation of commercial and residential structures, and consolidation of organic or soft clay deposits.

### CIVIL DESIGN SUPPORT SERVICES

Quite often, civil engineering design requires special considerations for proper performance and economical construction. A few of the services that UES provides in this area are as follows:

- Exfiltration/Recovery Analysis and Permeability Evaluations
- Underdrain Evaluation and Design
- Pavement Design
- Borrow Pit Studies
- Dewatering Permitting
- Vibration and Noise Monitoring
- Pile Driving Analysis
- Structural Failure Analysis

### DEVELOPMENT ACTIVITIES

The development of a new sites requires several studies to ensure that the site is compatible with the intended use. These studies include characterizing soil and groundwater conditions, evaluating the potential for sinkhole activity on the site, and location of muck on the site that could adversely affect performance and construction costs of structure and pavement areas.

### DEVELOPMENT ACTIVITY SERVICES

UES routinely performs soil investigations and geotechnical design services for construction projects where proper characterization of subsurface soil and groundwater conditions is essential to the successful performance of foundations, walls, dams and other structures. A list of our capabilities in this area is as follows:

- Site Feasibility and Due Diligence Studies
- Soil Mapping and Classification
- Sinkhole Evaluation
- Landfill Site Selection and Assessment
- Muck Probes and Mapping
- Subsurface Investigations
- Standard Penetration Testing (SPT)
- Cone Penetrometer Soundings
- Shallow and Deep Foundation Recommendations and Design
- Settlement and Stability Analysis
- Subsurface Improvement Recommendations
- Retaining Wall Design
- Seepage Analysis
- Sinkhole Remediation Design
- Value Engineering Analysis

### GEOPHYSICAL SURVEYS

As part of the broad range of engineering services provided to clients, UES uses geophysics as a cost-effective, non-intrusive means to rapidly characterize subsurface conditions and man-made structures. Our experience spans from engineering investigations involving pre-design and pre-build geologic characterizations to forensic assessments of distressed property, and “cause of subsidence” evaluations.



Geophysical surveys are used to optimize drilling and sampling programs and to measure bulk physical properties that are complementary to conventional engineering sampling methods.

### WHAT LIES BENEATH

Underground utilities can pose a variety of difficulties for construction and facilities management if their locations and depths are not accurately known. Drawings and utility maps are often inaccurate, or in many cases, utilities are not documented at all. In addition to geotechnical applications, geophysical surveys are cost-effective means to map underground utilities in the design phase or prior to start of new and remedial construction activities.



UES' geophysicists, geologists, and engineers draw from their experience to provide clients with optimal solutions to the most challenging of engineering problems. UES continually strives to research new techniques and methods which may further increase our ability to provide our clients with the most prompt and up-to-date services.

## CAPABILITIES TO PROVIDE CONSTRUCTION MATERIALS TESTING

Established in 1964, UES has been a leader in construction materials testing and inspection services in Florida and the southeastern United States since its inception. We strive to ensure that every project, no matter the size, has the right people, resources, and tools to perform our services to the highest standard for our clients. We are known for providing quality service on various projects—from large roadway construction, parking lots, and multi-story buildings to single residential communities. A willingness to serve our clients with on-demand, part-time, and full-time staffing demonstrates our approach to meet our clients' specific needs.

Clients who choose to use UES for their construction services benefit from:

- Certified, Qualified, and Trained Technicians
- Reliable and Accurate Test Results
- Accredited and Full-Service Laboratories
- Timely and Quick Responsiveness



### In-House Laboratories

UES maintains full-service laboratory testing capabilities from each of our offices and performs testing services in the following fields of construction materials:

- Aggregate
- Asphalt and Bituminous Materials
- Corrosion Testing of Soil and Water
- Concrete and Cement
- Earthwork Soils Material
- Masonry Units



### Non-Destructive Testing

Well-trained and experienced field and laboratory technicians perform materials testing in accordance with local, state, and national test methods such as:

- American Association of State Highway and Transportation Officials (AASHTO)
- American Society for Testing and Materials (ASTM)
- American National Standards Institute (ANSI)
- Florida Department of Transportation (FM)
- Portland Cement Association (PCA)
- Underwriters Laboratories, Inc. (UL)

We have an in-house Corporate Quality Systems Group responsible for keeping our equipment calibrated and checked for accuracy. Also, our laboratory is qualified and accredited through outside agencies such as:

- AASHTO Materials Reference Laboratory
- Accreditation (AMRL)
- Cement/Concrete Reference Laboratory Accreditation (CCRL)
- Construction Materials Engineering Council (CMEC)
- Florida Department of Transportation (FDOT)
- US Army Corps of Engineers (USACE)

### Field Services

#### SOILS

By conducting on-site tests and monitoring the construction process, UES can analyze the suitability of soils for structural fill, determine the need for moisture adjustment, and provide an overview of earthwork activities.

#### CONCRETE

Our inspection services also include sampling concrete for air content, slump, temperature, and unit weight; making cylinders for compressive strength tests; and observing concrete placement.

#### ASPHALT

Our asphaltic concrete inspection services are designed to ensure that our clients' asphalt pavement systems are constructed per project requirements. UES can provide field quality control to determine and monitor temperature, lift thickness, and compaction using core samples, as well as verification of aggregate gradation, asphalt content, bulk specific gravity, stability, and flow.

UES also provides more advanced inspection services such as:

- Aggregate Mine and Terminal Evaluation
- Asphalt and Concrete Coring and Evaluation
- Asphalt and Concrete Batch Plant Inspection
- Contractor Quality Control (CQC)
- Drilled Shaft
- Floor Flatness/Levelness Evaluation
- Maturity and Relative Humidity of Concrete
- Pavement Marking
- Prestress/Precast
- Threshold Inspection
- Welding and Metals Fabrication

#### KNOWLEDGE OF

#### LABORATORY MATERIALS TESTING

UES prides ourselves on maintaining appropriate certifications for all testing laboratories, including CMEC, ASTM, AASHTO, and FDOT. In addition to the Delray Beach and Miami locations noted, UES has 16 other offices within the state of Florida that can also offer assistance during peak workloads, and support for specialty laboratory testing.

The CMEC certification requires thorough inspections of our laboratories to check the condition of the equipment, knowledge of testing procedures, demonstration of test procedures (both field and laboratory testing), review of equipment calibration records, and more. The CMEC certification ensures that the test procedures are being performed in accordance with applicable AASHTO and ASTM standards.





## PROPOSER CREDENTIALS, LICENSING AND CERTIFICATIONS

### Licensee Details

#### Licensee Information

Name: **GFA INTERNATIONAL, INC. (Primary Name)  
UNIVERSAL ENGINEERING SCIENCES (DBA Name)**

Main Address: **1215 WALLACE DRIVE  
DELRAY BEACH Florida 33444**

County: **PALM BEACH**

License Mailing:

LicenseLocation:

#### License Information

License Type: **Registry**

Rank: **Registry**

License Number: **4930**

Status: **Current**

Licensure Date: **02/12/1988**

Expires:

#### Special Qualifications Qualification Effective

#### Alternate Names

[View Related License Information](#)

[View License Complaint](#)

### GFA International, Inc. dba Universal Engineering Sciences

8050 N W 77th Ct.  
Medley, FL 33166  
United States

#### AGGREGATE

ASTM Methods: C1077, C117, C127, C128, C136, C29, C40, C566, C702, D75, E329  
AASHTO Methods: R76, R90, T11, T19, T21, T255, T27, T84, T85

#### CONCRETE

ASTM Methods: C1064, C1077, C1231, C138, C143, C172, C173, C231, C31, C39, C42, C511, C617, C78, C939, E329  
AASHTO Methods: M201, R100, R60, T119, T121, T152, T196, T22, T231, T24, T309, T358, T97

#### FIRE PROOFING

ASTM Methods: E605, E736

#### MASONRY

ASTM Methods: C1019, C1093, C780 - Annex - A6, E329

#### SOIL

ASTM Methods: D1140, D1556, D1557, D1883, D2216, D2487, D3740, D421, D4318, D4944, D6938, D698, E329  
AASHTO Methods: R58, T180, T191, T193, T217, T265, T267, T310, T88 - FDOT Wash Only, T89, T90, T99  
State Methods: FM 1 T099, FM 1 T180, FM 5 515

**AASHTO R18 Accredited**

*David A. Savage*

David A. Savage  
Director of Accreditation

*Christopher J. Robinson*

Christopher J. Robinson, P.E.  
President

This is to certify that this laboratory has been accredited for technical competence and found to meet the requirements for performing the test methods listed above for the inspection and testing of construction materials. The current scope of accreditation can be obtained by viewing the CMEC Directory of Accredited Laboratories ([www.cmec.org](http://www.cmec.org))

