



City of Coral Gables  
CITY COMMISSION MEETING  
February 25, 2025

**ITEM TITLE:**

A Resolution accepting the recommendation of the Chief Procurement Officer to award RFQ 2024-023 for Civil & Environmental Engineering Services and negotiate a Professional Services Agreement (“Agreement”) with AECOM Technical Services, Inc., Ardurra Group, Inc., Hazen and Sawyer, Kimley-Horn and Associates, Inc., Milian Swain & Associates, Inc., and NOVA Consulting Services, Inc the six (6) highest ranked responsive-responsible proposers, pursuant to Section 2-763 of the Procurement Code entitled “Contract Award” and Florida Statute 287.055, known as the “Consultants Competitive Negotiation Act” (CCNA).

**BRIEF HISTORY:**

The City’s Public Works Department requires a pool of qualified professionals to provide civil & environmental engineering services with the qualifications and ability to assist and act as a technical resource for civil & environmental engineering consulting services on an “as-needed basis”.

On August 8, 2024, the Procurement Division of Finance formally advertised, issued, and distributed Civil & Environmental Engineering Services, Request for Qualification (RFQ) 2024-023 with the intent to qualify a pool of up to six (6) firms. One hundred and fifty-six (156) prospective proposers were notified by INFOR, the City’s web-based e-Procurement service. On September 20, 2024, sixteen (16) firms submitted proposals in response to the RFQ: AECOM Technical Services, Inc., Ardurra Group, Inc., C.A.P Engineering, Inc., CES Consultants, Inc., Chen Moore and Associates, Inc., CONNECT Engineering, LLC., CPH Consulting, LLC, Hazen and Sawyer, Hitek Engineering, Inc., Jacobs Engineering Group, Inc., Keith and Associates, Inc. dba KEITH, Kimley-Horn and Associates, Inc., Milian, Swain & Associates, Inc., Nova Consulting, Inc., Ribbeck Engineering, Inc., Robayna and Associates, Inc., Volkert, Inc., and two non-bids from, Hitek Engineering, Inc. and Zipa Builders, LLC.

The responses were reviewed by the Procurement Division in order to determine responsiveness to the requirements of the RFQ. During the review, it was determined by Procurement, after consulting with the City Attorney’s Office, that Robayna and Associates, Inc., would be deemed non-responsive based on their failure to provide the minimum of three (3) similar engagements within the last five (5) years.

On January 23 and 24, 2025, the Evaluation Committee convened to evaluate fifteen (15) responsive and responsible proposals and ranked the firms in the following order: Hazen and Sawyer, (top ranked), Ardurra Group, Inc., (second ranked), Kimley-Horn and Associates, Inc. (third ranked), Milian Swain & Associates, (fourth ranked), AECOM Technical Services (fifth ranked) and NOVA Consulting (sixth ranked). The Evaluation Committee recommended that the City negotiate with the top six (6) responsive-responsible proposers to provide the requested services.

The Evaluation Committee further recommended that should negotiations fail with any of the top six (6) ranked firms, negotiations could be conducted with the next three (3) ranked firms Jacobs Engineering Group, Inc, Chen Moore and Associates, Inc. and Keith and Associate, Inc. dba KEITH.

The Chief Procurement Officer recommends accepting the Evaluation Committee's recommendation to award and negotiate Agreements with the top six (6) responsive-responsible proposers to provide the requested services for an initial three (3) year term with two (2) one-year renewals.

**FINANCIAL INFORMATION:**

No.	Amount	Account No.	Source of Funds
1.	Not to exceed approved amount	400-1508-538-3105	Varies
Total:			
<b>Fiscal Impact:</b>			

**ATTACHMENT(S):**

**1. Resolution**

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