



**City of Coral Gables  
CITY COMMISSION MEETING  
August 22, 2023**

**ITEM TITLE:**

A Resolution accepting the recommendation to waive the competitive bid process of the procurement code as a Special Procurement/Bid Waiver for the continuation of the Tennis Program Management Service Agreement for the Neighborhood Tennis Program at the Coral Gables Golf and Country Club, pursuant to Section 2-691 of the City's Procurement Code.

**DEPARTMENT HEAD RECOMMENDATION:**

Approval.

**BRIEF HISTORY:**

At the January 25, 2022, City Commission meeting, the Commission approved the decision to engage the Community Recreation Department (Parks) for the management of the Country Club. The city assumed the management of the facility and all operations by May 2022. Due to the urgency and the number of critical matters that needed to be addressed, a bid waiver (BW 2022-047) was approved, so the necessary supplies, equipment and services could expeditiously be put into place.

Upon taking over the operations, existing providers from the previous tenant were reviewed. The tennis program management provider, Neighborhood Tennis, was engaged to continue to provide tennis services and programming at the country club tennis facility. Since May of 2022, the tennis services have been provided by Neighborhood Tennis without interruption. Program services have been run well and customer satisfaction has remained high.

The Community Recreation Department recommends continuing with this provider. Considering that the bid waiver for the entire facility is expiring, it is requested that a new bid waiver be approved to continue with a new contract with Neighborhood Tennis for an initial contract term of two (2) years followed by two (2) one (1) -year options, solely at the city's discretion.

Approval of the bid waiver will allow for the continuation of existing tennis services to the community.

Section 2-691 of the Procurement Code entitled "Special Procurement/Bid Waiver" authorizes the Chief Procurement Officer to initiate a special procurement/bid waiver when an unusual or unique situation exists that makes the application of all requirements of competitive sealed bidding or competitive sealed proposal contrary to the public interest.

**FINANCIAL INFORMATION:**

| No.           | Amount           | Account No. | Source of Funds                         |
|---------------|------------------|-------------|---|
| 1.            | \$240,000        |             | Total value of contract payable to City |
| 2.            |                  |             |   |
| <b>Total:</b> | <b>\$240,000</b> |             |   |

**Fiscal Impact:**

The continuation of this contract will result in a monthly rental of \$10,000 payable to the City by Neighborhood Tennis. Over the life of the two-year contract, a total of \$240,000 is payable to the City with an additional \$240,000 if the two one-year options are awarded.

The continuation of this contract will not result in any additional city costs.

**ATTACHMENT(S):****1. Resolution**