Accreditation Date: 10/26/2021

Reinspection Date: 9/29/2022

Expiration Date: 12/28/2022

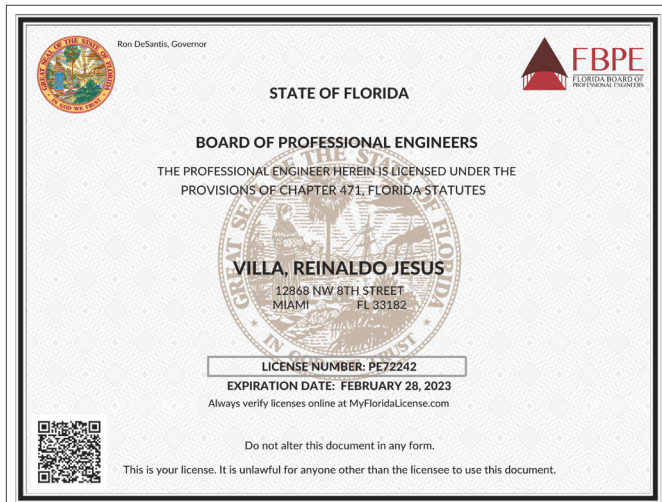
Accreditation ID: 1006563



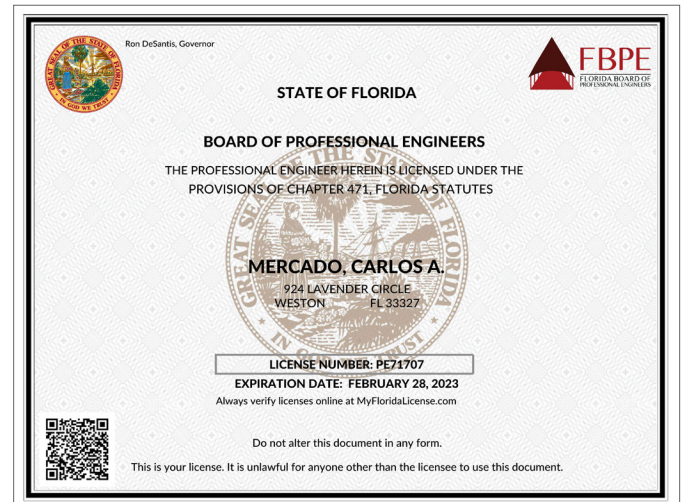
PART II

**For Key Personnel**

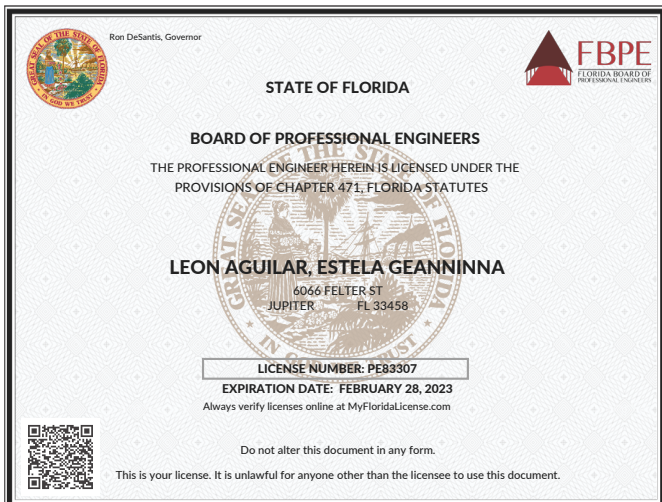
### Reinaldo Villa, MS, PE



### Carlos A. Mercado, MS, PE



### Estela G. Leon Aguilar, MS, PE



### Alberto Mercado, EI

LICENSEE DETAILS	
<b>Licensee Information</b>	
Name:	MERCADO, ALBERTO JAVIER (Primary Name)
Main Address:	4306 STONEFIELD DRIVE ORLANDO Florida 32826
County:	ORANGE
<b>License Information</b>	
License Type:	Engineering Intern
Rank:	Eng Intern
License Number:	1100022320
Status:	Current
Licensure Date:	01/25/2019



A Universal Engineering Sciences Company

## Education

MS, Geotechnical Engineering, Missouri University of Science and Technology

BS, Civil Engineering, Florida International University

## Years of Experience

19

## Licenses & Certifications

- Professional Engineer - FL #72242

## Reinaldo Villa, MS, PE

### Miami Branch Manager/Senior Geotechnical Engineer

Reinaldo Villa has 19 years of experience, including 7 years with UES. His expertise includes project management, engineering analysis/design, and field experience in the geotechnical industry and is responsible for client development, project proposals, and geotechnical engineering activities. He currently serves as UES' branch manager for the Miami office overseeing all aspects of geotechnical, environmental, and materials engineering. Mr. Villa has an extensive amount of experience with transportation-related projects, specifically design-build contracts with government agencies. He has been involved with designing shallow and deep foundations for bridges, retaining walls, buildings, noise walls, signs, and lighting poles. He has experience inspecting and overseeing the installation of various foundation systems consisting of spread footings, driven piles, drilled shafts, auger-cast piles, steel piles, and other structural components. Additionally, he has gained experience providing practical and cost-effective solutions to deal with problematic soils encountered during roadway construction.

## PROJECT EXPERIENCE

### City of Coral Gables Maggiore Park OAC Coral Gables, FL

As consultant to Action Construction Corporation, GFA/UES was contracted to provide geotechnical services for a Maggiore Park construction effort. GFA/UES' scope included testing performed on various elements, including soils, concrete, and masonry. Additional scope elements included structural steel inspections and special inspections. Mr. Villa served as Branch/Department Manager.

### City of Coral Gables Pump Station Coral Gables, FL

As consultant to 300 Engineering Group, GFA/UES was contracted to provide geotechnical services for a construction effort involving a city pump station. Mr. Villa served as Branch/Department Manager.

### Kerdyk Park -City of Coral Gables Coral Gables, FL

As consultant to Gurri Matute, PA, GFA/UES was contracted to provide geotechnical services for a playground renovation effort, including removal of existing structures and replacing two elements of playground equipment.

Mr. Villa served as Branch/Department Manager.

### City of Coral Gables Parking Lot Coral Gables, FL

As consultant to 300 Engineering Group, GFA/UES was contracted to provide geotechnical services for a construction effort involving a city parking lot at the intersection of Giralda Avenue and Galiano Street. Mr. Villa served as Branch/Department Manager.

### City of Miami Beach 54-Inch Diameter Force Main Microtunnel Miami, FL

The project consisted of installing a 54-inch diameter force main from Commerce Street to CMB Pump Station No. 1 in the City of Miami Beach, Florida. Mr. Villa's role included planning and supervising complex field exploration and laboratory testing programs for the proposed microtunneling and open-cut method of pipe installation. Also, Mr. Villa's role included serving as Engineer of Record during the preparation of the Geotechnical Baseline Report and Geotechnical Data report for the design-build criteria package. Responsibilities also included developing a general

subsurface profile for the installation of the proposed tunnel by reviewing historical geotechnical data as well as data obtained from the complex field exploration and laboratory testing programs.

#### **Replacement of 54-Inch Diameter Sanitary Sewer Force Main Tunnel from Virginia Key to Fisher Island**

The project consisted of installing a sanitary sewer main from Miami Beach to Virginia Key, connecting through Fisher Island, and the installation of a water main from Port Island to Fisher Island in Miami-Dade County, Florida. Mr. Villa's role included planning and supervising complex field exploration and laboratory testing programs for the proposed tunneling construction. Responsibilities also included developing a general subsurface profile for the installation of the proposed tunnel by reviewing historical geotechnical data as well as data obtained from the complex field exploration and laboratory testing programs. Additionally, Mr. Villa served as Specialty Engineer for the Instrumentation installation and data collection during the construction phase of the eastern segment.

#### **Port of Miami Tunnel and Access Roadways**

Miami, FL

The project involved construction of twin tunnels in the City of Miami Beach, Florida for vehicular Traffic. Mr. Villa was involved with the construction materials testing and non-destructive phases of the project.

#### **FPL 69kV Underground Transmission Line, from Watson Island to Miami Beach**

Miami Beach, FL

The project includes the installation of one 69kV underground transmission line in the City of Miami Beach, Florida. UES supported a route study and supported alternatives of open-cut, horizontal directional drilling (HDD), micro-tunnel, and jack and bore installation methods. Mr. Villa was the Senior Geotechnical Engineer overseeing all aspects of the geotechnical field exploration and laboratory testing programs.



