

Proposal Evaluation Form
RFP 2021-005 Janitorial Maintenance Services
Totals Composite
Form Active

Selection Criteria \ Proposers	Maximum Criteria Points per Evaluator	Total Maximum Sub- Criteria Points	Chi-Ada Corporation	Fast Cleaning Solutions, LLC	Marsden South, LLC	SFM Janitorial Services, LLC	United States Service Industries, Inc (USSI)
			TOTAL:	TOTAL:	TOTAL:	TOTAL:	TOTAL:
Experience & Qualifications	30	150					
Proposer's qualifications including, but not limited to, company history and description, number of years in business, size, number of employees, office location, licenses/certifications, credentials, capabilities and capacity to meet the City's needs		50	37.5	35.0	40.5	49.5	41.5
Proposer's relevant knowledge and experience in providing the services described in the "Scope of Services" to public sector agencies similar in size to the City of Coral Gables		25	21.0	17.5	20.0	25.0	22.5
Financial statements		25	23.0	21.0	25.0	24.0	24.0
Qualifications and experience of all proposed key personnel		50	42.0	38.0	45.0	46.0	43.9
Experience & Qualifications Total			123.5	111.5	130.5	144.5	131.9
Project Understanding, Proposed Approach, Methodology	40	200					
Proposer's overall detailed understanding, approach and methodology to perform the services solicited herein. Understanding of the RFP scope and requirements, implementation plan, strategies for assuring assigned work is completed on time, communication with City staff, and Proposer's intent to positively and innovatively work with the City in providing the services outlined in this RFP.		40	36.0	31.0	37.5	38.0	37.0
Proposer's proposed personnel plan, outlining proposed number of workers and site supervisors for each facility listed under RFP Section 2, sub-section 2.11 titled "Personnel Staffing Schedule". Detailed plan for hiring, retaining, and training that identifies the methods for ensuring Proposer's staff, including management personnel, are maintaining industry standards in training and best practices. Plan's explanation of how Proposer intends to comply with the City's background checks requirements of personnel that will be assigned to perform services under this RFP.		40	34.0	29.0	37.0	39.0	34.0
Proposed Equipment and Tools: List of proposed equipment and tools for services under this RFP. List identifies equipment name and type, and includes a set of product information sheets (such as factory specifications, standard manufacturer information sheets, catalogues, and brochures) for the equipment the Proposer has on hand to be used in conjunction with the services of this RFP. Proposer's approach and methodology to have available additional or necessary equipment which may be needed to perform routine tasks and project work. Proposer's approach and methodology to ensure all required equipment is maintained or replaced to ensure your equipment is always in quality working order.		15	13.0	13.5	15.0	15.0	14.0
Proposed Cleaning Products, Material, and Supplies: List of the cleaning products, material and supplies the Proposer plans to use in conjunction with the services of this RFP. List includes the product name, manufacturer, and product type for each item. List is accompanied with a complete set of product information sheets (such as material safety data sheets, standard manufacturer information sheets, catalogues, and brochures) for each item. Approach and methodology to have available additional or necessary products, materials, and supplies which may be needed to perform routine tasks and project work.		15	14.0	14.0	15.0	14.0	14.0
Quality Assurance Plan: Proposed quality assurance plan, inspection procedures, and reporting system that will be used to monitor performance standards under this RFP. Proposed plan clearly explains how the Proposer intends to comply with the quality assurance requirements described in the RFP's scope of services and Proposer's plan to handle complaints from the City due to non-performance.		40	29.5	28.0	38.5	36.5	34.5
Current and projected workload for the Proposer and personnel assigned to the City's account. Explanation as to how this potential contract will fit into the Proposer's workload and how it plans to distribute resources and personnel, amongst its various clients, during routing work and prior to and post a disaster event (i.e. tropical storm, hurricane...etc).		25	20.5	15.0	18.0	23.0	19.9
Proposer's capabilities and approach to respond to emergency or disaster situations including but not limited to: pre- and post-tropical storms and hurricanes, supply of specialized equipment required for water extraction, spills, bad odor disinfection, and deep cleaning/disinfection due to epidemics/pandemics.		25	16.5	13.0	22.0	23.0	21.5
Project Understanding, Proposed Approach, Methodology Total			163.5	143.5	183.0	188.5	174.9
Past Performance and References	10	50					
Provide a minimum of three (3) references (but no more than five (5) for which Proposer has performed similar scope of services in the past five (5) years. Proposers MUST NOT include City of Coral Gables work or employees as references.		25	20.0	18.0	18.5	25.0	20.5
Public sector clients, if any, that have discontinued use of Proposer's services within the past two (2) years and indicate the reasons for the same.		15	14.0	12.0	14.0	14.0	15.0
Incidents within the last five (5) years where (a) a civil, criminal, administrative, other similar proceeding was filed or is pending, if such proceeding arises from or is a dispute concerning the Proposer's rights, remedies or duties under a contract for the same or similar type services to be provided under this RFP.		10	6.0	10.0	6.0	8.0	9.9
Past Performance and References Total			40.0	40.0	38.5	47.0	45.4
Proposed pricing as shown on the Proposal Pricing Form.	20	100	92.0	91.0	77.0	90.0	86.0
Total Points	100	500	419.0	386.0	429.0	470.0	438.2
Ranking			4	5	3	1	2