



**City of Coral Gables**  
**CITY COMMISSION MEETING**  
**September 28, 2022**

**ITEM TITLE:**

A Resolution authorizing a contract modification to the Plans Review Services with related Plan Review Services Contract PSA 2021-023, with J.E.M. Inspections & Engineering Services, Inc. pursuant to Section 2-764(b), Approval of Change Orders and Contract Modifications, in an estimated amount of \$250,000 for additional plan review service.

**DEPARTMENT HEAD RECOMMENDATION:**

Approval.

**BRIEF HISTORY:**

On October 29th, 2021, the City entered into a Professional Services Agreement under the Procurement Officer's authority, pursuant to Section 2-690 of the Procurement Code entitled "Professional Services Agreement Contract". The contract was executed for plan review services with J.E.M. Inspections & Engineering Services which provides services that include Structural review services and plan commentary.

However, based on the number of projects and inability to recruit Structural engineers, it has become necessary to increase the spending authority on the contract to address on-going needs.

This increase will cover an additional \$250,000, or not to exceed the available funds, in expenses during fiscal year 2022-2023 or until a new contract is awarded.

**FINANCIAL INFORMATION:**

No.	Amount	Account No.	Source of Funds
1	\$250,000	001-1210-524-31-90	Other Professional Services
<b>Total:</b>	<b>\$250,000</b>		

**ATTACHMENT(S):**

1. Proposed Resolution