A Universal Engineering Sciences Company

## Education

BS, Civil Engineering  
MS, Geotechnical Engineering, University of Illinois at Urbana Champaign

## Years of Experience

30

## Licenses & Certifications

Professional Engineer - FL #71707

Licensed Geotechnical Engineer – Puerto Rico #11621

## Professional Organizations & Affiliations

American Society of Civil Engineers

## Carlos A. Mercado, MS, PE

### Principal Geotechnical Engineer

As a registered Professional Engineer with 30 years of experience, Mr. Mercado serves UES' South Florida locations as Principal Geotechnical Engineer. He is responsible for overseeing staff, as well as all work that is performed from the Delray Beach office. Carlos's background as Geotechnical Engineer and business owner provide for strong management skills and a valued approach to contract negotiation and execution. Mr. Mercado's project management experience includes educational facilities, industrial facilities, port, aviation, commercial facilities, multi-story condominiums, and infrastructure projects. Mr. Mercado has also managed numerous geotechnical, pile driving, ground improvement, post-tensioning, and materials testing projects, as well as performed pre and post-construction structure conditions surveys.

## PROJECT EXPERIENCE

### City of Coral Gables 2 Force Main Replacement

Coral Gables, FL

As consultant to 300 Engineering Group, GFA/UES is providing geotechnical services - including an evaluation - for a force main replacement at the intersection of Douglas Road and Coconut Grove Drive. Mr. Mercado served as Principal Geotechnical Engineer and Branch/Department Manager.

### Oakland Park City Hall Site

Oakland Park, FL

As consultant to Horizon Oakland Park, LLC, GFA/UES is providing geotechnical services - including an evaluation - for construction of a new city hall in Oakland Park, Florida. Mr. Mercado serves as Principal Geotechnical Engineer.

### City of Boynton Beach Police Department Headquarters

Boynton Beach, FL

As consultant to HJ High Construction, GFA/UES performed geotechnical services and construction materials testing for construction of the city's police headquarters. Mr. Mercado served as Principal Geotechnical Engineer.

### Palm Beach County Supervisor of Elections Facility

West Palm Beach, FL

As consultant to Song + Associates, UES performed geotechnical services for this effort, and has also been engaged to perform construction materials testing. Mr. Mercado is serving as Principal Geotechnical Engineer.



A Universal Engineering Sciences Company

## Education

BS, Civil Engineering,  
Cum Laude, University of  
Florida, 2012

MS, Civil/Geotechnical  
Engineering, University of  
Florida, 2013

## Years of Experience

10

## Licenses & Certifications

Professional Engineer - FL  
#83307

## Professional Organizations & Affiliations

Women in Deep  
Foundation Committee,  
Recruitment Lead

## Estela G. León Aguilar, MS, PE

### Professional Engineer / Geotechnical Department Manager

Ms. León is a Professional Engineer specializing in the Geotechnical Engineering industry for UES. She has over eight years of experience in the geotechnical engineering field. Her experience includes defining scope for geotechnical investigations, managing vibroflotation treatments, classifying soil samples recovered from test borings, performing pre-construction structure condition surveys, cutoff wall verification hole borings and testing, operation of a borehole optical televiewer, as well as vibration monitoring. As the Geotechnical Department Manager for the Delray Beach, Florida branch of UES, Ms. León is responsible for providing project management for geotechnical projects, overseeing and managing the geotechnical department staff, completing geotechnical exploration reports containing various recommendations for foundation designs, performing settlement and pile capacity calculations, and defining scope for geotechnical investigations.

## PROJECT EXPERIENCE

### City of Coral Gables 2 Force Main Replacement

Coral Gables, FL

As consultant to 300 Engineering Group, GFA/UES is providing geotechnical services - including an evaluation - for a force main replacement at the intersection of Douglas Road and Coconut Grove Drive. Ms. Aguilar serves as Project Manager.

### Oakland Park City Hall Site

Oakland Park, FL

As consultant to Horizon Oakland Park, LLC, GFA/UES is contracted to provide geotechnical services - including an evaluation - for construction of a new city hall building in Oakland Park, Florida. Ms. Aguilar serves as Project Manager.

### City of Boynton Beach Police Department Headquarters

Boynton Beach, FL

As consultant to HJ High Construction, GFA/UES performed geotechnical services and construction materials testing for construction of the city's police headquarters. Ms. Aguilar served as Geotechnical Department Manager.

### Palm Beach County Supervisor of Elections Facility

West Palm Beach, FL

As consultant to Song + Associates, UES performed geotechnical services for this effort, and has also been engaged to perform construction materials testing. Ms. Aguilar serves as Geotechnical Department Manager.



A Universal Engineering Sciences Company

## Education

MS, Civil Engineering,  
University of Missouri -  
Kansas City

## Years of Experience

4

## Licenses & Certifications

- EIT
- CMIT Level 1
- OSHA 30-Hour
- ProCore
- Construction Project Management Construction Scheduling

## Vineetha Garikapati

### Project Manager

Vineetha serves the Delray Beach location as a Project Manager. She has four years of industry experience, including roles as Project Engineer and Project Coordinator. Her repertoire includes multi- and single-family housing projects and commercial construction efforts. She is well-versed in contracts, schedules, change orders, permitting, HOA activity, budget estimates, scheduling, project monitoring, and managing RFIs. She is also knowledgeable in project meetings, project delivery, and reading/editing plans and specifications.

## PROJECT EXPERIENCE

### City of Coral Gables 2 Force Main Replacement

Coral Gables, FL

As consultant to 300 Engineering Group, GFA/UES is providing geotechnical services - including an evaluation - for a force main replacement at the intersection of Douglas Road and Coconut Grove Drive. Ms. Garikapati serves as Project Engineer.

### ACAP - Global X - FLL Airport

Fort Lauderdale, FL

This project involves a geotechnical evaluation performed at the Fort Lauderdale Airport, on behalf of Bascon, Inc. Vineetha serves as Project Manager.

### FAA Tower Replacement

West Palm Beach, FL

This project involves a geotechnical evaluation performed on behalf of Florida Tel-Con, for replacement of an FAA tower. The project scope includes rig-mounted soil borings. Vineetha serves as Project Manager.

### Thurgood Estates

Atlanta, GA

As Project Coordinator, Vineetha was responsible for work on quantity takeoffs (such as mechanical, electrical, plumbing and HVAC), releasing change orders, contract document management and editing documents. She assisted the Project Manager in creating and updating construction schedule in weeks look-ahead. Additionally, she attended design

meetings with clients and participated in the selection process for any upgrades, or plan changes. She ensured that project engineering activities complied with company and contract requirements. Vineetha also attended weekly progress meetings with the project managers and site supervisors, and coordinated with various departments in bidding processes and submitting best bids and timely budgets. She maintained all document records, including plans, meeting notes and daily reports, and managed the RFI process. She participated in ordering of materials and tracked project progress and delivery and closing dates. Vineetha attended Pre-Construction meetings with Project Manager and maintained records of the meetings. She was responsible for permitting and HOA activities, and maintained daily log meetings to provide status updates. Further, she utilized AutoCAD, VU360, and Builder Trend software for quantity measurements and editing plans in collaboration with Architecture staff.





A Universal Engineering Sciences Company

## Education

B.S., Civil Engineering,  
Cum Laude, University of  
Central Florida, 2018

## Years of Experience

4

## Licenses & Certifications

- Engineer Intern - FL #  
1100022320

## Alberto Mercado, EI

### Geotechnical Project Engineer

Mr. Mercado is a Project Engineer for the Delray Beach branch of GFA International, Inc, dba Universal Engineering Sciences. His geotechnical engineering field experience includes project management of geotechnical explorations, vibration monitoring, vibro-replacement and vibro-compaction monitoring, soil sampling and soil classification per ASTM 2487 for geotechnical applications, field and laboratory soil testing, pile installation and load test inspection, site feasibility studies, site reconnaissance, foundation design recommendations, earth retaining structures recommendations, earthwork, and post tension cable inspection.

## PROJECT EXPERIENCE

### 3 Site Culvert Replacement Project

Homestead and Okeechobee, FL

This project consisted of the design and replacement of six existing culverts located in two South Florida Water Management District Field Station areas: PC13N on the C41A in the Okeechobee FS Area; PC14 on the C1N in the Homestead FS Area; PC24, PC25, PC26, and PC27 on the C1W in the Homestead FS Area. GFA performed a Geotechnical Exploration consisting of six standard penetration test borings to depths of 15 to 30 feet below existing site grade in the vicinity of the proposed new structures. Mr. Mercado's responsibilities for this project included borehole logging and soil analysis.

