



**City of Coral Gables  
CITY COMMISSION MEETING  
January 14, 2025**

**ITEM TITLE:**

A Resolution of the City Commission accepting the recommendation of the Chief Procurement Officer to award RFP 2024-033 for Citywide Landscaping Services to SFM Landscaping Services, LLC, Inc., the highest ranked responsive and responsible proposer, pursuant to Section 2-763 of the Procurement Code entitled "Contract Award" and Request for Proposal (RFP) 2024-033.

**DEPARTMENT HEAD RECOMMENDATION:**

Approval.

**BRIEF HISTORY:**

The purpose of this Invitation for Bids is to establish a contract with a successful bidder for citywide landscaping services.

On September 25, 2024, the Procurement Division of Finance formally advertised, issued and distributed RFP 2024-033 Citywide Landscaping Services. One hundred and two (102) prospective bidders were notified from INFOR, the City's web-based e-Procurement service.

On November 22, 2024, three (3) bids were received in response to the RFP from: Bear Atlantic Group, SFM Landscape Services, LLC, and Superior Landscaping & Lawn Services, Inc.

The responses were reviewed by the Procurement Division in order to determine responsiveness to the requirements of the RFP. During the review, it was determined that one (1) proposer, Bear Atlantic Group would be deemed non-responsive and received no further consideration for award.

On December 19, 2024, the Evaluation Committee convened to evaluate the two (2) responses and responsible proposals and ranked the firms in the following order of preference: SFM Landscape Services, LLC, (top-ranked) and Superior Landscaping & Lawn Services, Inc. (second-ranked).

The Evaluation Committee further recommended that should negotiations fail with SFM Landscaping Services, LLC, that negotiations may commence with the second ranked firm.

The Chief Procurement Officer recommends accepting the Evaluation Committee's recommendation to award and negotiate an agreement with SFM Landscape Services, LLC for RFP 2024-033 Citywide Landscaping Services for a initial period of three (3) years with the option to renew for two (2) additional one (1) year periods.

**FINANCIAL INFORMATION:**

No.	Amount	Account No.	Source of Funds
1.	\$1,178,922.00	001-1507-539-3110	General Fund
2.	\$450,000.00	001-1507-539-3118	General Fund
Total:			

**Fiscal Impact:**

**Funding will come from the budgeted accounts for the citywide landscaping services contract shown above. No additional funding or City staffing will be required.**

**ATTACHMENT(S):**

## 1. Resolution