



**City of Coral Gables
CITY COMMISSION MEETING
August 26, 2008**

ITEM TITLE:

Resolution authorizing the award of Medical Director Services to Dr. Marc M. Grossman, Jackson Memorial Hospital pursuant to Section 2-828(e) of the Procurement Code for Medical Director RFP 2008.06.19. Further authorizing the City Manager to execute a three (3) year contract with an option to renew for (1) additional two (2) year periods.

RECOMMENDATION OF THE CITY MANAGER:

It is recommended that the City Commission accept the recommendation of the City Manager pursuant to Section 2-828(e) of the Procurement Code for Medical Director RFP 2008.06.19. Further authorizing the City Manager to execute a three (3) year contract with an option to renew for (1) additional two (2) year periods.

BRIEF HISTORY:

On June 19, 2008, the Procurement Division of Finance formally advertised, issued and distributed the Medical Director Request for Proposal (RFP) No. 2008.06.19.

On July 24, 2008, two (2) proposal responses were received; Dr. Frederick Keroff, Memorial Healthcare System and Dr. Marc M. Grossman, Jackson Memorial Hospital.

On July 31, 2008, the Selection Committee completed their evaluation based on Experience, Qualifications, Training Experience/Contributions to EMS, Interview/Presentation, Professional Affiliations, History of Affiliation with Hospitals serving the Coral Gables Community, Support Infrastructure, Familiarity with Radio Communications ranked/selected Dr. Marc M. Grossman, Jackson Memorial Hospital.

On August 7, 2008, a meeting was held by the City Manager to discuss a protest to the Request for Proposal (RFP) on behalf of Dr. James Hirschman regarding his non-attendance at the Mandatory Pre-Proposal Conference held on July 7, 2008.

On August 24, 2008, a letter was sent to Richard J. DeWitt, attorney representing Dr. Hirschman whereby his protest was denied to allow his proposal to be accepted or throw out all proposals and begin a new RFP process.

LEGISLATIVE ACTION:

Date:	Resolution/Ordinance No.	Comments

ADVISORY BOARD/COMMITTEE RECOMMENDATION(S):

Date	Board/Committee	Comments (if any)

FINANCIAL INFORMATION: (If Applicable)

No.	Amount	Account No.	Source of Funds
1.	\$139,065.00 per year	001-5500-522-3130	Fire Department
Total:	APPROVED BY:		

PUBLIC NOTIFICATION(S):

Date	Form of Notification
June 19, 2008	Miami Daily Business Review (Legal Notification of Solicitation)
June 19, 2008	Procurement Bulletin Board
June 19, 2008	City's Internet Bid Page
June 19, 2008	City Hall Bulletin Board

APPROVED BY:

Department Director	City Attorney (If Applicable)	City Manager

ATTACHMENT(S):

1. Draft Resolution
2. Tabulation Forms
3. Minimum Requirement Check List
4. Protest Denial Letter
5. Request for Proposal No. 2008.06.19
6. Addendum