

City of Coral Gables

405 Biltmore Way
Coral Gables, FL 33134
www.coralgables.com



Meeting Minutes

Monday, February 10, 2025

9:00 AM

Sister Cities Conference Room - Coral Gables Museum

Coral Gables Merrick House Governing Board

*Chairperson Joanne Meagher
Board Member Mary Beth Burke
Board Member Carmen Cason
Board Member Bonnie Crouch Seipp
Board Member Alexis Ehrenhaft
Board Member Margaret Groves
Board Member Genevieve Orr*

The Merrick House Governing Board will be holding its Regular Meeting on Monday, February 10, 2025, commencing at 9:00 am EST.

Members of the public may join the meeting via Zoom at <https://us06web.zoom.us/j/83315833193>.

In addition, a dedicated phone line will be available so that any individual who does not wish (or is unable) to use Zoom may listen to and participate in the meeting.

Meeting ID: 833 1583 3193

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To speak to the Merrick House Governing Board on an Agenda Item, please “Raise your Hand” or send a message to one of the meeting hosts using the Zoom Platform.

If you joined the meeting via telephone, you can “Raise your hand” by pressing *9.

The public may also comment on an item on the agenda using the City’s already-established e-comment function which may be found on the City’s website at: (www.coralgables.com/commissionmeetings) once the meeting’s agenda is published or by sending an email to cityclerk@coralgables.com prior to the start of the meeting.

I. CALL TO ORDER

This meeting was called to order at 9:09 AM.

II. ROLL CALL

Present: 5 - Chairperson Meagher, Board Member Burke, Board Member Ehrenhaft, Board Member Groves and Board Member Orr

Absent: 2 - Board Member Cason and Board Member Crouch Seipp

III. APPROVAL OF THE MINUTES

A motion was made by Board Member Groves, seconded by Board Member Burke, to approve as amended the minutes for the meeting on January 13, 2025. This motion passed by the following vote:

Yeas: 5 - Chairperson Meagher, Board Member Burke, Board Member Ehrenhaft, Board Member Groves and Board Member Orr

Absent: 2 - Board Member Cason and Board Member Crouch Seipp

IV. NEW BUSINESS

1. 25-8626 Merrick House Activity Report - January 2025

Ms. Meagher read the January 2025 House Report. The report was shared with the Board in advance of the meeting and is included as an attachment to the minutes.

2. 100 Voices – Positive feedback was received for the February 2nd event. Mayor Lago requested a copy of the video.
3. Time Capsule – Chairperson Meagher discussed creating a time capsule for the Centennial. Staff mentioned that the Coral Gables Museum is currently working on a time capsule. Staff will ask if the Museum is willing to partner with the Merrick House on this.
4. Meeting Start Time -

A motion was made by Board Member Burke, seconded by Board Member Ehrenhaft, to move the start time for the Merrick House Governing board meetings to 9:15 AM. This motion passed by the following vote:

Absent: 2 - Board Member Cason and Board Member Crouch Seipp

V. OLD BUSINESS

1. Merrick Minute at City Commission – Board Member Meagher received approval and will attend the February 11, 2025 Commission meeting. Board Member Burke will attend the March 11, 2025 meeting.
2. Garden Club Event – Board Members will not be working this event scheduled for February 23, 2025. The House will be opened for set up at 11:00AM.
3. Coral Market – 13 vendors have signed up for this event. Kylie Wang, Editor of Coral Gables Magazine, will be helping with publicity. This event will be moved to Saturday, March 15, 2025 due to Carnivale on the Mile.
4. Garage Cleanup – Staff to put in a request to Public Works in order to assist in the garage cleanup.

5. **Stag Painting** - Staff suggests moving forward with a Professional Services Agreement (PSA) for the vendor. The PSA protects the City when purchasing services and clearly outlines the expectations and obligations of all parties.
6. **Furniture** – Staff will be providing the purchase order for the work on the table in the entrance hallway. Table to be picked up after 02/23/25.
7. **Staff Tours** – Staff provided the e-mail to Human Resources to coordinate staff tours. Staff to follow-up with Public Works on the tours for employees.
8. **English Brochures** – Ms. Meagher is requesting more English pamphlets. Staff will look into a reprint but would like the board to do a complete review of the brochure.
9. **Defibrillator Training** – All docents have been trained. Coral Gables Fire Department did a great job and posted pictures on social media.

VI. CITY COMMISSION ITEMS

1. **Merrick House Maintenance** – Commissioner Menendez has requested an update on the restoration of some of the interior rooms at the House.

VII. DISCUSSION ITEMS

VIII. ITEMS FROM THE SECRETARY

IX. ADJOURNMENT

This meeting was adjourned at 9:57 AM.

NOTE