

# CITY OF CORAL GABLES, FLORIDA

## DRAFT RESOLUTION \_\_\_\_\_

### **RESOLUTION AUTHORIZING THE AWARD OF DOWNTOWN TOWING PURSUANT TO SECTION 2-828 [C] OF THE PROCUREMENT CODE FOR TOWING SERVICES RFP 2008-03-13. FURTHER AUTHORIZING THE CITY MANAGER TO EXECUTE A TWO (2) YEAR CONTRACT WITH AN OPTION TO RENEW FOR THREE (3) ONE (1) YEAR PERIODS.**

**WHEREAS**, on March 14, 2008 the Procurement Division of Finance formally advertised, issued and distributed the Towing Services Request for Proposal (RFP) No. 2008-03-13 to twenty-six (26) potential bidders. On March 20, 2008, a mandatory pre-bid meeting was held with potential bidders and,

**WHEREAS**, on April 10, 2008 eight (8) responses were received of which two (2) were no bids; Downtown Towing, Freeway Transportation, Sunshine Towing, The Finest Towing, Haul-O-Way Towing, Southwest Transport, Inc. d/b/a Westbrook Motors. Apache Wrecker and Midtown Towing were no bids and,

**WHEREAS**, on April 17, 2008 the three members Selection Committee comprised of the Fire Chief, Police Chief and City Manager's Office, completed their evaluation based on Equipment, Experience, Presentation, Pricing, and References/Background. The following summarizes their recommendation:

<u>Rank by Committee</u>	<u>Vendor</u>	<u>Points</u>
<b>1</b>	<b>Downtown Towing</b>	<b>98</b>
2	Haul-O-Way Towing	91
3	Westbrook Motors	89
4	Sunshine Towing	82
5	Freeway Transportation	80
6	Finest Towing	75

The Procurement Division's review of the Selection Committee's recommendation along with an analysis and comparison of the pricing components of each towing service resulted in a recommendation to conduct a Best and Final Offer.

The City Manager authorized the Procurement Supervisor to commence negotiations with the top three ranked towing operators. Downtown Towing, Haul-O-Way Towing and Westbrook Motors based on the Procurement Code Section 2-421 "Competitive Sealed Proposals", Regulation R2-421.12.4 "Best and Final Offers".

On April 21, 2008 the Procurement Division requested the "Best and Final Offer" (BAFO). On April 23, 2008 the Best and Final offers were analyzed and resulted in significant decreases in pricing on all categories and classes for both Police and Private towing rates. The Procurement Division concurs with the recommendations of the Selection Committee that Downtown Towing was found to be the most responsive and responsible bidder for this Request for Proposal.

**NOW THEREFORE BE IT ORDAINED BY THE COMMISSION OF THE CITY OF CORAL GABLES:**

**Section 1.** That the City of Coral Gables Commission accept the recommendation of the City Manager pursuant to the Request for Proposal (RFP) No. 2008-03-13 to select Downtown Towing for the Towing Services Request for Proposal project. Further authorizing the City Manager to execute a two (2) year contract with an option to renew for three (3) one (1) year periods.

**Section 2.** That all Resolutions or parts of Resolutions inconsistent with, or in conflict herewith, shall be and are hereby repealed insofar as there is conflict or inconsistency.

**Section 3.** That this Resolution shall become effective upon the date of its adoption herein.

PASSED AND ADOPTED THIS FIFTEENTH DAY OF JULY, 2008

(Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_)  
(Passed 0/0 vote)

DONALD D. SLESNICK, II  
MAYOR

ATTEST:

WALTER FOEMAN  
CITY CLERK

APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY:  
ELIZABETH M. HERNANDEZ  
CITY ATTORNEY