



**City of Coral Gables
CITY COMMISSION MEETING
January 24, 2012**

ITEM TITLE:

Pinewood Cemetery Advisory Board meeting of January 9, 2012.

SUMMARY OF MEETING:

I. OLD BUSINESS:

Pioneer Day 2012: The purpose of meeting at the Cemetery was to devise a plan for the special program during the April 21st Pioneer Day. After initial Pioneer Day presentations beginning at 10 a.m., Board members, staff and other community members (including Connie Crowther and Donna Dowling Gilbert, if available) will station themselves near various grave markers in the north portion of the Cemetery, providing a progressive story tour about the people whose lives the markers represent. The schematic of the Cemetery was reviewed and areas of preparatory study were assigned, using as reference Harriet Stiger Liles' book: *Pinewood Cemetery, Coral Gables, Florida, a History with Pioneer Biographies*.

Other details of Pioneer Day were discussed, and responsibilities for event activities were confirmed. During discussion, issues agreed to by Board members included:

- Consideration will be given to public requests to install memorial benches providing there exists a significant connection to the Cemetery;
- Ms. Clarke will contact the Munroe family to request a representative member to attend;
- Ms. Zagarino will welcome visitors and relay Cemetery history at the beginning of the program;
- Mr. Crowther will confirm the Boy Scouts for the Color Guard;
- Ms. Liles will be honored in an appropriate way, yet to be determined;
- Ms. Kautz will send a list of new markers and original stones to Board members;
- Existing members of families represented by markers will be contacted and asked to participate in the tour.

II. NEXT MEETING: MONDAY, FEBRUARY 13, 2012

MEETING TIME: 3:00 P.M.

MEETING LOCATION: PINWOOD CEMETERY

Board members and should each bring a folding chair to the meeting.

ATTACHMENT(S):

1. Minutes of Pinewood Cemetery Advisory Board meeting of January 9, 2012