



CITY OF CORAL GABLES

405 Biltmore Way
Coral Gables, FL 33134
(305) 460-5102

Finance Department / Procurement Division
Request for Special Procurements/Bid Waiver
(Not to exceed \$100,000 for supplies and services, \$25,000 for construction)

Section 2-691 The City Manager shall be authorized to grant special procurements/bid waivers for supplies and services in the amount not to exceed \$100,000 and on construction contracts not to exceed \$25,000 subject to public notice requirements in accordance with administrative regulations. All other contracts shall be made only when authorized by the city commission upon the written recommendations of the city manager.

BW 2021-077

PART I: Department/Vendor Information

Table with 6 columns: Division/Department, Public Works Engineering, Dept. Contact, David Galeano, Requisition No., Suggested Vendor, Turnkey Roof Consulting, Inc., Service/Item Description, Consulting & Roof Installation Inspection Services, Value, \$25,000

PART II: Explanation (Supporting documentation must be attached)

The attached proposal dated 05/12/2021 is a request by the City Manager to engage the services of Turnkey Roof Consulting Inc. to perform consulting and roof installation inspection services for the Historic Building Roofs to include City Hall Semicircular, Pump Station City 4, Miracle Theater, and the Coral Gables Museum Roof Replacement project. The proposal is based on a \$125.00 hourly rate with a not to exceed amount of \$25,000. Turnkey Roof Consulting Inc. is a reputable roofing consulting company that specializing in this type of inspection services. They have recently performed similar services for the City on the new Public Safety Building.

Digitally signed by Hermes Diaz
Date: 2021.08.20 09:37:33 -04'00'

Eduardo Santamaria
Digitally signed by Eduardo Santamaria
Date: 2021.08.20 11:08:29 -04'00'

08/20/2021

City Manager or Designee

Date

* Requires Commission approval.
Agenda Item must be presented by the user dept.
Celeste Swartz-Ham 8/30/21



METRO DADE COUNTY
NOA# 20-0408.01

SURPASSING EXPECTATIONS

FLORIDA CERTIFICATE OF
AUTHORIZATION # 29976

May 12, 2021

Mr. David Geleano, EIT, MSCM, ENV SP, LEED Green Associate
Civil Engineer
City of Coral Gables, Public Works Department
2800 SW 72nd Avenue
Coral Gables, Florida 33155

RE: Coral Gables Historic Building Roofs
1. City Hall Semicircular
2. Pump Station City 4
3. Miracle Theatre
4. Coral Gables Museum

Mr. Geleano;

We appreciate the opportunity to provide you with the following quote for Consulting and Roof installation inspection services at the four (4) above referenced sites roofing projects. Below rates are hourly, portal to portal. All inspections will be performed by a RCI, certified RRO, registered roof observer. We anticipate being on site whenever roofing activities are ongoing throughout the entire roof installation, or as requested by owner. The same hourly rates will apply while performing submittal reviews or attending any additional project meetings required by you or your team. Cost – NOT TO EXCEED \$25,000.00

(CONSULTING & INSPECTION SERVICES INFORMATION)

1. Perform Submittal Reviews for compliance with the design intent, 2020 FBC (HVHZ), and manufacturer requirements including guarantees;
2. Perform Pre Construction meeting with owners representative team and awarded contractor;
3. Perform In-progress roof inspections during ongoing roofing activities with associated reports;
4. Attend weekly Construction Meetings as required;
5. Perform Final Roof Inspections with associated reports.

Total Consulting and Inspection Services Investment: _____\$125.00 per hr. (Portal to Portal)

(INSPECTION REPORTS TO INCLUDE)

- System installation analysis per the 2020 FBC (HVHZ), approved submittal documents and approved permit documentation;
- Photographic documentation to include date and time stamps;
- Summary of daily progress;
- Comprehensive report any deficiencies or corrective actions required.

Mr. Geleano, the above referenced items should be sufficient to insure you receive a quality roof system installed in compliance with the current building code, design intent, as well as manufacturer's requirements. Once again, thank you for the opportunity and please contact me with any questions you may have

TOTAL COST (NOT TO EXCEED)

\$25,000.00

Turnkey Roof Consulting, Inc.

City of Coral Gables, Public Works Department:

Date: May 12, 2021

Date: _____

Brian Beahn, RRO #2021

Print: _____

Senior Consultant

Title: _____

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brian@turnkeyroofconsulting.com