

**CITY OF CORAL GABLES
LANDSCAPE BEAUTIFICATION ADVISORY BOARD**

Draft Minutes of Meeting, January 6, 2011
War Memorial Youth Center, Conference Room

MEMBERS	F	M	A	M	J	J	A	S	O	N	D	J	APPOINTED BY
Barbara Katzen	P	P	P	P	P	-	-	P	E	P	P	P	Mayor Donald D. Slesnick II
Jack Elmore	E	P	P	P	P	-	-	P	P	P	P	P	Vice-Mayor William H. Kerdyk, Jr.
Vacant													Comm. Maria Anderson
Carlos Perea	P	P	P	P	A	-	-	P	P	P	P	P	Comm. Rafael "Ralph" Cabrera, Jr.
Linda Lawrence	P	E	P	P	P	-	-	E	P	-	P	E	Comm. Wayne "Chip" Withers
Paul Zamek	P	P	P	P	P	-	-	P	P	P	P	P	Board-As-A-Whole
Robert Parsley	P	P	E	P	P	-	-	P	E	-	P	P	City Manager

STAFF:

Dan Keys, Public Service Director

**A = Absent
P = Present
E = Excused**

GUESTS:

Ms. Ann Goodman

RECORDING SECRETARY:

Ayliin Hernandez, Public Service Department

OPEN MEETING:

Robert Parsley the Chairman opened the meeting at 9:15 a.m., the roll was taken and a quorum was present.

APPROVAL OF MINUTES: A motion was made to "Approve the minutes from the December 2, 2010 meeting as written." The motion was seconded, voted upon and adopted unanimously.

Ann Goodman introduced herself and expressed an interest in the Landscape Beautification Advisory Board's mission. The board welcomed Ms. Goodman and invited her to attend future meetings.

OLD BUSINESS:

TRAFFIC CIRCLE UPDATE: The board discussed the photographic survey of the traffic circles in the City as presented by Mr. Keys. Mr. Keys was asked to bring this document to each meeting as a reference. Mr. Keys described the different possibilities for the Circle at Indian Mound Trail and Valencia Ave. and circulated photos of each. There was a consensus that three Simpson stoppers should be planted with an understory planting of Dwarf Fakahatchee grass and Green Island Ficus.

SEGOVIA STREET UPDATE: Paul Zamek inquired on the status of this project and Dan responded that the Public works Department had advised him that the project was slated to begin in February with completion sometime this summer.

MIRACLE MILE AND GIRALDA UPDATE: None

PONCE DE LEON UPDATE: Paul Zamek inquired on the status of the Public Works oak tree root pruning and transplanting project and Robert Parsley added that it will begin as early as the week of the January 10, 2011.

ARBOR DAY PLANNING: The location for the Arbor Day observance was confirmed as Sevilla Avenue and Country Club Prado, and the date of the event will be March 3, 2011. Discussion developed regarding the trees that are planted at this event, but a decision was not made. Mr. Zamek requested photographs of the possible plants and Dan agreed to bring them to the next meeting. This will help the board decide which trees to recommend for planting and their configuration.

Dan mentioned the Garden Club needs to be involved in the Arbor Day and advised that Anna Louise Folks will be referred to Mr. Zamek for coordination of efforts.

Discussion took place regarding the guest speaker and the theme that will be presented by the speaker. Patrick Griffith of The Montgomery Foundation and Raymond Jungles were mentioned as possibilities. Mr. Zamek offered to look into it and inform the board. Mr. Zamek will also be looking into the children's program along with Mr. Perea who has offered to bring a class from Saint Theresa Catholic School. It was requested that small tree seedlings be provided once again for this portion of the event.

NEW BUSINESS:

ANNUAL REPORT: Mr. Elmore made the following motion: "Approve the 2009-10 Annual Report as presented." The motion was seconded, voted upon and adopted unanimously.

BEAUTIFICATION AWARDS: Ms. Goodman asked the Board how the Beautification Awards program was advertised and the board replied that E-News and the City's web page have been the forms of communication used for this purpose.

Barbara Katzen inquired if she could nominate the landscaping in the entrance and median of the Coco Plum development and Dan replied that it would be added to the list and that the proper homeowners association to be recognized for this area would be determined. Mr. Parsley and Mr. Elmore inquired whether their nominations had been received and they were advised that Aylin would check and advise them if it was necessary to resend them. Evaluation and voting on the awards would be an agenda item for the February meeting.

Mr. Parsley mentioned it will be a lengthy meeting and offered to bring refreshments to the next meeting and suggested that each Board member take turns doing the same.

GENERAL DISCUSSION: Mr. Zamek inquired about the status of the open board position and Dan replied that to date, no new nomination had been made by the appointing Commissioner. He would ask that a reminder be sent.

Barbara Katzen inquired how long a board member can serve and how many terms she has served. The Board was advised that an evaluation of this issue for all Board members would be made.

Mr. Parsley mentioned the stone entry feature at Old Cutler Road and Red Road asking that it be cleaned in anticipation of there being more Board discussion about how to beautify this entire entrance area. Mr. Zamek inquired if the Comprehensive Plan mentioned this location in any way and Mr. Keys advised that he would check.

Mr. Parsley made some general inquiries about the landscape review process with the intention to have more discussion in the future.

CITY COMMISSION UPDATE: None.

ADJOURNMENT: There being no further business, the meeting was adjourned at 10:11 a.m.

APPROVED:

Robert Parsley, Chairman

ATTEST:

Daniel Keys, Secretary

THE NEXT MEETING WILL BE HELD
THURSDAY, FEBRUARY 3, 2011, 9:15 a.m.
Youth Center Conference Room, 405 University Drive, Coral Gables, Florida