### STA-1W Refurbishment Western Flow Way

Palm Beach County, FL

This project consists of four main objectives: fill remnant farm canal; construct an extension of an existing levee with a spreader canal on the south of the new levee; remove the existing levee between cell 2B and cell 4; and remove existing +/-10 CMO culverts and replace with 4 concrete box culverts. GFA is providing Geotechnical Engineering services consisting of standard penetration test borings, push tube samples, direct push sampling, soil analysis, and laboratory testing services. Mr. Mercado's responsibilities include borehole logging, soil analysis, and foundation recommendations.

### Herbert Hoover Dike Rehabilitation Structure Replacement Culvert C-10A

Palm Beach County, FL

The work includes demolition and removal of the existing Culvert 10A and the construction of a new outlet works S-271 at the same location of the existing Culvert 10A. The demolition and reconstruction efforts will be performed in the dry requiring the installation of an earthen cofferdam within Lake Okeechobee and a steel sheet pile (SSP) cofferdam on the landside at the L-8 canal in order to dewater the construction site. To maintain flows between Lake Okeechobee and the L-8 canal, a steel sheet pile canal will be constructed to divert flow from the L-8 canal to a three-barrel bypass culvert. The bypass culvert will be constructed with 10-foot diameter HDPE pipe and will be operated during the construction of the new outlet works. The bypass culvert will have a sheet pile headwall on the landside and steel pile supported. Mr. Mercado's responsibilities include vibration monitoring services.

### Broward County Segment III Beach Erosion Control and Hurricane Protection Project

Broward County, FL

This project consists of the nourishment of two segments of critically eroded shoreline using upland material. The project consists of a 1.5-mile long segment between Florida Department of Environmental Protection Range

Monuments R-86 to R-94, known locally as Mizzell-Eula Johnson State Park, and a 5.8-mile long segment from monuments R-98 to R-128 within the cities of Dania, Hollywood, and Hallandale Beach. Mr. Mercado's responsibilities include site reconnaissance, preparation of the vibration control plans, installment and relocations of various remote seismograph equipment, and preparation of vibration monitoring reports.

### **Lockhart Stadium**

Fort Lauderdale, FL

This project consists of the construction of an 18,000-seat soccer stadium, a 2-story, 50,000 sq.-ft. training facility, and associated infrastructure and paved parking and roadways. Mr. Mercado's responsibilities include site reconnaissance, soil analysis, foundation recommendations, revision of the structural plans for auger cast-in-place piles, monitoring of the pile installation and load testing, and writing the pile certification letter.

### **Terra Mar Bridge**

Pompano Beach, FL

This project consists of repairing the existing seawalls surrounding the bridge. Mr. Mercado's responsibilities included site reconnaissance, coordination with subcontractors, logging boreholes performed in the water, and providing a geotechnical report with soil parameters for the seawall system.

### **Eden Las Olas**

Fort Lauderdale, FL

This project consists of the new construction of a thirty-two story apartment building with an attached eight-story parking garage and associated site work. The gross building square footage will be approximately 650,149-square feet. GFA provided Geotechnical Engineering services consisting of a Geotechnical Exploration consisting of nine standard penetration test borings to depths of 25, 80, and 100-feet below existing site grade and one exfiltration test to a depth of 10-feet below existing site grade, as well as pile installation monitoring services. Additionally, GFA is providing engineering field technicians and a certified laboratory to complete Construction Materials Testing services for all soil and concrete materials utilized for the project. GFA is also providing licensed inspectors to perform Special and Threshold Inspections for the project and Post Tensioned Cable Elongation Monitoring. Mr. Mercado's responsibilities included reviewing the structural plans for auger cast-in-place piles, monitoring of the pile installation and load testing, performing flow cone tests, and writing the pile certification letter.

### **Galleria Mall**

Fort Lauderdale, FL

This project consists of the construction of a new elevator shaft within Galleria Mall. GFA provided monitoring services for the installation of helical piles for the support of the new elevator shaft. Mr. Mercado's responsibilities include reviewing the helical pile plans and monitoring the installation of the helical piles.

### **JR West Park**

West Palm Beach, FL

This project consists of the development of Lake Okeehelie Water Park, including the construction of a dock and zipline facility. GFA provided field technicians and a certified laboratory to complete Construction Materials Testing for soils, aggregate, and concrete materials throughout the project. Mr. Mercado's responsibilities include reviewing the driven pile plans, monitoring the installation of the driven piles, and writing the pile acceptance letter.

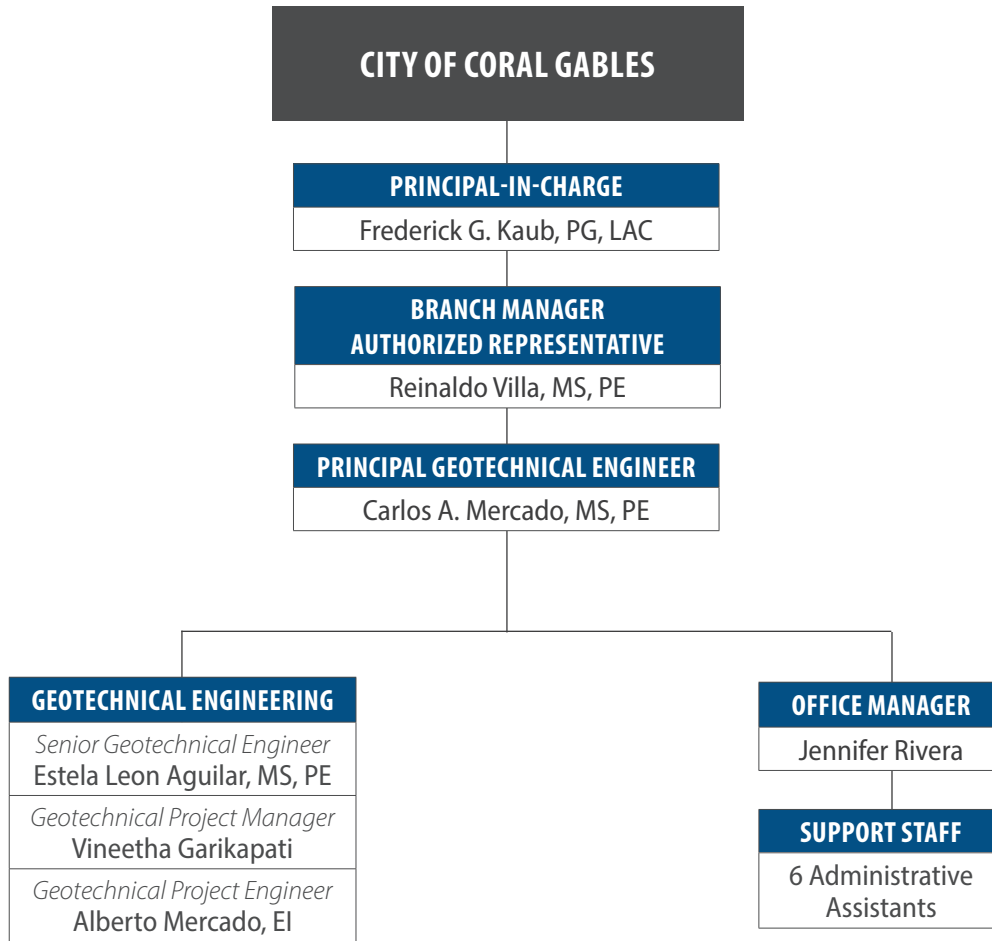
### **Place of Hope**

Palm Beach Gardens, FL

This project consists of the redevelopment of two adjacent properties. The construction consists of two, one-story buildings spanning approximate 12,000 sq.-ft. and 6,000 sq.-ft. GFA provided Geotechnical Engineering services consisting of both a preliminary and final Geotechnical Exploration consisting of consisting of fourteen standard penetration test borings to a depth of 15 feet below existing grade and two exfiltration tests to depths of 10 feet below existing grade, as well as helical pile installation monitoring. Mr. Mercado's responsibilities include reviewing of helical pile plans and monitoring the installation of the helical piles.



