

**CITY OF CORAL GABLES, FLORIDA**

**RESOLUTION NO. 2015-\_\_\_\_**

A RESOLUTION AMENDING RESOLUTION NO. 2011-147 OF THE ARTS ADVISORY PANEL, INCREASING MEMBERSHIP AND DESIGNATING CITY STAFF.

**WHEREAS**, Resolution No. 29040 adopted by the City Commission on March 29, 1996 and amended by Resolutions 2010-58 and 2011-147, established an Arts Advisory Panel, outlining its purpose, qualifications, membership, appointment and removal, and meeting requirements; and

**WHEREAS**, In response to department restructuring, the City Commission recommends that the Arts Advisory Panel membership be increased from five members to seven members; and

**WHEREAS**, The City Commission wishes to change the administrative staff support to the Historical Resources and Cultural Arts Department in order to more efficiently aid the Arts Advisory Panel.

**NOW THEREFORE, BE IT RESOLVED BY THE COMMISSION OF THE CITY OF CORAL GABLES:**

**SECTION 1.** Incorporation. That the foregoing “Whereas” clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Resolution upon the adoption hereof.

**SECTION 2.** Purpose. The Arts Advisory Panel was established for the purpose of making recommendations to the Cultural Development Board regarding the selection, creation, and acceptance of works of art. In addition, the Arts Advisory Panel may be called upon by the Cultural Development Board to act as an artist selection committee, and to provide other artistic guidance as the Cultural Development Board determines is necessary.

In acting as an artist selection committee, the Arts Advisory Panel can make recommendations regarding (a) purchases of public art, (b) the selection of artists and approval of concepts for public art commissions, and (c) the selection of artists, artworks and/or curators for temporary exhibitions; and

In addition, the Panel can make recommendations regarding (a) proposed donations of public artworks to the City, (b) project plans created to guide City acquisitions and commissions and (c) the selection of artists and approval of concepts for artworks commissioned by developers to meet their Art in Public Places requirement.

**SECTION 3.** Qualifications. That at least two members of the Arts Advisory Panel shall have their primary place of residence within the boundaries of the City, and that Arts Advisory Panel members shall be professionals in the visual arts, museum

administration, gallery administration, public arts administration, art history, design, architecture, landscape architecture or urban design.

**SECTION 4. Membership.** That the Arts Advisory Panel shall be comprised of ~~five (5)~~ **seven (7)** members, who shall be recommended to the City Commission by the Cultural Development Board, with the City Commission having final approval over the members..

**SECTION 5. Appointment and Removal.** That the members' terms of office shall commence June 1st of odd numbered years and expire two (2) years thereafter on May 31st, or until a successor has been selected and qualified. All appointments for replacement of any member shall be for the said member's unexpired term.

For any particular project, the Cultural Development Board may supplement the Arts Advisory Panel's expertise with ad hoc voting members who have an intimate knowledge or connection to the site or who represent a specific discipline or expertise.

**SECTION 6. Chairperson.** That the Arts Advisory Panel shall elect from among its membership, a Chairperson and Vice Chairperson who shall serve for a period of one (1) year, and may be named to successive terms if the Arts Advisory Panel so chooses.

**SECTION 7. Administrative Staff Support.** That the City Manager shall appoint a staff member to serve as a liaison with and Secretary for the Arts Advisory Panel, and provide services as required by City Code, Article III, Division 1, Section 2-63, including, but not limited to, preparation of summary minutes. It is anticipated ~~the Economic Sustainability~~ **Historical Resources and Cultural Arts** Department will provide such staff, and that the City Architect will attend meetings of the Arts Advisory Panel to provide input.

**SECTION 8. Meetings.** That the Arts Advisory Panel shall hold one regular meeting each quarter and special meetings at such times as may be needed to review submissions pursuant to the Art in Public Places program or other similar issues, at the call of the Chairman or the Secretary. If there is no business to conduct, a meeting need not be held, however, the Arts Advisory Panel must meet at least semi-annually to remain active.

**SECTION 9. Quorum.** That meetings shall be called to order when a quorum is present, which shall be at least ~~three (3)~~ **four (4)** members, and a decision of a majority of the members present and voting at which a quorum is present shall be the decision of the Arts Advisory Panel.

**SECTION 10. Compensation.** That all members of the Arts Advisory Panel shall serve without compensation.

**SECTION 11. Public Meetings.** That all meetings of the Arts Advisory Panel shall be open to the public, and a written summary of the proceedings shall be kept showing its action on each question considered, and such record shall be filed in the office of the Secretary and submitted to the City Commission.

SECTION 12. Compliance with Board and Committee Rules. That the Arts Advisory Panel shall be governed by any and all legislation enacted by the City Commission, as well as any applicable administrative policies that govern the functions of City boards and committees, including, but not limited the provisions of the City Code.

PASSED, ADOPTED AND APPROVED THIS TWENTY-SEVENTH DAY OF OCTOBER, A.D., 2015.

(Moved: / Seconded: )  
(Yeas: )  
(Unanimous: )  
(Agenda item: )

APPROVED:

---

JIM CASON  
MAYOR

ATTEST:

APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY:

---

WALTER J. FOEMAN  
CITY CLERK

---

CRAIG E. LEEN  
CITY ATTORNEY