



# The City of Coral Gables

## Historical Resources Department

### PINEWOOD CEMETERY ADVISORY BOARD MEETING

Minutes of April 21, 2014, 3:30 p.m.

Historical Resources Department

2327 Salzedo Street, Second Floor, Coral Gables, Florida 33134

MEMBERS	M 13	J 13	J 13	A 13	S 13	O 13	N 13	D 13	J 14	F 14	M 14	A 14	APPOINTED BY:
Patricia "Pat" Clarke	P	+	+	+	+	+	+	+	P	P	+	P	Mayor Jim Cason
Julie Petrella Arch	E	+	+	+	+	+	+	+	P	P	+	P	Vice-Mayor William H. Kerdyk, Jr.
Jaye Turnbull		+	+	+	+	+	+	+	P	P	+	P	Commissioner Pat Keon
Janet Miller Nostro*		+	+	+	+	+	+	+			+	P	Commissioner Vince Lago
Al Smith	A	+	+	+	+	+	+	+	E	A	+		Comm. Frank C. Quesada
Kemal Rajib	P	+	+	+	+	+	+	+	P	P	+	E	City Manager
Joan Thompson*		+	+	+	+	+	+	+			+	A	Board-as-a-Whole Appointee

#### STAFF IN ATTENDANCE:

Dona M. Spain, Historic Preservation Officer

Kara N. Kautz, Assistant Historic Preservation Officer

A = Absent; P = Present; E = Excused

+ = No Meeting; \* = New Appointment

- = Resigned Member

RECORDING SECRETARY/PREPARATION OF MINUTES: Nancy C. Morgan, Coral Gables Services, Inc.

#### CALL TO ORDER:

Chair Clarke called the meeting to order at 3:35 p.m. Board members stated their names for the record.

#### MEETING ATTENDANCE:

A motion was made and unanimously passed to excuse the absence of Kemal Rajib.

Ms. Spain reported receiving an email letter of resignation from Mr. Smith (due to work schedule).

#### MINUTES OF THE FEBRUARY 10, 2014 MEETING:

A motion was made and unanimously passed to approve minutes of the February 10, 2014 meeting as presented.

#### OLD BUSINESS:

Grave Markers: The new grave markers were installed prior to Pioneer Day. Members of families the markers represented were pleased with the markers.

Tree Markers: Ms. Spain reported that the first shipment of tree markers was delivered and the rest were in transit. Markers will be installed by City staff.

Pioneer Day 2104: It was agreed that Pioneer Day was a success. Ms. Spain read a letter from Harriet Liles, expressing her appreciation for the orchid, for relocating the bench to a more advantageous spot in the Cemetery and for all the efforts made by the Board and staff that contributed to the success of the event. Ms. Liles also suggested offering her book about Pinewood for sale at the City's annual Farmers Market.

NEW BUSINESS:

Ms. Clarke relayed a message from Ms. Liles about Mayor Cason's suggestion that vacant lots 60 and 61 be set aside for a park area within the Cemetery. Ms. Liles added that would be room for two or more benches plus ornamental plants. During discussion, Ms. Spain explained that the Historical Resources Department's budget for the coming fiscal year was already submitted, with no provision to fund additional projects. She suggested the Board consider planning the project next year.

Ms. Nostra was welcomed to Board membership.

NEXT MEETING: Monday, July 21, 2014, 3:30 p.m., Historical Resources Department Conference Room.

FUTURE 2014 MEETING DATES: October 20; 3:30 p.m.

There being no further business to come before the Board, the meeting adjourned at 3:50 p.m.

Respectfully submitted,



Dona M. Spain  
Historic Preservation Officer and Secretary to the Board