



CITY OF CORAL GABLES SPECIAL EVENTS APPLICATION & PERMIT

Permit #: _____

Applicant Information	Legal Name of the Permit Applicant (Company or Individual): Team Enterprises		Today's Date: 9/22/16		
	Contact Person for this Permit Application: Mark Gregory				
	Contact Person Phone: 954-663-2197	Contact Person Fax:	Contact Person Email: mgregory@teamenterprises.com		
	Permit Applicant Address:		City:	State:	Zip:
	Permit Applicant Phone:	Permit Applicant Fax:	Permit Applicant Email:		
	Is the Contact Person an Officer of the Legal Entity? <input type="checkbox"/> YES* <input type="checkbox"/> NO** *If YES, attach verification from Sunbiz.org. **If NO, go to next question				
	Is the Contact Person an Authorized Agent of Applicant? <input type="checkbox"/> YES* <input type="checkbox"/> NO *If YES, Contact Person (Authorized Agent) must provide the City with a Limited Power of Attorney evidencing that they are authorized to execute legally binding contracts on behalf of the permit applicant.				
Event Information	Name of Event Montecristo Social		Event Date(s) 11/19/16		
	Hours of Event 3pm - 8pm	Set-up Time 8am - 1pm	Take Down Time 8pm-11:30pm		
	Location of Event Merrick Park on the field, across from Nordstrom		Is Location Reserved? Yes		
	A list of all staff, monitors, and volunteers assisting in this event and must be provided with this application including a sample of the badge or unique name tag that will be used at the event identifying your staff, monitors and volunteers from the participants and/or general public.				
	Anticipated Attendance 300		Admission Fees \$75		
	# of year's event has been in existence? 0	Previous Location(s)? n/a	Past Attendance n/a		
	Event Description: (Provide an attachment if additional space is needed.) An experience that will showcase the latest cigars, enjoy gourmet food, crafted cocktails, wine and beer. Bring in experts in the cigar industry to educate the consumers on everything Montecristo cigars. This event will be an experience that truly celebrates the cigar lifestyle.				

Event Information (Continued from page 1)	List all vehicles associated with this event: (if applicable) (Provide an attachment if additional space is needed.) 2 vintage cars on display at the event Load in / out vehicles, 4 box trucks will not stay onsite
	How will rules, regulations, terms and conditions of the event be communicated to the participants? (Provide an attachment if additional space is needed.) Will be on the tickets
	Will there be any live music or recorded music at this event? What type of music will be played? (Provide an attachment if additional space is needed.) Yes, a spanish band - <i>Tomásito Cruz</i>
	Number, type and location of all loud speakers and amplifying devices. (This information can be provided on a map as an attachment to this application.) JBLs - 6

Vendor Information	Number of Food Vendors 1 - <i>Village of Merrick Park</i>	Vendor list provided to the City <input type="checkbox"/> Yes <input type="checkbox"/> No
	Food vendors have all permits/licenses.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Number of Other Vendors 4 -	Vendor list provided to the City <input type="checkbox"/> Yes <input type="checkbox"/> No
	Will there be alcohol at this event?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	If yes, has liquor license been issued?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Is this a charitable event? If yes, what is the name of the charity/organization?	<input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Boyz Nation Foundation</i>
	Have you completed the City application?	<input type="checkbox"/> Yes <input type="checkbox"/> No
	Have you completed the State application?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If you checked yes to any of the questions above, you must contact the City of Coral Gables Licensing, Tax, & Utility Service office at (305) 460-5607.		

