

**CITY OF CORAL GABLES**

**-MEMORANDUM-**

**TO:** Honorable Mayor, Vice-Mayor,  
and members of the City Commission

**Date:** June 6, 2024

**FROM:** Amos Rojas, Jr. Amos Rojas  
City Manager Jr.

Digitally signed by Amos  
Rojas Jr.  
Date: 2024.06.10  
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**SUBJECT:** Award Recommendation  
IFB 2024-011 Licensed Electrical  
Contractor

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At the July 9, 2024, City Commission meeting an award recommendation for IFB 2024-011, Licensed Electrical Contractor will be included on the agenda. This memorandum serves to notify you that in accordance with Section 2-763 of the City Code entitled "Contract Award", my recommendation for award of the subject IFB is as follows:

- 1) Accept the Chief Procurement Officer's recommendation to award AGC Electric, Inc. (Primary), R & D Electric, Inc. (Secondary) and Computer Electric, Inc. (Tertiary) as the three most responsive and responsible bidders for Licensed Electrical Contractor Services.
- 2) Execute a contract with AGC Electric, Inc., R & D Electric, Inc., and Computer Electric, Inc., for an initial period of three (3) years with options to renew for two (2) additional one (1) year renewals.
- 3) Reaffirm the city's right to pursue alternative courses of action.

Five (5) bids were received on April 26, 2024 including one (1) no bid, in response to the IFB: AGC Electric, Inc., Computer Electric, Inc., KNL, Inc., R & D Electric, Inc., and Universal Electric of Florida, Inc.

The responses were reviewed by the Procurement Division to determine responsiveness to the requirements of the IFB. Once this step was completed, Public Works conducted an evaluation of the submittals identified by Procurement and found the bids to be in conformance with the City's bid requirements.

The Procurement Division finalized its' due diligence process and confirmed that AGC Electric, Inc., Computer Electric, Inc., and R & D Electric, Inc., were responsive to the requirements of the IFB and are responsible firms. See attached Tabulation of Bids received.

A more detailed description of the IFB, response, and evaluation results will be provided to you as part of the Agenda package.

Please contact me should you have any questions.

Copy:  
Cristina M. Suárez, City Attorney  
Billy Y. Urquia, City Clerk

Alberto Parjus, Deputy City Manager  
Hermes Diaz, Public Works Director  
Ralph Rodriguez, Chief General Services  
Diana M. Gomez, Finance Director  
Celeste S. Walker-Harmon, Chief Procurement Officer