

PINEWOOD CEMETERY ADVISORY BOARD MEETING
 Minutes of April 18, 2016 Meeting, 3:30 p.m.
 Historical Resources & Cultural Arts Department
 2327 Salzedo Street, Second Floor, Coral Gables, Florida 33134

Historical Resources & Cultural Arts

2327 SALZEDO STREET
 CORAL GABLES
 FLORIDA 33134

☎ 305.460.5093
 ✉ hist@coralgables.com

MEMBERS	M 15	A 15	M 15	J 15	J 15	A 15	S 15	O 15	N 15	D 15	J 16	F 16	A 16	APPOINTED BY:
Bruce Browne*	+	+	+	+	+	+	+	+	P	+	P	P	P	Mayor Jim Cason
Vacant	+	+	+	+	+	+	+	+	-	+	P			Vice-Mayor Frank Quesada
Jaye Turnbull	+	+	+	+	+	+	+	+	P	+	P#	P	P	Comm. Pat Keon
Janet M. Nostro	+	+	+	+	+	+	+	+	A	+	P	P	P	Comm. Vince Lago
David Mitchell*	+	+	+	+	+	+	+	+	P	+	P	P	A	Comm. Jeannett Slesnick
Jeanne Batridge*	+	+	+	+	+	+	+	+	P	+	P	E	P	City Manager
Joan Thompson	+	+	+	+	+	+	+	+	A	+	A	E	A	Board-as-a Whole

STAFF IN ATTENDANCE:

Dona M. Spain, Historic Preservation Officer
 Kara N. Kautz, Assistant Historic Preservation Officer
 ElizaBeth Guin, Historic Preservationist

A = Absent; P = Present; E = Excused
 + = No Meeting; * = New Appointment
 = Resigned Member; # = Late Arrival

RECORDING SECRETARY/PREPARATION OF MINUTES: Yesenia Diaz, Administrative Assistant, Historical Resources & Cultural Arts

The meeting was called to order by Ms. Spain at 3:45 p.m.

MINUTES OF THE FEBRUARY 23, 2016 MEETING:

A motion was made and unanimously passed to approve minutes of the February 23, 2016 meeting.

OLD BUSINESS:

Tree Markers:

Ms. Spain reported that this was still a pending project that required the assistance for the Public Works Department.

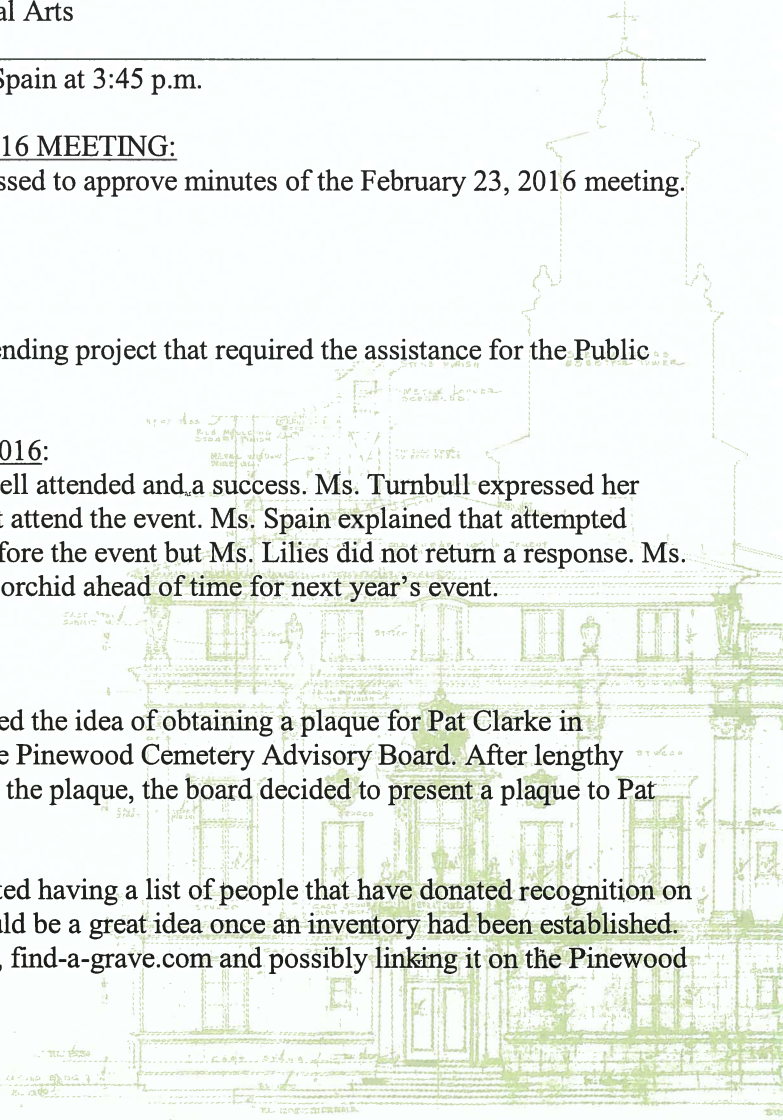
2016 Pioneer Day, Saturday March 12, 2016:

It was reported that the event was very well attended and a success. Ms. Turnbull expressed her disappointment that Harriet Lilies did not attend the event. Ms. Spain explained that attempted contact had been made multiple times before the event but Ms. Lilies did not return a response. Ms. Turnbull suggested getting Ms. Lilies an orchid ahead of time for next year's event.

NEW BUSINESS:

Plaque for Pat Clarke: The board discussed the idea of obtaining a plaque for Pat Clarke in recognition for her years of service on the Pinewood Cemetery Advisory Board. After lengthy discussion and a review of a template for the plaque, the board decided to present a plaque to Pat Clarke before their next board meeting.

Pinewood Website: Ms. Batridge suggested having a list of people that have donated recognition on the website. Ms. Spain agreed that it would be a great idea once an inventory had been established. Mr. Browne suggested using the website, find-a-grave.com and possibly linking it on the Pinewood



Cemetery section. Ms. Spain stated that she would find out if it was possible to display the link. She also added that the designation report would be added to the site.

DISCUSSION ITEMS:

Grants: Ms. Spain stated that a grant had not been applied for Pinewood Cemetery because there was an ongoing grant with the Merrick House restoration that was still active and thus made the Cemetery ineligible to receive any grants until the active grants are closed out.

CITY COMMISSION UPDATE: None

NEXT MEETING: Monday, July 18, 2016, 3:30 p.m.; Historical Resources and Cultural Arts Department Conference Room.

There being no further business to come before the Board, the meeting adjourned at 4:25 p.m.

Respectfully submitted,



Dona M. Spain
Historic Preservation Officer and Secretary to the Board