

**CITY OF CORAL GABLES, FLORIDA**

**RESOLUTION NO. 2020-**

**A RESOLUTION ACCEPTING THE RECOMMENDATION OF THE CHIEF PROCUREMENT OFFICER TO AWARD THE RISK MANAGEMENT & INSURANCE BROKERAGE SERVICES CONTRACT TO ARTHUR J GALLAGHER RISK MANAGEMENT SERVICES, INC., THE HIGHEST RANKED RESPONSIVE-RESPONSIBLE PROPOSER, PURSUANT TO SECTION 2-763 OF THE PROCUREMENT CODE ENTITLED “CONTRACT AWARD” AND REQUEST FOR PROPOSALS (RFP) 2019-041.**

**WHEREAS**, on February 13, 2020, the Procurement Division of Finance formally advertised, issued, and distributed for Request for Proposals (RFP) 2019-041 for Risk Management & Insurance Brokerage Services; and

**WHEREAS**, the contract will appoint a Broker/Agent of Record for various lines of insurance coverage that will start on May 1, 2021; and

**WHEREAS**, the scope of services includes the following services: Insurance placement and management services, loss control services, claims advocacy services and general risk management; and

**WHEREAS**, on March 11, 2020, five (5) firms submitted proposals: Arthur J. Gallagher Risk Management Services, Inc.; CIC Hotaling Insurance Services, dba Hotaling Insurance Services; Foundation Risk Partners Corp (Halifax-Acentria Public Risk ); Gil, Garden, Avetrani Insurance Group, LLC., and McGriff, Seibels & Williams, Inc.; and

**WHEREAS**, on March 22, 2020, the Evaluation Committee convened to evaluate the two (2) responsive and responsible proposals and ranked the firms in the following order of preference: Arthur J. Gallagher Risk Management Services, Inc., (top-ranked) and McGriff, Seibels & Williams, Inc. (second ranked); and

**WHEREAS**, the Chief Procurement Officer recommends accepting the Evaluation Committee’s recommendation and reaffirms the City’s right to pursue alternative courses of action; and

**WHEREAS**, Section 2-585 of the Procurement Code, the City Manager is authorized to delegate authority to the Chief Procurement Officer to administer and make recommendations on City contracts;

**NOW THEREFORE BE IT RESOLVED BY THE COMMISSION OF THE CITY OF CORAL GABLES:**

**Section 1.** The foregoing “Whereas” clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Resolution upon adoption hereof.

**Section 2.** The City Commission accepts the recommendation of the Chief Procurement Officer to award the Risk Management & Insurance Brokerage Services contract to Arthur J. Gallagher Risk Management Services, Inc., the highest ranked responsive-responsible proposer, pursuant to Section 2-763 of the Procurement Code entitled “Contract Award;” further authorizing the City Manager to negotiate and execute a Professional Services Agreement for an initial period of three (3) years with options to renew for two (2) additional two (2) year periods, exercisable at the option of the City Manager. Should negotiations fail with the top-ranked proposer, negotiations may commence with the second ranked proposer, if determined to be in the best interest of the City until an agreement and contract amount acceptable to the City has been reached.

**Section 3.** This Resolution shall become effective upon the date of its adoption herein.

PASSED AND ADOPTED THIS TWENTY- FIFTH DAY OF AUGUST , 2020.

(Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_)  
(Passed 0/0 vote)

RAUL VALDES-FAULI  
MAYOR

ATTEST:

BILLY Y. URQUIA  
CITY CLERK

APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY:

MIRIAM SOLER RAMOS  
CITY ATTORNEY