



**City of Coral Gables**  
**CITY COMMISSION MEETING**  
**October 25, 2016**

**ITEM TITLE:**

A Resolution accepting the recommendation of the Chief Procurement Officer to award the Parking Cashiers, Attendants, and Supervisors For City Parking Facilities contract to LAZ Florida Parking, LLC, in the amount of \$525,642 annually, for a three (3) year period with the option to renew for two (2) additional one (1) year periods, pursuant to Request for Proposals (RFP) 2016.02MP, and Section 2-828 of the Procurement Code, entitled "Contract Award".

**DEPARTMENT HEAD RECOMMENDATION:**

Approval

**BRIEF HISTORY:**

The purpose of this contract is to provide trained parking cashiers, attendants, and supervisors for City parking facilities, operate a central monitoring system for the City's automated facilities on a 24 hour per day 7 day per week basis. The contract holder must be able to utilize the existing monitoring equipment or supplement it at their expense.

On February 25, 2016, the Procurement Division of Finance formally advertised, issued, and distributed the Parking Cashiers, Attendants, and Supervisors for City Parking Facilities RFP 2016.02MP.

On March 1, 2016, a non-mandatory pre-proposal conference was held with eight (8) prospective proposers in attendance of the eleven (11) proposers who obtained the RFP package from the Procurement Division.

On March 31, 2016, three (3) proposals were received in response to the RFP from Denison Parking, Inc., LAZ Florida Parking, LLC, and SP+ Municipal Services, Inc., with three (3) No Bid responses. Denison Parking later withdrew from the RFP process citing the differential between their pricing proposal and their two (2) competitors "as an insurmountable variance to overcome."

On June 20, 2016, the Evaluation Committee convened to listen to presentations and interview the two (2) proposers, as well as discuss, evaluate, score and rank each proposal. After completion of the presentation and interviews, the Evaluation Committee unanimously approved a motion recommending LAZ Florida Parking, Inc., as the most responsive and responsible proposer.

Pursuant to Section 2-768(h)(1)(b.) of the Procurement Code, the City Manager recommended for the Committee to reconvene in order to consider new information, pertaining to each proposer's responsiveness and responsibility, that surfaced following the Committee's recommendation of June 20, 2016.

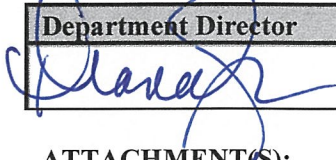
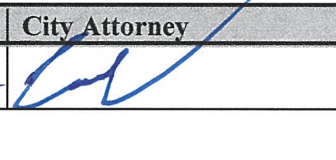
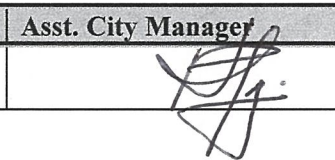
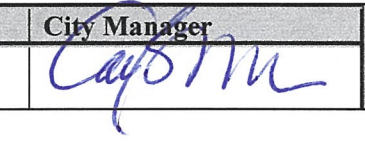
On October 13, 2016, the Evaluation Committee re-convened to review the additional information, as well as discuss, evaluate, score and rank each proposal. Following deliberations, the Committee unanimously approved a motion recommending award to LAZ Florida Parking, Inc., the top ranked firm.

The Chief Procurement Officer and the Parking Department concur with the recommendation of the Evaluation Committee to award the Parking Cashiers, Attendants, and Supervisors For City Parking Facilities contract to LAZ Florida Parking, LLC.

**FINANCIAL INFORMATION:**

No.	Amount	Account No.	Source of Funds
1.	\$141,082	460-8310-545-31-90	Parking System Fund – Garage 1
2.	136,427	460-8320-545-31-90	Parking System Fund - Garage 2
3.	2,804	460-8330-545-31-90	Parking System Fund – Garage 3
4.	120,136	460-8340-545-31-90	Parking System Fund – Garage 4
5.	125,193	460-8560-545-31-90	Parking System Fund – Garage 6
<b>Total:</b>	<b>\$525,642 (Annually)</b>	<b>Approval By:</b>	

**APPROVED BY:**

Department Director	City Attorney	Asst. City Manager	City Manager
			

**ATTACHMENT(S):**

1. Resolution
2. Evaluation Results
3. RFP Tabulation
4. RFP Response
5. Backup Documentation