



City of Coral Gables
CITY COMMISSION MEETING
January 14, 2025

ITEM TITLE:

A Resolution accepting the recommendation of the Chief Procurement Officer to award RFQ 2024-034 for General Planning Services and negotiate a Professional Services Agreement (“Agreement”) with The Corradino Group, Inc., Inspire Placemaking Collective, Inc., and Chen Moore and Associates, Inc., the three (3) highest ranked responsive-responsible proposers, pursuant to Section 2-763 of the Procurement Code entitled “Contract Award” and Florida Statute 287.055, known as the “Consultants Competitive Negotiation Act” (CCNA).

BRIEF HISTORY:

The City’s Development Services Department requires a pool of qualified professionals to provide general planning services with the qualifications and ability to assist and act as a technical resource for Planning staff in various planning services on an “as-needed basis”.

On September 19, 2024, the Procurement Division of Finance formally advertised, issued, and distributed General Planning Services, Request for Qualification (RFQ) 2024-034 with the intent to qualify a pool of up to three (3) firms. One hundred and fifty-three (153) prospective proposers were notified by INFOR, the City’s web-based e-Procurement service. On October 22, 2024, four (4) firms submitted proposals in response to the RFQ: Calvin Giordano & Associates, Inc, Chen Moore and Associates, Inc., Inspire Placemaking Collective, Inc., and The Corradini Group, Inc.

On November 22, 2024, the Evaluation Committee convened to evaluate all four (4) responsive and responsible proposals and ranked the firms in the following order: The Corradino Group, Inc., (top ranked), Inspire Placemaking Collective, Inc., (second ranked), Chen Moore and Associates, Inc., (third ranked) and Calvin, Giordano & Associates, Inc., (fourth ranked). The Evaluation Committee recommended that the City negotiate with the top three (3) responsive-responsible proposers to provide the requested services.

The Evaluation Committee further recommended that should negotiations fail with any of the top three (3) ranked firms, negotiations could be conducted with the next ranked firm Calvin Giordano & Associates, Inc.

the Chief Procurement Officer recommends accepting the Evaluation Committee’s recommendation to award and negotiate Agreements with the top three (3) responsive-responsible proposers to provide the requested services for an initial three (3) year term with two (2) one-year renewals.

FINANCIAL INFORMATION:

No.	Amount	Account No.	Source of Funds
1.	\$60,000.00	001-1220-515-3118	General Fund – Dev. Operating
Total:			

Fiscal Impact:

These funds are already available for use in professional services. There is no fiscal impact.

ATTACHMENT(S):

1. Resolution