

**CERTIFICATE OF APPROPRIATENESS
APPLICATION**
CITY OF CORAL GABLES • HISTORIC PRESERVATION DIVISION

1. 4209 Santa Maria Street Coral Gables
 Building Address Historic name of building (if any) District Name (if any)

11 & 12 96 Coral Gables Country Club Section
 Legal Description: Lot(s) Block(s) Section Part Five

Beatriz Bravo and Ricardo Gutierrez
 Owner's Name Street Address Zip Code Phone No.

e-mail: bravobeatriz@gmail.com

Beatriz Bravo 4209 Santa Maria St. 33146 (305) 2056780
 Applicant's Name Street Address Zip Code Phone/Fax

e-mail: _____

Portuondo-Perotti Architects 577 SW 8 Street 2nd floor Miami FL 33144
 Contractor (Arch) Engineer's Name Street Address Zip Code Phone/Fax

e-mail: Carmen@portuondo-perotti.com

305-260 9331

2. PLEASE INDICATE THE CATEGORY WHICH DESCRIBES THE PROPOSED WORK:

<input type="checkbox"/> Minor Alterations	<input checked="" type="checkbox"/> New Construction	<input checked="" type="checkbox"/> Addition	<input type="checkbox"/> Rehabilitation
<input checked="" type="checkbox"/> Demolition	Other: _____		

3. Will the work proposed require a variance from the Zoning Code?

NO YES, from section(s) _____

Attach the requested variance language to this form

4. Has this property been qualified as a Coral Gables Cottage? NO YES (attach a copy of qualification sheet)

5. This request is: new result of a violation a revision to a previous submittal a revision to a previously approved COA

Case File: _____ Case File: _____

6. WORK PROPOSED: Brief narrative of work to be performed.

Proposing a covered terrace by enclosing an existing porch and adding to kitchen and master bedroom/bathroom. Creating a courtyard with a new pool.

7. Variance requests require a processing fee. Payment must be included with the application. Please make check payable to the City of Coral Gables. Applications for ad valorem tax relief must be filed on a separate application form prior to construction.

8. The following supplementary information (where applicable) shall be provided:*

STAFF USE ONLY

<input type="checkbox"/> Site Plan (with dimensions) Before/After	<input type="checkbox"/> Floor Plan(s) (with dimensions) Before/After	<input type="checkbox"/> Elevations(s) (with dimensions) Before/After	<input type="checkbox"/> Mailing list & 3 sets of labels VARIANCES/DEMOLITIONS
<input type="checkbox"/> Photos Labeled Board review (1 Orig + 16 copies) 2 per page Non-Board (1 original)	<input type="checkbox"/> Survey (5 yrs or younger) Board review (1 Orig + 16 copies) Non-Board (1 original)	<input type="checkbox"/> Color/Material Sample Board review (16 swatches) Non-Board review (1 set)	<input type="checkbox"/> Letter of Intent Board review (16 copies) Non-Board review (1 copy)
<input type="checkbox"/> Copy of Board of Architects Comments/Recommendations	<input type="checkbox"/> CD with electronic copies of drawings/photos	<input type="checkbox"/> Fee due to variances/violations	<input type="checkbox"/> Regular size 1 signed/sealed set
			<input type="checkbox"/> Reduced Plans 11x17 Board review 2 sign/seal + 14 reg. Non-Board review (1 set)
			<input type="checkbox"/> Other _____

- Application will not be scheduled for a hearing unless received in completed form by the established due date (subject to staff review).
- Applications will be accepted only when a completed application form is submitted together with the necessary supplemental materials.
- All drawings & supporting information must be collated into the correct number of packets and clearly labeled.
- Applicant or his/her representative **MUST** attend hearing and present his/her proposal to the Board.
- Preliminary Zoning Analysis for proposed changes **MUST** be obtained and submitted with this application (see attached form).
- A paint sample visible from the public side of the structure must be applied to the building no less than ten days from the hearing date.
- Board of Architects recommendation **MUST** be obtained prior to the submission of any Certificate of Appropriateness application.
- The Historic Preservation Board will act on completed applications only. Decisions made by the Board may be appealed to the City Commission no later than **10 days** after the ruling is made. If there is no appeal or Commission action, the Historic Preservation Board decision shall be final.

9. I, BEATRIZ BRAVO, as Owner of Lot(s) 11 & 12

(Print Owner's Name)

Block(s) 96, Section Coral Gables Country Club Section Part Five do hereby authorize the

filing of this application. BEATRIZ BRAVO 3/9/15