

City of Coral Gables

405 Biltmore Way
Coral Gables, FL 33134
www.coralgables.com

Meeting Minutes

Parks and Recreation Advisory Board

Friday, April 29, 2016

8:15 AM

WILLIAM H. KERDYK BILTMORE TENNIS
CENTER
Coral Gables, Coral Gables, FL 33134

CALL TO ORDER

@ 9:31AM

ROLL CALL

Alisa Weiner motioned to excuse Carlos Hernandez & Robert Ruano from the meeting this was seconded by Felix Pardo and voted on unanimously by the board.

APPROVAL OF THE MINUTES

Felix Pardo motioned to approve the minutes this was seconded by Nancy Leslie and voted on in favor unanimously by the board.

DIRECTOR'S REPORT

Fred began his report discussing accreditation, explaining the process the department was going through. He also asked that the board review several documents which included administrative policies such as a risk management program, a Public Information procedures manual, and a succession plan. Upon reviewing the documents Felix Pardo motioned to accept both the risk management program and the Public Information procedures manual this was then seconded by Charlie Rua and the motion was passed unanimously by the board. Nancy Leslie then motioned to accept the succession plan this was seconded by Felix Pardo and the board then voted unanimously in favor.

Fred continued his report with discussing several of the capital projects which will be brought up before the commission for this fiscal year, these include Phillips Park field lighting. Fred explained that City staff is currently working on a lease to own agreement for all of the equipment at the golf course; this agreement will be similar to the lease agreement for the golf carts at the Granada Golf course.

NEW BUSINESS

Safe Routes to Parks:

After discussion about the topic back and forth on what exactly was meant by a safe route, Felix Pardo made a motion to recommend to the City Commission that every new or renovated park be evaluated and a plan implemented for parking, if applicable and safe routes to said parks for all who may use them. This motion was seconded by Sandy Dimitris and the board voted on in favor unanimously.

DISCUSSION ITEMS

ITEMS FROM THE SECRETARY

Date & Time of Next meeting:

May 20th @ 8:15AM

ADJOURNMENT

@10:30AM

NOTE