

**CITY OF CORAL GABLES, FLORIDA**

**RESOLUTION NO. 2021-**

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF CORAL GABLES, FLORIDA DIRECTING STAFF TO IMPLEMENT A PROCESS TO ALLOW THE PUBLIC TO PROVIDE WRITTEN INPUT ON PROJECTS DURING AN ESTABLISHED COMMENT PERIOD PRIOR TO DEVELOPMENT REVIEW COMMITTEE AND BOARD OF ARCHITECTS MEETINGS.

**WHEREAS**, pursuant to Section 14-108 of the Zoning Code, certain development projects must be reviewed by the Development Review Committee (“DRC”), a single administrative staff committee at which applicants can be provided input, advice, and comments regarding all applicable provisions and regulations applicable to the development applications, projects, or similar reviews before the projects are presented to the City Commission and/or the various development review boards of the City; and

**WHEREAS**, while DRC meetings are open to the public, no decision is made at the meeting and public comment is not intended to be solicited; and

**WHEREAS**, the City Commission acknowledges that allowing for public comment on proposed development projects scheduled for review by the DRC may be beneficial in some cases, yet recognizes that it would be challenging to allow for such comment to be made openly during the DRC meeting when applicants are seeking and being provided technical input from staff; and

**WHEREAS**, as set forth in Sec. 14-103 of the Zoning Code, the Board of Architects (“BOA”) “is a design administrative review board created to ensure that the City’s architecture meets the design review standards of the Zoning Code, is consistent with the City’s regulations and to preserve the traditional aesthetic character of the community;” and

**WHEREAS**, the City Commission desires to provide a process so that the public can provide its written input on proposed projects reviewed by the DRC and those projects reviewed by the BOA that were reviewed by DRC;

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF THE CITY OF CORAL GABLES:**

**SECTION 1.** That the foregoing "Whereas" clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Resolution upon the adoption hereof.

**SECTION 2.** That the City Commission directs staff to implement a process to allow for written public input, via a dedicated email address, on all projects to be reviewed by the DRC and for those projects reviewed by BOA that are also required to be reviewed by DRC during a comment period (the “public comment period”). The public comment period for DRC and BOA meetings shall conclude by the close-of-business the day prior to the DRC meeting or BOA meeting. All written public comment received during the public comment period shall be made

available for the public to view on the City’s website under a “public comments” section for each DRC and BOA and shall be provided to each of the members of the DRC or BOA, respectively.

**SECTION 3.** That this Resolution shall become effective immediately upon the date of its passage and adoption herein.

PASSED AND ADOPTED THIS TWENTY-FOURTH DAY OF AUGUST 2021

APPROVED:

VINCE LAGO

MAYOR

ATTEST:

APPROVED AS TO FORM AND

LEGAL SUFFICIENCY:

BILLY Y. URQUIA

CITY CLERK

MIRIAM SOLER RAMOS

CITY ATTORNEY