

CORAL GABLES LIBRARY ADVISORY BOARD

Minutes of Meeting, August 13, 2008

Coral Gables Subregional Library Meeting Room

MEMBERS	S	O	N	D	J	F	M	A	M	J	J	A	APPOINTED BY
Amy Kutell	P	P	-	P	A	P		P	P	P	P	P	Mayor Donald D. Slesnick II
Ileana Davis	P	P	-	A	P	P		P	P	P	P	P	Vice-Mayor William H. Kerdyk, Jr.
Susan Elwell	P	P	-	P	P	P		E	P	P	P	P	Maria Anderson
Kendell Turner	P	P	-	P	P	P		P	P	P	P	P	Rafael "Ralph" Cabrera, Jr.
Nancy Leslie	P	P	-	P	E	P		P	E	E	E	E	Wayne "Chip" Withers

STAFF:

Dan Keys, Public Service Director

A = Absent
P = Present
E = Excused

GUESTS:

Marty Grafton, Kay Pancoast's daughter
Helen Pancoast, Kay Pancoast's daughter-in-law
Sylvia Mora-Oña, Miami-Dade Public Library System
Grace Armada, Miami-Dade Public Library System
Gendry Bossano, Miami-Dade Public Library System
Denise Delgado, Miami-Dade Public Library System

RECORDING SECRETARY: Janet Carrasquillo, Public Service Department

The meeting was called to order by Chair, Kendell Turner at 3:00 p.m. The roll was taken and a quorum was present. A motion was made to adopt the minutes from the June 11, 2008 meeting. The motion was seconded, voted upon and passed unanimously.

COMMITTEE REPORTS:

LIBRARY HISTORY: Kendell Turner opened discussion regarding the proposed celebration of the Kay Pancoast mural's 40th anniversary, which is to be held in February 2009. Amy Kutell reported that she had contacted the Bass Museum requesting information on the Pancoast artwork they had displayed and was waiting to hear back. When she contacted Cornell University, she was told she could obtain a graduation photo of Kay Pancoast, but it was unlikely they had anything else. She also spoke with the art director Cristina Martinez, at the Coral Gables Youth Center, who stated she would like to participate in the event with a project for the children.

Kendell Turner reported that the mural plaque had been installed.

Regarding the reproduction of the mural brochure, Kendell Turner reported that the wording is being updated and a new photo for the cover is being made. She stated that it is important to have this brochure ready prior to the event. She noted that the original rendering of the library building by Wray Succop, needs to be cleaned and readied to be shown. Kendell asked Amy Kutell if she would help with the cleaning.

Discussion was held regarding various details surrounding the planning of the 40th anniversary event, including pieces of artwork to be shown, their measurements, and whom they are coming from. Gendry Bossano explained to the board that the proposed time period for the show would be on display from February 24, 2009 through April 5, 2009 and that roughly 20 to 30 pieces could be accommodated using the walls and display cases. She noted that the pieces would need to be obtained at least 1 week prior to the opening and that the Miami-Dade Public Library System will have the artwork insured while in their possession. A tentative date of Thursday, February 26, 2009 at 6:00 p.m. to 8:30 p.m. was set for the opening event.

Marty Grafton brought two books; "Julia's Daughters" and "Beyond Julia's Daughters" for board members to see. It is planned to display them at the entrance during the opening event and hand out order forms. Sylvia Mora-Oña stated she would like to have these books in the library's collection and she will check into the Miami-Dade Public Library System policies regarding the sale of the books at the event. Kendell Turner stated the intention of those who authored the book is to have them in every library in South Florida as well as every school library in the area since they are a history reference for Florida.

Susan Elwell suggested that it would be interesting to display artwork by Kay Pancoast's children or grandchildren that were made when they were young; sort of a comparison to that which is going to be made by the children at the Youth Center.

PUBLICATIONS & PUBLICITY: Susan Elwell stated she will be working closely with Amy Kutell to get some articles written which will be presented to the City of Coral Gables Public Affairs Division and Victoria Galan with the Miami-Dade Public Library System.

Susan Elwell asked if it would be advisable to get sponsors for refreshments for the opening event. Ileana Davis offered her assistance to Susan in obtaining refreshment sponsors. Gendry Bossano advised that only finger food be served.

Kendell Turner asked Susan Elwell to contact 'Coral Living' magazine regarding their publishing an article on the show since this is a 'peg' story.

Discussion was held regarding the processes that Kay Pancoast used to create her tiles. Marty Grafton and Helen Pancoast said they would try to write something up about her process. Janet Carrasquillo advised those present that her father, Dwight Eggleston, had custom built Kay Pancoast's kilns, and would perform repairs whenever needed for many years.

LIBRARY REPORT: Grace Armada reported that Monica Martinez had been promoted to Assistant Branch Manager. The summer was filled with many special programs attended by record numbers of participants. The Miami-Dade Public Library System has declared August and September 'Amnesty Months' for the return of overdue library materials without penalty. Sylvia Mora-Oña noted that a collection agency has been hired by the Miami-Dade Public Library System to handle unpaid fees beginning October 1, 2008. All patrons will need to pay down their accounts to be able to renew their library card. The Library is being fiscally responsible.

CHILDREN'S DEPARTMENT: Sylvia Mora-Oña stated that permission to hire a new Children's Department Manager to replace Monica Martinez has been requested. Amy Kutell inquired as to how often materials in the Children's Department are inspected for damage, etc. Grace Armada stated that staff keeps an eye on all the materials in the Children's Department and anything broken or damaged is replaced.

LANDSCAPE MAINTENANCE/BUTTERFLY GARDEN: Dan Keys reported that the City of Coral Gables has approved the Inter-local agreement with the Miami-Dade Public Library System. Sylvia Mora-Oña explained that the focus of the Miami-Dade Public Library System is to obtain quality contracts rather than lowest bid. Discussion was held regarding the grounds in general and the parking situation.

NEW BUSINESS: No new business.

BOARD ITEMS/CITY COMMISSION UPDATE: None.

CITY PROJECTS UPDATE: None.

Being no further business, the meeting was adjourned at 4:20 p.m.

APPROVED:

Kendell Turner, Chairman

ATTEST:

Daniel Keys, Secretary

THE NEXT MEETING WILL BE HELD
WEDNESDAY, OCTOBER 8, 2008 AT 3:00 P.M.
IN THE CORAL GABLES SUBREGIONAL LIBRARY MEETING ROOM
3443 Segovia Street, Coral Gables, Florida