## Project Team Organizational Chart





## KEY STAFF ROLES & RESPONSIBILITIES

### **REINALDO VILLA, MS, PE - BRANCH MANAGER; CONTRACT MANAGER**

Reinaldo Villa has 19 years of project management, engineering analysis/design and field experience in the geotechnical industry and is responsible for client development, project proposals and geotechnical engineering activities. He currently serves as Universal's branch manager for the Miami office overseeing all aspects of geotechnical, environmental and materials engineering. Reinaldo has an extensive amount of experience with transportation-related projects, specifically design-build contracts with government agencies. He has been involved with designing shallow and deep foundations for bridges, retaining walls, buildings, noise walls, signs and lighting poles. He has experience inspecting and overseeing the installation of various foundation systems consisting of spread footings, driven piles, drilled shafts, auger-cast piles, steel piles, and other structural components. Additionally, he has gained experience providing practical and cost-effective solutions to deal with problematic soils encountered during roadway construction.

### **CARLOS A. MERCADO, MS, PE - PRINCIPAL GEOTECHNICAL ENGINEER**

Mr. Mercado is a registered Professional Engineer with 30 years of experience. As Principal Geotechnical Engineer, Carlos is responsible for overseeing geotechnical staff, as well as all work that is performed from the office. Carlos' geotechnical engineering background as and business owner expertise provide for strong management skills and a valued approach to contract negotiation and execution. Mr. Mercado's project management experience includes educational facilities, industrial facilities, ports, aviation, commercial facilities, multi-story condominiums, and infrastructure projects. Mr. Mercado has also managed numerous geotechnical, pile driving, ground improvement, post-tensioning, and materials testing projects, and has performed pre and post-construction structural condition surveys.

### **ESTELA LEON AGUILAR, MS, PE - GEOTECHNICAL DEPARTMENT MANAGER**

Ms. León is a Professional Engineer specializing in Geotechnical Engineering for UES. She has over 10 years of experience in geotechnical engineering.



Her expertise includes defining scopes for geotechnical investigations, managing vibroflotation treatments, classifying soil samples recovered from test borings, performing pre-construction structure condition surveys, cutoff wall verification hole borings and testing, as well as vibration monitoring.

As Geotechnical Department Manager, Ms. León is responsible for providing project management for geotechnical projects, overseeing and managing geotechnical department staff, completing geotechnical exploration reports containing various recommendations for foundation designs, performing settlement and pile capacity calculations, and defining scope for geotechnical investigations.

### **VINEETHA GARIKAPATI, PROJECT MANAGER**

Vineetha has four years of industry experience, including roles as Project Engineer and Project Coordinator. Her repertoire includes multi- and single-family housing projects and commercial construction efforts. She is well-versed in contracts, schedules, change orders, permitting, HOA activity, budget estimates, scheduling, project monitoring, and managing RFIs. She is also knowledgeable in project meetings, project delivery, and reading/editing plans and specifications.

### **ALBERTO MERCADO, EI - PROJECT ENGINEER**

Mr. Mercado serves UES' South Florida locations as a Project Engineer. His geotechnical engineering field experience includes project management of geotechnical explorations, vibration monitoring, vibro-replacement and vibro-compaction monitoring, soil sampling and soil classification per ASTM 2487 for geotechnical applications, field and laboratory soil testing, pile installation and load test inspection, site feasibility studies, site reconnaissance, foundation design recommendations, earth retaining structures recommendations, earthwork, and post tension cable inspection.



## **SECTION III**



# **Project Understanding, Proposed Approach, & Methodology**



## PROJECT UNDERSTANDING

**GFA International, Inc., dba Universal Engineering Sciences intends to pursue the scope of work for the Geotechnical Group of this solicitation.**

### Tasks/Services

We understand the geotechnical scope of this contract will involve geotechnical soils, foundation, and materials work, to include geotechnical field evaluations and testing as needed for the city, including report preparation, locating utilities as required before digging, drilling, or boring.

### Performance Requirements

We recognize the performance requirements for this contract as follows:

- Only certified/qualified personnel will be allowed to perform under this contract to review and examine plans, provide inspections and performance testing as required by the City's Building Official or Designated City Staff
- Inspectors must be licensed by the Miami Dade County Board of Rules & Appeals in their respective trade as plans examiners and field inspectors
- Staff assigned to this contract shall hold the standard inspector and plans examiner license from the State of Florida
- All reviews must be conducted with the purpose of ensuring that plans and inspections are reviewed for compliance with the Florida Building Code and any other applicable regulation or law
- Contractor must fulfill all Staff requests for any given trade/discipline provided under this contract on a full or part time basis for the City within two weeks of a request for such specialty being made by the City
- The work hours for each assignment shall be mutually determined by the proposer and the designed city personnel to manage this contract
- The hours per day and week may be changed at the City's discretion



- Logs of all hours worked and assignments for staff performing under this contract shall be maintained by the proposer. This information shall be provided with each pay request or upon request by the city.

#### Areas of Specialization/Building Trades

We recognize the geotechnical scope may include the following areas and trades:

- Soils, Foundations and Materials Testing - Drilling, Subsurface Investigations and Seismographic Services
- Soils, Foundations and Materials Testing - Geotechnical and Materials Engineering Services
- Soils, Foundations and Materials Testing - Concrete and Asphalt Testing Services
- Soils, Foundations and Materials Testing - Non-Destructive Testing and Inspections
- Roof Testing and Consulting
- Roadway, Compaction and Water Infiltration Testing and Consulting

Our clients rely on GFA/UES to provide continuous, uninterrupted services regardless of vacations, illnesses, increases in workloads, or special projects. Due to our large staff pool, we can provide service utilizing permanent, in-house personnel. GFA/UES does not need to use subcontractors.



You can be assured that if selected for this contract, GFA/UES will provide the City of Coral Gables with exceptional service.



## RECENT, CURRENT AND PROJECTED WORKLOAD

### Availability

Our geotechnical, testing and inspection staff can be available for projects seven days a week, 24 hours a day, as needed by the City's project schedules. Our testing laboratories can remain open seven days a week if needed, allowing for faster turn-around time.

- CMT - Construction Materials Testing
- CMT - Construction Materials Testing(Field/Lab Testing - Concrete)
- CMT - Construction Materials Testing(Field/Lab Testing - Soils/ Concrete)
- CMT - Construction Materials Testing(Field/Lab Testing - Soils/Concrete/Asphalt)
- Environmental Services
- CMT - Non-Destructive Testing
- GEO - Geotechnical Eng & Materials Testing

UES has performed numerous geotechnical and engineering testing contracts for various clientele throughout Florida. Our South Florida location has approximately 100 projects underway, with capacity to increase that workload by 15% annually, for the next three years.

We have included our current, recent, and projected experience below as well as the following pages.

### Proposer's Current Workload (completed within six months)

<i>Company/Agency</i>	<i>Dates of Service</i>	<i>Project Name/Contract #</i>	<i>Scope</i>
Seritage Growth Properties	1/8/2018-9/30/2022	Esplanade at Aventura	<span style="color: #92D050;">■</span>
Miami-Dade International Airport-Aviation Department	3/12/2018-7/31/2022	MIA Taxiway Rehabilitation - R, S, & T	<span style="color: #00AEEF;">■</span>
RW Harris, Incorporated	10/8/2018-8/31/2022	Compressive Strength Testing: RW Harris	<span style="color: #004A5C;">■</span>
Central Civil Construction	2/18/2019-9/30/2022	MIA Airport - Central Base Apron	<span style="color: #92D050;">■</span>
CEC Group, LLC	12/16/2019-6/30/2022	Century Link Telecom Facility	<span style="color: #92D050;">■</span>
Harry Pepper & Associates	2/6/2020-10/10/2022	Biscayne Coastal Wetlands - S-705	<span style="color: #92D050;">■</span>
Claro Development	6/17/2020-9/30/2022	Ritz Carlton Residences - Claro Development	<span style="color: #92D050;">■</span>
Roadway Construction, LLC	5/24/2021-7/31/2022	Concrete Plant Testing	<span style="color: #004A5C;">■</span>
Miami-Dade Water and Sewer Department	10/9/2018-3/16/2022	Miami Dade WASD South District WWTP - CD 1.07 Remaining Work	<span style="color: #00AEEF;">■</span>
Miami-Dade Water and Sewer Department	8/30/2021-9/30/2022	CD 2.15 (2) MDWASD Central District WWTP, Digesters Plant 2, Cluster 2	<span style="color: #00AEEF;">■</span>
Interstate Construction, LLC	5/24/2022-6/30/2022	Martin Hwy Bridge Widening	<span style="color: #FF4500;">■</span>
Pulte Group, Inc.	2/9/2021-6/28/2022	Windsong Estates - GEO, CMT - Pulte	<span style="color: #4F81BD;">■</span>
Brentwood BFR, LP	7/6/2021 - 9/30/2022	Brentwood/Boca Raton CSD	<span style="color: #00AEEF;">■</span>
Publix Supermarkets, Inc. c/o KIC Real Estate Services	8/3/2020-9/30/2022	Publix Store No. 1465 SARA III, Cutler Bay, FL	<span style="color: #333333;">■</span>