City Services	Police	# of Officers <u>2</u>	Date(s) Required	Hours Needed (i.e. 8 a.m.-5 p.m.)
	The final number of Coral Gables Regular-Off-Duty Police Officers required for an event will be determined by the Coral Gables Police Department upon the approval of all required permits for this event. Please contact the Coral Gables Police Department to obtain an Off-Regular-Duty Police Services Permit Application and Fee Schedule by calling (305) 460-5427.			
	Clearance Form received: <input type="checkbox"/> Yes <input type="checkbox"/> No			
	Fire/Medical	<input checked="" type="checkbox"/> On Call <input type="checkbox"/> On Site		
	Contact the Coral Gables Fire Department Administration Division for questions or costs associated with onsite coverage at (305) 442-1600.			
	Clearance Form received: <input type="checkbox"/> Yes <input type="checkbox"/> No			
	City Facilities	Location	If using a park, do you need the restrooms opened? <input type="checkbox"/> Yes <input type="checkbox"/> No	
	Electrical Requirements	Please list all electrical requirements including the type of electricity (i.e. 110V), amperage needed, the number of outlets and the type of equipment needing the electricity (i.e. sound system, popcorn machine, etc.): <i>* permit →</i>		
		Dates needed	Hours per day needed	
	Trash	Who will be responsible for trash pick-up during the event? <i>Village of Merush Park</i>	Hours per day needed	
City Equipment	<input type="checkbox"/> Barricades Contact Pat Burns to reserve equipment or receive a fee schedule at (305) 460-5173.			
Signs/Banners	Please list any requests for use of City signs and/or location of signs:			
Other	Please list any other requests for City services (be specific):			
All booths, stands, signs/banners must be removed immediately following the event. For additional information call Code Enforcement at (305) 460-5266.				

Additional Event Features (Applicants must check all that apply)	<input checked="" type="checkbox"/> Temporary Fencing	<input type="checkbox"/> Inflatable	<input checked="" type="checkbox"/> Music (Recorded)
	<input checked="" type="checkbox"/> Signs/Banners	<input type="checkbox"/> Open Flames	<input checked="" type="checkbox"/> Music (Live)
	<input checked="" type="checkbox"/> Port-A-Johns	<input type="checkbox"/> Fireworks	<input checked="" type="checkbox"/> Amplifying Devices Or Loud Speakers
	<input checked="" type="checkbox"/> Tents or Canopies	<input type="checkbox"/> Carnival/Amusement Rides	
	<input type="checkbox"/> Barricades <i>they will not fence</i>	<input checked="" type="checkbox"/> Electrical Services/Generators	
Company Name: <u>Team Enterprises</u>			
Contact: <u>Mark Gregory</u> Phone Number: <u>954-663-2197</u>			
If any of the following apply, a separate narrative description of each additional feature shall be provided to the City with this application.			

Closure of Streets Or City Right-of-Way	City Streets	Does this event propose closure or use of any street(s)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
		If yes, please fill in information below:			
	Street Name	From/To	Date(s)	Time(s)	
	City Sidewalks	Does this event propose closure or use of any sidewalks? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
		If yes, please fill in information below:			
	Sidewalk Location	From/To	Date(s)	Time(s)	
	City Alleys	Does this event propose closure or use of any alleys? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
		If yes, please fill in information below:			
	Alley Location	From/To	Date(s)	Time(s)	
	Public Parking Lot	Does this event propose closure or use of any parking lot? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
		If yes, please fill in information below:			
	Parking Lot Location	From/To	Date(s)	Time(s)	
	City Right-Of-Way	Does this event propose closure or use of any City right-of-way? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
		If yes, please fill in information below:			
Right-of-way location	From/To	Date(s)	Time(s)		
Parade Route	Does this event propose closure or use of any street(s)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
	If yes, please fill in information below:				
Parade Route	From/To	Date(s)	Time(s)		
If you checked yes to any of the above, a site plan showing all of the above requests must be provided and a street closure permit may be needed. Please call (305)460-5607 for more information.					

Schedule of Fees, Performance Bonds and Exceptions

A. The schedule of fees, bonds and exemptions for special events shall be as follows:
(Please circle appropriate activity fees.)

<u>Event</u>	<u>Application User Fee</u>	<u>Performance Bond</u>
Run, walk or bike-a-thon		
Up to 5K	\$187.00	\$500.00
Over 5K to 10K	\$215.00	\$500.00
Over 10K	\$309.00	\$500.00
Parades	\$309.00	\$500.00
Single day event	\$309.00	\$500.00
Two- or three-day event	\$606.00	\$1,000.00
Four or more days event	\$1,213.00	\$1,000.00

