

**Proposal Evaluation Form
RFP 2023-022 Drug/Alcohol Screening & Physical Examination Services
Totals Composite
Form Active**

Selection Criteria \ Proposers	Maximum Criteria Points per Evaluator	Total Maximum Sub-Criteria Points	Occupational Health Centers of the Southwest, PA dba Concentra Medical Center	Moya-Prida MD	Richard L. Dolsey, PHC Inc. dba Physicians Health Center
			TOTAL:	TOTAL:	TOTAL:
Experience & Qualifications	30	150			
Proposer's qualifications including, but not limited to, company history and description, number of years in business, size, number of employees, office location where work is to be performed, licenses/certifications, credentials, capabilities and capacity to meet the City's needs.		50	43.0	34.0	44.0
Qualifications and experience of all proposed key personnel.		50	42.0	40.0	44.0
Proposer's relevant knowledge and experience in providing the services described in the "Scope of Services" to public sector agencies and private sector employers similar in size to the City of Coral Gables.		50	43.0	34.0	46.0
Experience & Qualifications Total			128.0	108.0	134.0
Project Understanding, Proposed Approach, Methodology	25	125			
Proposer's overall detailed understanding, approach and methodology to perform the services solicited herein. Understanding of the RFP scope and requirements, implementation plan, strategies for assuring assigned work is completed on time, communication with City staff, and Proposer's intent to work with the City in providing the services outlined in this RFP.		50	45.0	38.0	46.0
Shall provide addresses of local offices, examinations, and test locations. Each location must indicate its proximity to the City limits. Proposers must have at least one (1) location within a ten (10) mile radius of the City's limits.		75	60.0	53.0	70.0
Project Understanding, Proposed Approach, Methodology Total			105.0	91.0	116.0
Past Performance and References	15	75			
Proposer's three (3) references (but no more than five (5)) from public sector agencies and private sector employers similar in size to the City of Coral Gables, for which Proposer has provided the services described in the RFP AND list all contracts for which the Proposer as performed (past and present) as a PRIME for the City of Coral Gables. The City will review all contracts the Proposer has performed for the City. Any and all Proposer's performance records (satisfactory and unsatisfactory) will be utilized in the evaluation process regardless of the type of work performed for the city.		35	32.0	22.0	33.0
Provide a list with contact information of all public sector clients in the last five (5) years, and include if any, tha have discontinued use of Proposer's services within the past two (2) years and indicate the reasons for the same. Additionally, please provide any documentation related to performance issues of the current or past contracts to include any non-performance reports or notices to cure. The City reserves the right to contact any references or current customer identified as part of the evaluation process.		30	25.0	19.0	28.0
Incidents within the last five (5) years where (a) a civil, criminal, administrative, other similar proceeding was filed or is pending, if such proceeding arises from or is a dispute concerning the Proposer's rights, remedies or duties under a contract for the same or similar type services to be provided under this RFP.		10	9.0	10.0	10.0
Past Performance and References Total			66.0	51.0	71.0
Agreement Exceptions	5	25			
Review exceptions made by the proposer to the conditions listed in the agreement for the services.		25	20.0	23.0	23.0
Agreement Exceptions Total			20.0	23.0	23.0
Proposed pricing provided in INFOR.	25	125	102.0	53.0	119.0
Total Points	100	500	421.0	326.0	463.0
Ranking			2	3	1

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