

**CORAL GABLES RETIREMENT BOARD  
EXECUTIVE SUMMARY OF MINUTES**

MEETING DATE: August 12, 2010

MEETING LOCATION: Youth Center Auditorium

Meeting called to order by Chairperson Tom Huston at 8:07 A.M.

Board Members in attendance: Steve Naclerio, Tom Huston, Sal Geraci, Les Space, Daniel DiGiacomo, Randy Hoff, Victor Goizueta and Troy Easley. Manuel Garcia-Linares was excused. Staff in attendance: Kimberly Groome, Administrative Manager; Donald G. Nelson, Finance Director; Alan E. Greenfield, Board Attorney; and Troy Brown and Dave West, The Bogdahn Group. Guests in attendance: Vincent Carrodegua and Clement Johns, Goldstein Schechter & Koch; Jesus Garma and Dania Battle, Esq.

**AGENDA**

1. Roll call.
2. Approval of the Retirement Board meeting minutes for June 10, 2010.
3. Approval of the Retirement Board Executive Summary minutes for June 10, 2010.
4. Items of Board Attorney.
5. Report of Administrative Manager.
6. Approval of Employee Benefits.
7. Discussion of Approval of Service Connected Disability application
8. Submission of Bills.
9. Discussion of approval of Spousal Acknowledgement Forms.
10. Attendance of Goldstein Schechter Koch, the Board's auditors
11. Investment Issues.
12. Old Business.
13. New Business.

**SUMMARY OF MINUTES IN ORDER AS DISCUSSED**

**AGENDA ITEM #2 Approval of Minutes**

**SUMMARY:** The minutes for June 10, 2010 were unanimously approved.

**AGENDA ITEM # 3: Approval of Executive Summary minutes**

**SUMMARY:** The Executive Summary minutes for June 10, 2010 were unanimously approved.

**AGENDA ITEM #5: Report of the Administrative Manager.**

**SUMMARY:** The Board approved the Administrative Manager's report without discussion.

**AGENDA ITEM #6: Employee Benefits.**

**SUMMARY:** The Board approved the employee benefits for Mirtha Francomacaro (Retirement), Kelly Cragin (Retirement), Kimberley Springmyer (DROP), John Adler (DROP), Ronald Janzer (DROP), David Albury (DROP), Alex Castello (DROP), and David Wiesinger (DROP).

**AGENDA ITEM #8: Submission of bills.**

**SUMMARY:** The Board approved the Bogdahn Group and Stanley Holcombe & Associates invoices.

**Agenda Item #10: Attendance of Goldstein Schechter Koch, the Board's auditors.**

**SUMMARY:** Vince Carrodegua and Clement Johns from Goldstein Schechter Koch were in attendance regarding additional \$12,000.00 for year end September 30, 2009 audit and engagement letter for year end September 30, 2010 audit. The 9/30/09 audit and 2009 State of Florida Annual Report for the pension plan have been completed. During that engagement they encountered some hurdles that were unforeseen and not anticipated. They incurred approximately \$27,000 in additional costs and are before the Board to request \$12,000 of that \$27,000. After more discussion the Board approved to pay \$12,000 for the 9/30/10 audit as a one time event. Then Board then discussed the engagement letter for the 9/30/10 year end audit. The Board approved a motion to negotiate the fee for the next audit.

**AGENDA ITEM #4: Items from the Board Attorney.**

**SUMMARY:** Mr. Greenfield reported that things have been relatively quiet for the summer. The Assistant City Attorney contacted the Attorney General's office regarding the Board's request relative to the use of electronic means to produce a quorum. The Attorney General's office informed that the issue is still in the pipeline.

**AGENDA ITEM #7: Discussion of Approval of Service Connected Disability application**

**SUMMARY:** The Board approved the service connected disability application for Jesus Garma.

**AGENDA ITEM #9: Discussion of approval of Spousal Acknowledgement Forms.**

**SUMMARY:** The Board denied a motion to reject the form and reject the concept. Mr. Greenfield was asked to contact the State to see what they do when someone refuses to sign the acknowledgement form. The item was tabled until the next meeting.

**AGENDA ITEM #11: Investment Issues.**

**SUMMARY:** Dave West of The Bogdahn Group reported that the JPMorgan real estate asset the Board approved at the last meeting will not be funded until either the end of September or October. The global bond strategy was funded in July instead of June due to the custody bank not investing into the fund. The custody bank has informed that it will make the plan whole due to their trading error.

Mr. West reviewed the performance of the fund for the 2<sup>nd</sup> quarter and the month of July. For the quarter the fund was down 6.22% and for the month of July the fund's fiscal year to date rate of return was at 4.52%.

The Board discussed not reaching the rate of return of 7.75%. Mr. West points out that they are adding new asset classes to the fund to take away the volatility of the market and thinks they have made some good steps with the addition of the new real estate asset and the global bond assets.

**AGENDA ITEM #12: Old Business.**

**SUMMARY:** Troy Brown of The Bogdahn Group informs that they need to discuss the managed futures asset. The Board requested that the consultants make a short presentation on the managed futures asset and the item was tabled until the next Board meeting.

**AGENDA ITEM #10: New Business.**

**SUMMARY:** There was no new business.

The next Retirement Board meeting is scheduled for 8:00 A.M. on September 16, 2010 and will be located in the Youth Center War Memorial Auditorium. There being no further business the meeting adjourned at 10:30 A.M.