*** All applications must be received 30 days in advance of date or a 25% additional fee will be applied.**

- B. The City may waive one or more of the enumerated charges for nonprofit organizations based upon experience with previous events, size, duration, location, nature of the event and the likelihood of un-removed litter or damage to property. In the event that the nonprofit organization demonstrates that it has contracted for clean-up activities with a city-approved group, the performance bond shall be waived.
- C. Neighborhood or block parties shall be exempt from the provisions of this article so long as no commercial activity is conducted, no admission fee is charged, and members of the general public are not allowed access. Provided, however, that individuals or organizations should notify the City Manager's Office when a neighborhood party is planned so that police, fire, and other emergency service organizations will be aware of the time, place, and scope of the event.
- D. The closing fee set forth in this article shall be construed as being in addition to other fees or charges imposed for labor, materials, police or fire protection services, or any other charges for City services incidental to the assembly or street closing and other fees shall still be levied and collected in addition to the closing fee herein provided.
- E. Political or public issue events shall be exempt from the provisions of this Section. Individuals or organizations planning such an event shall notify the City Manager's Office when a political or public issue event is planned so that police, fire, and other emergency service organizations will be aware of the time, place, and scope of the event and the name or names of persons in charge.
- F. Funeral processions shall be exempt from the terms of this article.
- G. Applicant must comply with such other requirements the City may deem necessary in order to provide for traffic control, street and property maintenance, and the protection of the publics health, safety and welfare.

Event Fee \$ _____ Performance Bond \$ _____

* Fees are set by the Parks and Recreation Director. The Performance Bond must be issued by a separate check and all checks must be made payable to the City of Coral Gables.

Indemnification:

For and in consideration of the City of Coral Gables consent to allow the Applicant to hold a Special Event, Parade or Public Assembly (as defined by City Ordinance) within the limits of the City of Coral Gables, the Applicant agrees as follows:

The Permit Applicant jointly and severally, hereby hold harmless, indemnify and defend the City of Coral Gables, its representatives, officers, agents, affiliates, employees, the administration and elected and appointed officials from and against all liability, suits, actions, claims, costs, expenses or demands (including, without limitation, suits, actions, claims, costs, expenses or demands resulting from death, personal injury and property damage) or expenses of every kind and character, including reasonable attorney's fees, costs and appeals, arising or resulting in whole or in part, as a result of any tort, intentional action, negligent acts or omissions on the part of the Permit Applicant or any of the participants of the Event outlined in this application. This indemnification provision shall survive the termination of this contract and shall be in full force and effect beyond the term or termination of this contract, however, terminated. This indemnification provision includes claims made by the entitlement, if any, to immunity under section 440.11, Florida Statutes. Nothing contained herein shall be construed as a waiver of any immunity or limitation of liability the City may have under the doctrine of sovereign immunity of section §768.28, Florida Statutes.

mark gregory

Signature of Authorized Agent or Applicant

Mark Gregory

10/14/16

Date

Print Name

1 West Las Olas Ft Lauderdale FL 33301

Title

954-663-2197

Address

City/State/Zip Code

Phone

Subscribed and sworn to before me, this 14 day of October 2016.

Emillie Menendez

Notary Public State of Florida at Large



Approval Signatures Required:

Fred Couceyro

Fred Couceyro
Parks and Recreation Director

Brian Lawrence
Police Major

Gilbert Hernandez
Fire Division Chief

William Ortiz
Code Enforcement Director

Application, performance bond(s), comprehensive site plans, event publications, flyers, and insurance must accompany this application and must be submitted to:

Special Projects Coordinator
Parks and Recreation Division/Special Events
405 University Drive; Coral Gables, FL 33134
Phone: (305) 460-5607 • Fax: (305) 460-5639
E-mail: ngavarrete@coralgables.com

Expanded Polystyrene or Styrofoam Clause:

Special events permittees and their subcontractors are prohibited from selling, using or providing food/drinks in, or offering the use of, expanded polystyrene articles. Upon warning, the permittee or subcontractor must discontinue use. Failure to do so within a reasonable amount of time may lead to the discontinuation of the service, sale or participation in the event. Violations may also lead to the imposition of fines, the revocation of the permit, the placement of conditions on future special events permits or the denial of future special events permits. (Sec. 62-230, City of Coral Gables Code)

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Signature of Authorized Agent or Applicant

Date

Print Name

Title

Address

City/State/Zip Code

Phone

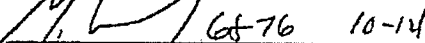
Subscribed and sworn to before me, this _____ day of _____ 20____.