Proposer's Recent Workload (completed within 12 months)			
Company/Agency	Dates of Service	Project Name/Contract #	Scope
Kiewit Infrastructure Southern Corp.	11/16/2020-11/30/2021	L-67A Structures (S-631,S-632,S-633) Spoil Pile Removal and L-67C Gap Project	
Mason Development & Construction, LLC	11/15/2020	18-3999 Wawa Store #5331 Plantation- Site	
McDonald's Corporation	5/17/2021-7/15/2021	McDonald's L/C 9-2541-Military & 10th -Limited Asbestos Survey-McDonald's	
McDonald's Corporation	5/17/2021-6/28/2021	McDonald's L/C 9-0487-East 4th-Limited Asbestos Survey	
McDonald's Corporation	5/19/2021-6/30/2021	McDonald's L/C 9-2226-Yamato & Congress-Limited Asbestos Survey-McDonald's	
McDonald's Corporation	7/2/2021-9/7/2021	McDonald's L/C 9-0621-Flamingo-Asbestos Survey-McDonald's	
McDonald's Corporation	7/2/2021-9/14/2021	McDonald's L/C 9-0735-Marathon-Asbestos Survey-McDonald's	
McDonald's Corporation	5/7/2021-6/24/2021	McDonald's L/C 9-1011-Atlantic & University-Limited Geotech-McDonald's	

Proposer's Projected Workload (ongoing)			
Company/Agency	Dates of Service	Project Name/Contract #	Scope
Florida Power & Light Company	2/21/2022-12/31/2022* *anticipated completion	2022 FPL Master Services Agreement	CMT (Field/Lab Testing - Soils/ Concrete)
City of Boynton Beach	2/24/2021-2/24/2024* *anticipated completion	Plan Review & Inspection Services	Municipal Support - Inspections & Plan Reviews
City of Plantation	2/24/2021-ongoing	City of Plantation RFQ No. 027-20 Environmental Services	Environmental Services
South Florida Water Management District	10/2/2017 - ongoing	SFWMD RFQ 6000000836 Geotechnical Engineering Services	Geotechnical Engineering; Construction Materials Testing & Inspections
City of Hallandale Beach	12/20/2020 - 12/14/2025* *anticipated completion	RFP# FY 2018-2019-012 (ENV, GEO and CMT) - City of Hallandale Beach	Environmental Services Geotechnical Engineering; Construction Materials Testing & Inspections
City of West Palm Beach	2/18/2021-12/31/2022* *anticipated completion	Continuing Contract - INS, Plan Review, Code Enforcement, Building Official Services	Municipal Support: Inspections & Plan Review



<i>Company/Agency</i>	<i>Dates of Service</i>	<i>Project Name/ Contract #</i>	<i>Scope</i>
Palm Beach County, FL	3/19/2020-12/31/2022* *anticipated completion	19-6154 - PBC ACM and Industrial Hygiene Consulting Services	ACM and Industrial Hygiene Consulting Services
300 Engineering Group, PA	5/9/2022-present	City of Coral Gables 2 Force Main Replacement	Geotechnical evaluation
OAC Action Construction Corporation	7/27/2021-present	City of Coral Gables Maggiore Park	Construction materials testing (including special testing and inspections)

<b>Key Personnel Current Workload (completed within six months)</b>			
<i>Company/Agency</i>	<i>Dates of Service</i>	<i>Project Name/Contract #</i>	<i>Staff</i>
Seritage Growth Properties	1/8/2018-9/30/2022	Esplanade at Aventura	Reinaldo Villa, MS, PE
Miami-Dade International Airport- Aviation Department	3/12/2018-7/31/2022	MIA Taxiway Rehabilitation - R, S, & T	Reinaldo Villa, MS, PE
RW Harris, Incorporated	10/8/2018-8/31/2022	Compressive Strength Testing: RW Harris	Reinaldo Villa, MS, PE
Central Civil Construction	2/18/2019-9/30/2022	MIA Airport - Central Base Apron	Reinaldo Villa, MS, PE
CEC Group, LLC	12/16/2019-6/30/2022	Century Link Telecom Facility	Reinaldo Villa, MS, PE
Harry Pepper & Associates	2/6/2020-10/10/2022	Biscayne Coastal Wetlands - S-705	Reinaldo Villa, MS, PE
Claro Development	6/17/2020-9/30/2022	Ritz Carlton Residences - Claro Development	Reinaldo Villa, MS, PE
Roadway Construction, LLC	5/24/2021-7/31/2022	Concrete Plant Testing	Reinaldo Villa, MS, PE
Miami-Dade Water and Sewer Department	10/9/2018-3/16/2022	Miami Dade WASD South District WWTP - CD 1.07 Remaining Work	Reinaldo Villa, MS, PE
Miami-Dade Water and Sewer Department	8/30/2021-9/30/2022	CD 2.15 (2) MDWASD Central District WWTP, Digesters Plant 2, Cluster 2	Reinaldo Villa, MS, PE
Interstate Construction, LLC	5/24/2022-6/30/2022	Martin Hwy Bridge Widening	Reinaldo Villa, MS, PE
Pulte Group, Inc.	2/9/2021-6/28/2022	Windsong Estates - GEO, CMT - Pulte	<ul style="list-style-type: none"> <li>■ Estela G. Leon-Aguilar, MS, PE</li> <li>■ Carlos Mercado, MS, PE</li> <li>■ Alberto Mercado</li> </ul>
Brentwood BFR, LP	7/6/2021 - 9/30/2022	Brentwood/Boca Raton CSD	<ul style="list-style-type: none"> <li>■ Estela G. Leon-Aguilar, MS, PE</li> <li>■ Carlos Mercado, MS, PE</li> </ul>



Key Personnel Recent Workload (completed within 12 months)			
Company/Agency	Dates of Service	Project Name/Contract #	Staff
Kiewit Infrastructure Southern Corp.	11/16/2020-11/30/2021	L-67A Structures (S-631,S-632,S-633) Spoil Pile Removal and L-67C Gap Project	Reinaldo Villa, MS, PE
Mason Development & Construction, LLC	11/15/2020	18-3999 Wawa Store #5331 Plantation- Site	Carlos Mercado, MS, PE
McDonald's Corporation	5/7/2021-6/24/2021	McDonald's L/C 9-1011-Atlantic & University-Limited Geotech-McDonald's	Alberto Mercado

Key Personnel Projected Workload (ongoing)			
Company/Agency	Dates of Service	Project Name/Contract #	Staff
Florida Power & Light Company	2/21/2022-12/31/2022* *anticipated	2022 FPL Master Services Agreement	Carlos Mercado, MS, PE
City of West Palm Beach	2/18/2021-12/31/2022* *anticipated	Continuing Contract - INS, Plan Review, Code Enforcement, Building Official Services	Carlos Mercado, MS, PE
City of Boynton Beach	2/24/2021-2/24/2024* *anticipated	City of Boynton Beach Plan Review & Inspection Services	Carlos Mercado, MS, PE
Palm Beach County, FL	3/19/2020-12/31/2022* *anticipated	19-6154 - PBC ACM and Industrial Hygiene Consulting Services	Carlos Mercado, MS, PE
Town of Eatonville, Florida	Ongoing	2051 W Kennedy Blvd - Enclave at Lake Shadow - TOE Commercial Apartments	Vineetha Garikapati
City of Hallandale Beach	12/20/2020 - 12/14/2025* *anticipated	RFP# FY 2018-2019-012 (ENV, GEO and CMT) - City of Hallandale Beach	Carlos Mercado, MS, PE
300 Engineering Group, P.A.	5/9/2022-present	City of Coral Gables 2 Force Main Replacement	<ul style="list-style-type: none"> <li>■ Estela G. Leon-Aguilar, MS, PE</li> <li>■ Carlos Mercado, MS, PE</li> <li>■ Alberto Mercado</li> </ul>
OAC Action Construction Corporation	7/27/2021-present	City of Coral Gables Maggiore Park	Reinaldo Villa, MS, PE

## APPROACH TO RECRUITMENT AND RETENTION

As one of Florida's largest service providers, our firm has the in-house resources to meet the changing needs of complex construction projects. GFA/UES prides itself on recruiting - and working proactively to retain - the most qualified and capable personnel in the geotechnical engineering field.

GFA/UES takes pride in providing superior service to our customers, including ensuring our staff has the necessary training, education, tools, and equipment to perform the services under this - and any - contract. Our professional engineers and technicians hold registrations throughout the southeastern United States, and most have also achieved advanced educational degrees.

