

CORAL GABLES MERRICK HOUSE GOVERNING BOARD MEETING

Regular Meeting Minutes of March 23, 2009

Coral Gables Merrick House

907 Coral Way, Coral Gables, Florida 33134

MEMBERS	A	M	J	J	A	S	O	N	D	J	F	M	COMMISSIONERS
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Barbara Reese	P	E	P	-	P	P	P	P	P	E	E	P	Mayor Donald D. Slesnick, II
Margaret Steele	P	P	E	-	P	P	P	P	P	P	P	P	Vice-Mayor William H. Kerdyk, Jr.
Jany Marchena	P	P	P	-	P	P	P	E	A	P	E	P	Comm. Maria Anderson
Olga Baquero-Lima	P	P	P	-	E	P	P	P	P	P	E	P	Comm. Rafael "Ralph" Cabrera, Jr.
Laura Yusko	P	P	P	-	P	P	P	P	P	P	P	P	Comm. Wayne "Chip" Withers
Marie Vacca	P	P	P	-	P	P	P	P	E	P	P	P	Board Appointee
Sondra Space	P	E	P	-	P	P	P	P	P	P	P	P	City Manager

STAFF IN ATTENDANCE:

Kara Kautz, Historic Preservation Officer

A = Absent

E = Excused

P = Present

*** = Special Meeting**

- = No Meeting

^ = New Member

+ = Resigned

GUEST: Michele Reeves

RECORDING SECRETARY: Nancy C. Morgan, Coral Gables Services, Inc.

Chair Yusko called the meeting to order at 8:50 a.m.

January Meeting Attendance:

Ms. Vacca made a motion to excuse the January meeting absence of Barbara Reese. The motion was approved.

Minutes of February 23, 2009 Board Meeting:

Minutes of the February Board meeting will be revised to reflect the January meeting excused absence of Barbara Reese, and to delete the first column (F) of the meeting attendance table for the February meeting.

Ms. Baquero-Lima made a motion to approve the February 23, 2009 Board meeting minutes as revised. The motion passed.

Committee Reports:

Merrick House Day at Farmers Market:

Ms. Space reported that the March 7th Farmers Market Merrick House Day was very successful, and thanked all Board members for participating, with particular appreciation to Ms. Steele's husband, Jordan, for assisting with the plant discussion. Board members thanked Ms. Space for her skillful leadership.

100th Anniversary of Merrick House:

It was agreed that, since Merrick House will reach its 100th anniversary in 2010, it would be appropriate to host a black tie event during 2010 to celebrate.

Personal Appearance – Harriett Liles:

Ms. Kautz reported that Ms. Liles was too ill to attend the meeting.

Personal Appearance – Michele Reeves:

Ms. Reeves displayed two preferred samples of period frames for Board consideration to frame the Solomon Merrick painting. After study and discussion, a selection was made, after which various living room locations were considered for its ultimate placement.

Ms. Space made a motion to select the less ornate of the two framing choices. The motion was approved.

Ms. Reeves confirmed her estimate that labor at \$75 would be two hours, plus the \$923 cost of the frame, for which a 50% deposit would be required. The framed Solomon Merrick painting should be completed in two weeks.

Ms. Vacca made a motion to pay the costs of framing from Trust Fund money. The motion passed.

Ms. Reeves discussed finishes on three of the framed paintings, advising that the gold application needed to have a more antiqued, softer appearance. She estimated that each frame would consume two hours or less to antique (at \$75 per hour), explained the process during discussion. Ms. Reeves will provide a written estimate for each framed painting.

Old Business:

Donation/Collections Management Policy:

With copies of the current Collections Management Policy in hand, Board members reviewed and determined revisions to the policy (in effect since 1982) to reflect current terminology, procedures and City regulations. The Loan Agreement and Donation forms will be reviewed at the next meeting.

Ms. Kautz will find out if Roxcy Bolton completed a donation form. The Loan Agreement and Donation forms as well as the revised Policy will be reviewed by the City Attorney.

Ms. Marchena left the meeting at 9:25 a.m.

House Report:

Ms. Kautz reported the following:

- February House visitors: 22 adults, seven senior citizens, one student and a Girl Scout troop.
- Trust Fund balance as of March 23: \$44,295.73
- The last DAR rental was fine.

Old Business:

House Brochure:

Ms. Yusko has received nothing back from Goosepen Press for the brochure.

Signage:

Ms. Kautz reported that the company that furnished the 2004 quote will review the site and previous proposal to give an inclusive cost estimate. The information will be available at the next meeting.

Refrigerator:

To be discussed at the next meeting.

Second Story Floor Renovation:

Ms. Steele requested an update on plans to complete the second story flooring renovation.

Garden Club:

Ms. Reese presented the Garden Club's \$1,025 check as payment for the 205 people who toured Merrick House during the Coral Gables Home and Garden Tour on December 7, 2008.

Next Meeting: Monday, April 27, 2009, 8:45 a.m., Merrick House; then Monday, May 18, 2009, 8:45 a.m.

There being no further business, the meeting adjourned at 10:45 a.m.

Respectfully submitted,

Kara N. Kautz
Historic Preservation Officer