

CITY OF CORAL GABLES

-MEMORANDUM-

TO: Honorable Mayor, Vice-Mayor,
and members of the City Commission

DATE: April 8, 2025

FROM: Alberto N. Parjus
City Manager

SUBJECT: Award Recommendation
IFB 2025-001 Landscape Services – US1
Medians

At the next available City Commission Meeting, an award recommendation for IFB 2025-001 Landscape Services -US1 Medians will be included on the agenda. This memorandum serves to notify you that in accordance with Section 2-763 of the City Code entitled "Contract Award", my recommendation for award of the subject IFB is as follows:

- 1) Accept the Chief Procurement Officer's recommendation to award Brightview Landscape Services, Inc. as the most responsive and responsible bidder to provide Landscape Services - US 1 Medians.
- 2) Execute a contract with Brightview Landscape Services, Inc., for the total amount of \$294,163.36.
- 3) Reaffirm the City's right to pursue alternative courses of action.

On January 31, 2025, the Procurement Division of Finance formally advertised, issued and distributed IFB 2025-001 Landscape Services – US1 Medians. One hundred and thirty-four (134) prospective bidders were notified through INFOR, the City's web-based e-Procurement system.

Four (4) bids were received on March 7, 2025, in response to the IFB: Brightview Landscape Service, Inc., Margarita's Gardens, Inc., SFM Landscape Services, LLC, and Superior Landscaping & Lawn Service, Inc.

The responses were reviewed by the Procurement Division to determine responsiveness to the requirements of the IFB and to identify the lowest priced bidder. The Procurement Division finalized its' due diligence process and confirmed that Brightview Landscape Services, Inc., is both responsive to the requirements of the IFB and a responsible bidder. Once this step was completed, the Public Works Department conducted an evaluation of the lowest response and concurred with Procurement's finding. See attached Tabulation of Bids received.

A more detailed description of the IFB, response, and evaluation results will be provided to you as part of the Agenda package.

This recommendation notice is being provided in accordance with Section 2-910 (c) of the Procurement Code of the City of Coral Gables. Our provision of this notice also serves to confirm the lifting of the Cone of Silence from this procurement action as dictated by Section 2-1027 (4)(b) of the same City Code.

Please contact me should you have any questions.

Copy:

Cristina M. Suarez, City Attorney

Billy Y. Urquia, City Clerk

Jose Gomez, Deputy City Manager

Hermes Diaz, Public Works Director

Deena Bell-Llewellyn, Assistant Public Works Director for Landscape Services

Diana M. Gomez, Finance Director

Celeste S. Walker-Harmon, Chief Procurement Officer