

CITY OF CORAL GABLES, FLORIDA

DRAFT RESOLUTION

A RESOLUTION ACCEPTING THE RECOMMENDATION OF THE CHIEF PROCUREMENT OFFICER TO AWARD AND NEGOTIATE THE OCCUPATIONAL HEALTH SERVICES CONTRACT TO RICHARD L. DOLSEY PHC INC. D/B/A PHYSICIANS HEALTH CENTER., THE MOST RESPONSIVE-RESPONSIBLE PROPOSER, PURSUANT TO SECTION 2-828 OF THE PROCUREMENT CODE ENTITLED “CONTRACT AWARD” AND REQUEST FOR PROPOSALS (RFP) 2016.11.YG-3; WITH SAID CONTRACT RUNNING FOR A PERIOD OF TWO (2) YEARS WITH AN OPTION TO RENEW FOR TWO (2) ADDITIONAL TWO (2) YEAR PERIODS EXERCISABLE AT THE OPTION OF THE CITY MANAGER, SUBJECT TO NEGOTIATIONS OF UNIT PRICES AND PERCENTAGE DISCOUNTS FOR EACH RENEWAL TERM OF THE CONTRACT, PURSUANT TO SECTION 2-768(H)(3) ENTITLED “COMPETITIVE SEALED PROPOSALS; AWARD”; SHOULD NEGOTIATIONS FAIL WITH THE MOST RESPONSIVE-RESPONSIBLE PROPOSER, NEGOTIATIONS SHALL COMMENCE WITH NEXT MOST RESPONSIVE-RESPONSIBLE PROPOSER UNTIL AN AGREEMENT AND CONTRACT AMOUNT ACCEPTABLE TO THE CITY HAS BEEN REACHED. *(This contract will primarily be used for pre-employment health screenings and workers compensation treatment services.)*

WHEREAS, on November 15, 2016, the Procurement Division of Finance formally advertised, issued, and distributed Occupational Health Services, RFP 2016.11.YG-3; and

WHEREAS, on November 30, 2016, a non-mandatory pre-proposal conference was held with seven (7) prospective proposers in attendance of the fifty-two (52) prospective proposers who downloaded the RFP package from Public Purchase, the City’s web based e-Procurement service; and

WHEREAS, on January 5, 2017, three (3) proposals were received in response to the Occupational Health Services, RFP 2016.11.YG-3 from: Mount Sinai Medical Center of FLA, Inc., Occupational Health Centers of the Southwest PA d/b/a Concentra Medical Centers, and Richard L. Dolsey PHC Inc. d/b/a Physicians Health Center; and

WHEREAS, on February 9, 2017, the Evaluation Committee convened to evaluate the three (3) responsive proposals, and after oral presentations and a question and answer session with each firm, the Evaluation Committee ranked the three (3) firms in the following order: Richard L. Dolsey PHC Inc. d/b/a Physicians Health Center (top-ranked), Occupational Health Centers of the Southwest PA d/b/a Concentra Medical Centers (second ranked), and Mount Sinai Medical Center of FLA, Inc, (third ranked); and

WHEREAS, the Evaluation Committee recommended that the City award and negotiate a contract with Richard L. Dolsey PHC Inc. d/b/a Physicians Health Center; and

WHEREAS, should negotiations fail with Richard L. Dolsey PHC Inc. d/b/a Physicians Health Center., the Evaluation Committee recommended that negotiations commence with the next ranked firm until an agreement and contract amount acceptable to the City has been reached; and

WHEREAS, the Human Resources Department and the Office of Labor Relations and Risk Management concur with the recommendation of the Evaluation Committee to award the Occupational Health Services contract to Richard L. Dolsey PHC Inc. d/b/a Physicians Health Center; and

WHEREAS, the Chief Procurement Officer recommends accepting the Evaluation Committee's recommendation to award the Occupational Health Services contract to Richard L. Dolsey PHC Inc. d/b/a Physicians Health Center and should negotiations fail with Richard L. Dolsey PHC Inc. d/b/a Physicians Health Center, that negotiations commence with the next ranked firm until an agreement and contract amount acceptable to the City has been reached; and

WHEREAS, Section 2-650 of the Procurement Code authorizes the City Manager to delegate authority to the Chief Procurement Officer to administer and make recommendations on City contracts.

NOW THEREFORE BE IT RESOLVED BY THE COMMISSION OF THE CITY OF CORAL GABLES:

Section 1. The foregoing "Whereas" clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Resolution upon adoption hereof.

Section 2. That the City Commission accepts the recommendation of the Chief Procurement Officer to award and negotiate the Occupational Health Services contract to Richard L. Dolsey PHC Inc. d/b/a Physicians Health Center, the most responsive-responsible proposer, pursuant to Section 2-828 of the Procurement Code entitled "Contract Award" and Request for Proposals (RFP) 2016.11.YG-3; for a period of two (2) years with an option to renew for two (2) additional two (2) year periods exercisable at the option of the City Manager, subject to negotiations of unit prices and percentage discounts for each renewal term of the contract, pursuant to Section 2-768(h)(3) entitled "Competitive Sealed Proposals; Award"; should negotiations fail with the most responsive-responsible proposer, negotiations shall commence with next most responsive-responsible proposer until an agreement and contract amount acceptable to the City has been reached.

Section 3. That this Resolution shall become effective upon the date of its adoption herein.

PASSED AND ADOPTED THIS FOURTEENTH DAY OF MARCH, 2017

(Moved by _____, Seconded by _____)
(Passed 0/0 vote)

JAMES C. CASON
MAYOR

ATTEST:

WALTER FOEMAN
CITY CLERK

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:

CRAIG E. LEEN
CITY ATTORNEY