Our recruitment and retention approaches include educational support for full-time employees, such as our established Educational Assistance Program. The program tuition aid to full-time employees who seek to enhance their skills and knowledge by obtaining job-related certifications or through formal, college-level education.

Further, we encourage our engineering technicians to develop professional accreditation such as NICET, ACI certification, and certifications with state Departments of Transportation (such as FDOT and GDOT).

## APPROACH TO EMPLOYEE TRAINING AND QUALITY ASSURANCE

### EMPLOYEE TRAINING

GFA/UES team members are professional in every way. We strive to blend in seamlessly, representing the City of Coral Gables with professional, courteous service and becoming an asset to the City. All staff will accept direction and instructions while performing their responsibilities independently and professionally with minimal supervision. GFA/UES conducts training and mentoring annually to ensure that appropriate actions follow this concept. We believe that hiring professional staff is the basis of providing exceptional service.

### QUALITY ASSURANCE

In addition to the training and guidance our teams receive, GFA/UES believes quality assurance is another facet of superior service.

We work continuously to ensure our staff has the necessary training, education, tools, and equipment to perform the services under our assigned contracts, from understanding of processes to professional, logoed uniforms worn onsite.

Further, our personnel all use late-model vehicles equipped with a mobile computing solution (including the latest hardware and software upgrades). This approach provides staff with enhanced communication abilities. The mobile system allows engineers and technicians to provide real-time results and other documents in the field. In addition, every employee has a smartphone. Our teams share respective cell phone numbers with our municipal partners and customers.



### COST CONTROL

In addition to equipping our staff with the latest, state-of-the-art resources, GFA/UES believes it is our obligation to be cost conscious in our attempts to provide quality work while ensuring we meet our clients' needs. We are responsive to customers' requirements without compromising the integrity of the work; we have developed an effective policy in partnering with our clients throughout the term of our contracts. Our mission is to communicate with our clients before and during work to come to mutually agreeable terms. We intend to provide the City with a level of comfort knowing we view cost management as a critical concern.

GFA/UES maintains full management control over the scheduling and quality of our work. Should a problem arise, we urge your representative to contact our Senior Management or Principals for immediate resolution. Since its inception, GFA has committed to an "open door" policy with all clients and employees (a policy which endures after GFA's merger with the UES family of companies). We have found this to be a mutually beneficial approach.



## ABILITY TO ADDRESS CONFLICTS OF INTEREST

GFA International, Inc., dba Universal Engineering Sciences, Inc. has not experienced any conflicts or potential conflicts with regard to employees working on any project within the city for which the proposer is assisting or representing private owners and developers.

Should there be a conflict of interest regarding our services, management has policies in place to address these situations. In our South Florida office, resolution begins with the Branch Manager, Reinaldo Villa, MS, PE.

If a potential conflict of interest occurs, Mr. Villa will immediately notify the city, and the firm will abide by the provisions set forth in the city Code of Ordinances (Chapter 2 - Administration, Article V, and Article VIII, sections 2-1022 to 2-1028).



## **SECTION IV**





## Miami Beach Convention Center Renovations

Miami Beach, Florida



### PROJECT DESCRIPTION

The project includes the renovation and expansion of the existing Miami Beach Convention Center with the addition of a two-story ballroom and meeting space with parking located on the roof of the north and west addition. Additionally, the project includes the construction of a park pavilion just west of Convention Center Drive. The pavilion consists of a concrete structure that incorporates “umbrellas” that make up the roof and exterior shading spaces located in the City of Miami Beach, Florida.

### GEOTECHNICAL SERVICES

Universal Engineering Sciences (UES) served as Geotechnical Engineer of Record for all construction aspects, which included deep foundations for the structures and ground improvement for roadways with areas with difficult ground.

### MATERIALS TESTING AND INSPECTIONS

UES served as the materials testing and inspections firm for the City of Miami Beach for the renovation. Services include welding inspections, concrete field and laboratory testing, field and laboratory testing, fireproofing inspections, deep foundation inspections, floor flatness testing, pull testing, and general earthwork observations and consulting. The aggressive schedule requires multiple experiences cross-disciplined staff members to meet the demands of the contractor and their subcontractors.

#### Scope of Services:

Geotechnical Evaluation  
Construction Materials Testing  
& Inspections

#### Owner/Client:

City of Miami Beach, Florida  
Capital Improvement Projects  
1700 Convention Center Drive  
3rd Floor  
Miami Beach, FL 33139  
305.673.7490

#### Contact Information:

Thais Vieira, RA, LEED AP  
Senior Project Manager  
305.673.7490 ext. 2702  
thaisvieira@miamibeachfl.gov

#### Project Manager /

#### Key Personnel:

Reinaldo Villa, MS, PE - Branch/  
Department Manager/Project  
Manager

#### Project Dates:

2015-2022

#### UES Fee:

\$1,400,000



## Miami Lakes Park West Bicycle & Pedestrian Improvement

Miami Lakes, Florida



### PROJECT DESCRIPTION

The project includes improvements to Park West in the town of Miami Lakes, intended to provide connections to residents and visitors to local (Miami-Dade) public transit methods, commercial spaces, parks and recreation, and educational opportunities. The upgrade efforts will encompass 0.7 miles, along Balgowan and Montrose (NW 82nd Avenue) from Miami Lakes Drive (NW 154th Street) to Ardoch Road.

The upgrades include narrowing existing travel lanes, providing bike lanes, improving existing crosswalks and updating the safety-related signing and pavement marking (for the existing crosswalk connections) and adding ADA connectivity and ramps, as well as speed tables.

Travel lanes at Balgowan Road will be narrowed to accommodate bicycle lanes on each side of the road. A new crosswalk and speed tables will also be added. Montrose Road will receive a bicycle lane at the west side of the road, crosswalk enhancements, and updated safety-related signing and pavement marking for existing crosswalk connections.

### GEOTECHNICAL SERVICES

Universal Engineering Sciences (UES) has been engaged to perform geotechnical engineering for the Miami Lakes Park West Bicycle and Pedestrian Improvement Project. All work will occur in compliance with Miami-Dade County (MDC), Florida Department of Transportation (FDOT), and other applicable local, state, or federal criteria.

#### Scope of Services:

Geotechnical Engineering

#### Owner/Client:

Chen Moore & Associates  
500 West Cypress Creek Road  
Suite 630  
Fort Lauderdale, FL 33309  
954.730.0707 ext 1051

#### Contact Information:

Yulet Miguel  
954.730.0707 ext 1051  
ymiguel@chenmoore.com

#### Project Manager / Key Personnel:

Reinaldo Villa, MS, PE - Branch/  
Manager

Estela G. Leon Aguilar, MS,  
PE - Geotechnical Department  
Manager

#### Project Dates:

Ongoing

#### UES Fee:

\$18,000



## Design-Build Biscayne Park Phase 1A Drainage & Roadway

Miami, Florida



### PROJECT DESCRIPTION

The project includes engineering, design, surveying, construction, and additional services (under design-build delivery) to construct a new stormwater management system as well as roadway improvements for five locations in the Village of Biscayne Park.

### GEOTECHNICAL SERVICES

Universal Engineering Sciences (UES) has been engaged to perform geotechnical engineering for the improvement of drainage and roadway systems. The areas impacted will encompass NE 111th Street from NE 10th Avenue to NE 11th Place, including 147 linear feet of Exfiltration Trench, Catch Basins, Manholes full roadway milling and resurfacing, striping, and swale/driveway restoration; NE 113th Street from NE 9th Court to NE 10th Avenue (370 linear feet of Exfiltration Trench, Catch Basins, Manholes full roadway milling and resurfacing, striping, and swale/driveway restoration; NE 115th Street from NE 6th Avenue to NE 7th Avenue (516 linear feet of Exfiltration Trench, Catch Basins, Manholes full roadway milling and resurfacing, striping, and swale/driveway restoration; NE 11th Avenue from NE 119th Street to NE 121st Street (591 linear feet of Exfiltration Trench, Catch Basins, Manholes full roadway reconstruction, striping, and swale/driveway restoration); and NE 121st Street from NE 11th Avenue to NE 11th Court (102 linear feet of Exfiltration Trench, Catch Basins, Manholes full roadway milling and resurfacing, striping, and swale/driveway restoration).

