

CITY OF CORAL GABLES, FLORIDA

DRAFT RESOLUTION _____

RESOLUTION ACCEPTING THE RECOMMENDATION OF THE CHIEF PROCUREMENT OFFICER AUTHORIZING AN AGREEMENT WITH ROBERT J. SHAFER & ASSOCIATES, INC. FOR THE PROVISION OF HEALTH INSURANCE CONSULTING SERVICES IN THE AMOUNT OF THIRTY THOUSAND DOLLARS (\$30,000) PER YEAR PURSUANT TO SECTION 2-828 OF THE PROCUREMENT CODE AND REQUEST FOR PROPOSALS (RFP) 2009.11.10 FOR AN INITIAL THREE (3) YEAR PERIOD, WITH THREE (3) ADDITIONAL TWO (2) YEAR RENEWAL OPTIONS.

WHEREAS, on November 12, 2009, the Procurement Division of Finance formally advertised, issued and distributed the Health Insurance Consultant Services Request For Proposals (RFP) 2009.11.10; and

WHEREAS, eight (8) firms were asked to submit responses to the RFP, while eight (8) firms downloaded the RFP from the Procurement Division web-site; and

WHEREAS, two (2) firms responded to the RFP as follows: Robert J. Shafer & Associates, Inc. who submitted a proposal and The Segal Company who submitted a no-bid response; and

WHEREAS, Section 2-650 of the Procurement Code authorizes the City Manager to delegate authority to the Chief Procurement Officer to administer and make recommendations on City contracts; and

NOW THEREFORE BE IT RESOLVED BY THE COMMISSION OF THE CITY OF CORAL GABLES:

Section 1. The foregoing "Whereas" clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Resolution upon adoption hereof.

Section 2. That the City Commission does hereby accept the recommendation of the Chief Procurement Officer to authorize an agreement with the Robert J. Shafer & Associates, Inc. in the amount of thirty thousand dollars (\$30,000) per year pursuant to Section 2-828 of the Procurement Code and Request for Proposals (RFP) No. 2009.11.10 for the provision of Health Insurance Consulting Services for an initial three (3) year period with an option for three (3) additional two (2) year renewals.

Section 3. That this Resolution shall become effective upon the date of its adoption herein.

PASSED AND ADOPTED THIS TWENTY-SIXTH DAY OF JANUARY, 2010

(Moved by _____, Seconded by _____)
(Passed 0/0 vote)

DONALD D. SLESNICK, II
MAYOR

ATTEST:

WALTER FOEMAN
CITY CLERK

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:
ELIZABETH M. HERNANDEZ
CITY ATTORNEY