Notary Public State of Florida at Large

Approval Signatures Required:

Fred Couceyro
Parks and Recreation Director

Brian Lawrence
Police Major



Gilbert Hernandez
Fire Division Chief

William Ortiz
Code Enforcement Director

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Signature of Authorized Agent or Applicant Date

Print Name Title

Address City/State/Zip Code Phone

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Notary Public State of Florida at Large

Approval Signatures Required:

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Parks and Recreation Director

Brian Lawrence
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Gilbert Hernandez
Fire Division Chief

for _____
William Diaz
Code Enforcement Director *code enforcement will be needed @ event.*

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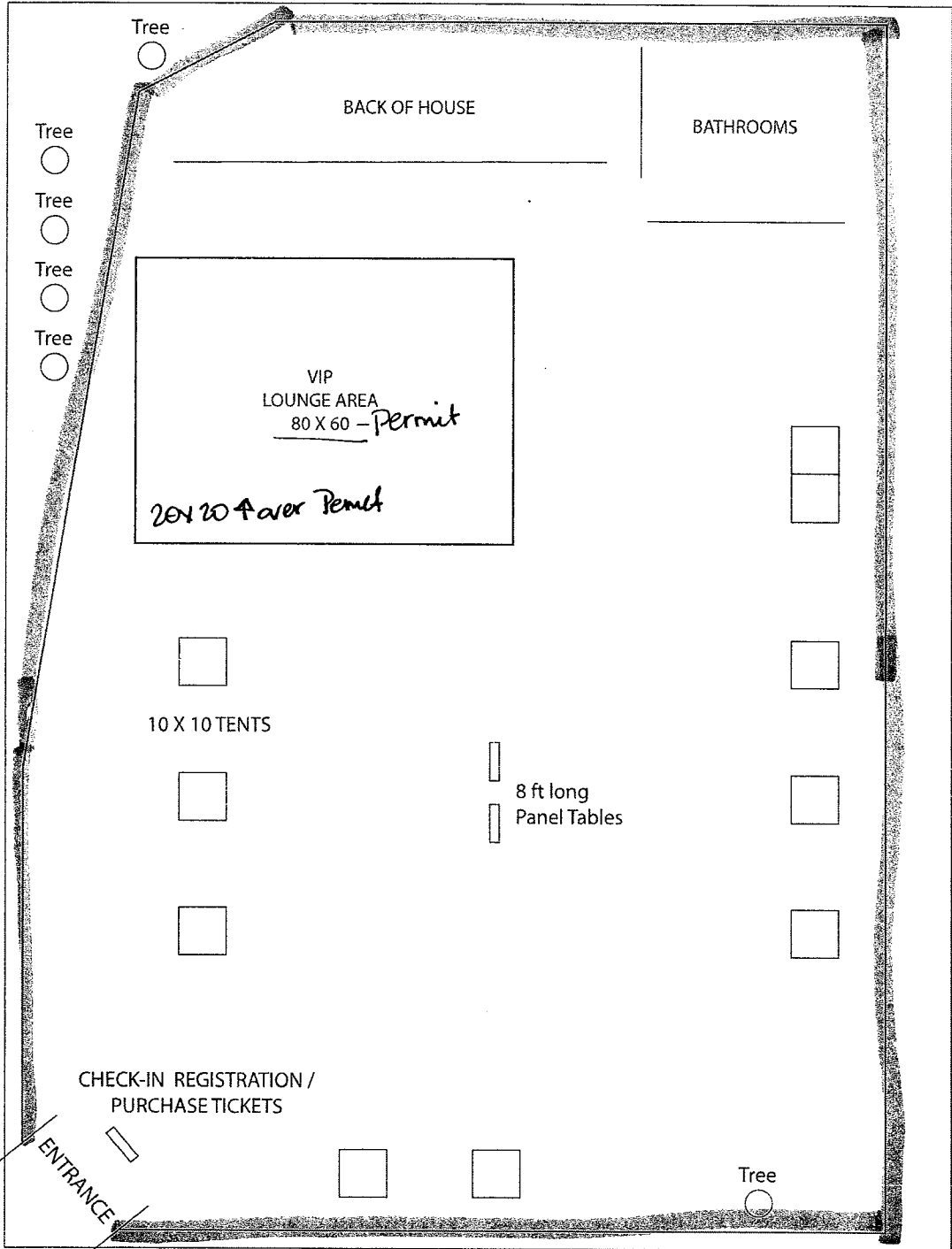
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2 1/2 yr old
Tent Permit
Electrical Permit

Nov. 19
3pm - 8pm
tick #

Street

PARKING GARAGE



Street

Alley

Street

Valet

Additional Conditions or changes to application:

Event Name: Montechisto Social

Event Date 11/19/16