### Scope of Services:

Geotechnical Engineering

### Owner/Client:

exp US Services, Inc.  
2601 Westhall Lane  
Maitland, FL 32751  
305.216.3790

### Contact Information:

Jose Santiago  
Municipal Senior Manager  
305.216.3790  
jose.santiago@exp.com

### Project Manager /

### Key Personnel:

Reinaldo Villa, MS, PE - Branch  
Manager

Estela G. Leon Aguilar, MS, PE -  
Project Manager

Vineetha Garikapati

Alberto Mercado

### Project Dates:

Ongoing (September  
2022-present)

### UES Fee:

\$7,610



## Florinda Estates Phase 1 Drainage

Miami Lakes, Florida



### PROJECT DESCRIPTION

The project includes engineering and design, among other disciplines, to perform drainage work in multiple phases for the Florinda Estates subdivision.

### GEOTECHNICAL SERVICES

Universal Engineering Sciences (UES) has been engaged to perform geotechnical evaluations (including borings and exfiltration testing) for Phase 1 of this drainage improvement project.

### Scope of Services:

Geotechnical Evaluation

### Owner/Client:

exp US Services, Inc.  
2601 Westhall Lane  
Maitland, FL 32751  
786.757.1141

### Contact Information:

Miguel Lockward  
Municipal Project Manager  
786.757.1141  
miguel.lockward@exp.com

### Project Manager / Key Personnel:

Reinaldo Villa, MS, PE - Branch  
Manager  
Estela G. Leon Aguilar, MS, PE -  
Project Manager  
Vineetha Garikapati

### Project Dates:

September 2022-October 2022

### UES Fee:

\$10,081.65



Reference #1	
<i>Project &amp; Location</i>	Miami Beach Convention Center Renovations (Miami Beach, Florida)
<i>Client</i>	City of Miami Beach Thais Vieira, RA, LEED AP, Senior Project Manager Phone: 305-673-7490 ext. 2702 Email: thais.vieira@miamibeachfl.gov 1700 Convention Center Drive Third Floor Miami Beach, FL 33139
<i>Fee</i>	\$1,400,000
<i>Project Completion Date</i>	2022

Reference #2	
<i>Project &amp; Location</i>	Miami Lakes Park West Bicycle & Pedestrian Improvement (Miami Lakes, Florida)
<i>Client</i>	Chen Moore & Associates Yulet Miguel Phone: 954-730-0707 ext 1051 Email: ymiguel@chenmoore.com 500 West Cypress Creek Road Suite 630 Fort Lauderdale, FL 33309
<i>Fee</i>	\$18,000
<i>Project Completion Date</i>	Ongoing

Reference #3	
<i>Project &amp; Location</i>	Design-Build Biscayne Park Phase 1A Drainage & Roadway
<i>Client</i>	exp US Services, Inc. Jose Santiago, Municipal Project Manager Phone: 305.216.3790 Email: jose.santiago@exp.com 2601 Westhall Lane Maitland, FL 32751
<i>Fee</i>	\$7,610
<i>Project Completion Date</i>	Ongoing

Reference #4	
<i>Project &amp; Location</i>	Florinda Estates Phase 1 Drainage (Miami Lakes, Florida)
<i>Client</i>	exp US Services, Inc. Miguel Lockward, Municipal Project Manager Phone: 786-757-1141 Email: miguel.lockward@exp.com 2601 Westhall Lane Maitland, FL 32751
<i>Fee</i>	\$10,081.65
<i>Project Completion Date</i>	October 2022

## PROPOSER'S PAST AND PRESENT CONTRACTS - CITY OF CORAL GABLES

To date, GFA International, Inc., dba Universal Engineering Sciences has not performed any contracts for the city of Coral Gables as a prime consultant.

The firm has performed - or is currently contracted - as a subconsultant for the efforts depicted herein.

Project Title	City Department	Scope	Awarded/Current Value	Effective Dates/Term	City PM	Firm Role	Project Results
City Of Coral Gables Pump Station	Public Works - Utilities Division	Geotechnical services	\$2,310.00	2019	Not available	Subconsultant to 300 Engineering Group, P.A. <i>Contact: Rodolfo Remon</i>	Complete
Kerdyk Park- City Of Coral Gables	Parks and Recreation	Geotechnical services	\$1,750.00	2018	Not available	Subconsultant to Gurri Matute, P.A. <i>Contact: Rene Daniele</i>	Complete
City Of Coral Gables Parking Lot	Coral Gables Parking Department	Geotechnical services	\$1,265.00	2020	Not available	Subconsultant to 300 Engineering Group, P.A. <i>Contact: Rodolfo Remon</i>	Complete
City of Coral Gables 2 Force Main Replacement	Public Works - Utilities Division	Geotechnical evaluation (including borings every 1,000 linear feet, and a pavement core sample along Douglas Road)	\$9,374.00	May 9, 2022 - present	Not available	Subconsultant to 300 Engineering Group, P.A. <i>Contact: Nicholas Fernandez</i>	Ongoing
City of Coral Gables Maggiore Park	Parks and Recreation	Construction materials testing - conducting special tests and inspections	\$1,000.00	July 27, 2021 - present	Not available	Subconsultant to OAC Action Construction Corporation <i>Contact: William Reina</i>	Ongoing



## **PUBLIC SECTOR CLIENTS - DISCONTINUED SERVICES**

GFA International, Inc., dba Universal Engineering Sciences has not experienced any discontinuation of services by public sector clients within the past two years.



Geotechnical Engineering  
Construction Materials Testing & Inspection  
Building Code Compliance  
Occupational Health & Safety  
Environmental  
Building Envelope

Grounded in Excellence

**From:** Gary Raia - Chief Risk Management and Safety Officer

**To:** Files

**Subject:** **CONFIDENTIAL – Litigation Summary**

**Date:** August 2022

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Universal Engineering Sciences (the “Company”) is a full service Environmental and Geological consulting organization providing Environmental Consulting, Health & Safety, Geotechnical Engineering, Construction Materials Testing, Inspections, as well as Code Compliance services across a broad spectrum of industries. The Company is considered a pioneer of the industry and stands at the forefront of emerging technology and best practices. Our combined capabilities allow us to deliver cost-effective solutions.

Due to the litigious nature of the development and construction industry, it is impossible to avoid claims. These claims are generally nuisance type claims using the “shotgun” filing method of suing every party involved in the project, no matter how remote the involvement.

Most of these claims are administrated and dismissed with only attorney fees involved. A summary of past cases is available upon request through our corporate appointed attorney. Note: There have been no criminal proceedings or hearings concerning business related offenses in which our company principals or officers were defendants.

#### **Litigation**

The Company has never had a judgment ruled against it that has exceeded the deductible portion of professional liability insurance. We have not had requests for equitable adjustment or contract claims, nor have we been declared in default, terminated, or removed from a contract or job related to our services in the past five years.

The Company has not been involved in any litigation or investigation, either civil or criminal, involving a governmental agency, or which may affect the performance of the services to be rendered herein. Additionally, we certify that neither our firm nor its principals have been debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in any transaction by any federal department or governmental agency.

There is no pending significant litigation whose outcome if unfavorable, probable, and estimable has not been accrued for in the consolidated financial statements as of December 31, 2020.

Gary Raia - Chief Risk Management and Safety Officer  
Universal Engineering Sciences





# **SECTION V**



## 1.6 AGREEMENT EXECUTION

GFA International, Inc., dba Universal Engineering Sciences (GFA dba UES) recognizes that, by submitting a Response, the firm agrees to be bound to and execute the Agreement for this solicitation, and that without diminishing the foregoing, the firm may request clarification and submit comments concerning the Agreement for the City's consideration. Further, GFA dba UES understands that only comments and proposed revisions included within the Response will be considered by the City. Any comments identified after the Response has been received may not be considered by the City. Furthermore, any requests to negotiate provisions of the Agreement not identified in the Response after the Response has been received, may be grounds for removal from further consideration for award. None of the foregoing shall preclude the City from seeking to negotiate changes to the Agreement during the negotiations process.

GFA dba UES recognizes that failure of the Successful Proposer to execute a contract within thirty (30) days after the notification of award may, at the City's sole discretion, constitute a default. Additionally the firm understands the Agreement must be executed no later than one hundred twenty (120) days, based upon the requirements set forth in the RFQ through action taken by the City Commission at a duly authorized meeting. If the Proposer first awarded the Agreement fails to enter into the contract as herein provided, the award may be declared null and void, and the Agreement awarded to the next most responsible, responsive Proposer, or re-advertised, as determined by the City.

### **ACCEPTANCE OF TERMS**

GFA International, Inc., dba Universal Engineering Sciences accepts the terms and conditions of the City's agreement.

GFA International, Inc., dba Universal Engineering Sciences has no exceptions.



A Universal Engineering Sciences Company

[universalengineering.com](http://universalengineering.com)