



**CITY OF CORAL GABLES
CULTURAL DEVELOPMENT BOARD MEETING
& CULTURAL DEVELOPMENT GRANT REVIEW & SCORING MEETING**

Wednesday, June 14, 9:00 a.m.

**Historical Resources & Cultural Arts Department
Hybrid Meeting & Virtual via Zoom**

Historical Resources &
Cultural Arts

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CORAL GABLES
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MEMBERS	A	S	O	N	D	J	F	M	A	M	J	APPOINTED BY:
	22	22	22	22	22	23	23	23	23	23	23	
Leslie Pantin	P	P	P	P	P	-	P	P	-	P	P	Mayor Vince Lago
Frank Martinez	P	P	P	P	P	-	P	E	-	^	^	Vice-Mayor Michael Mena
Frank Rodriguez	P	P	E	P	P	-	P	P	-	P	P	Commissioner Rhonda Anderson
Ray Corral	P	P	P	E	P	-	E	P	-	P	P	Commissioner Jorge L. Fors Jr.
Jose Valdes-Fauli	P	P	P	P	P	-	P	P	-	A	P	Commissioner Kirk R. Menendez
Dr. Bernice Roth Chair	P	E	P	P	P	-	P	E	-	P	P	City Manager Peter Iglesias
Geannina Burgos	E	E	E	P	P	-	P	P	-	P	P	Board Appointee

LEGEND: A = Absent; P = Present; V = Virtual; E = Excused; * = New Member; ^= Resigned Member;
- = No Meeting + = Special Meeting

STAFF:

Anna Pernas, Historical Resources and Cultural Arts Director

Catherine Cathers, Arts and Culture Specialist

Desiree Liguori, City Clerk's office

MEETING RECORD / MINUTES PREPARATION: Catherine Cathers, Arts and Culture Specialist,
Historical Resources and Cultural Arts

Dr. Roth called the Cultural Development Board (CDB) meeting to order at 8:10 a.m.

Anna Pernas, new director of the Historical Resources and Cultural arts Director, was introduced and shared her background with Board members.

Mr. Rodriguez made a motion to approve the absence of Ms. Burgos for the first portion of the meeting. Mr. Pantin seconded the motion, which passed unanimously.

APPROVAL OF MINUTES MAY 16, 2023:

Mr. Pantin made a motion to approve the minutes of May 16, 2023. Mr. Rodriguez seconded the motion, which passed unanimously.

NEW BUSINESS – CULTURAL GRANTS:

a. CULTURAL GRANT UPDATES & CHANGE REQUESTS

Board members were provided with a change request from the Murray Dranoff Foundation for a change of date due to production delays resulting from a family emergency. After a brief discussion, the following motion was made:

Mr. Valdes-Fauli made a motion approving the requested change for the Murray Dranoff Foundation. Mr. Corral seconded the motion, which passed unanimously.

Ms. Cathers reviewed the agenda and process that will be used in the second half of the meeting for the review and scoring of cultural grant applications.

ART IN PUBLIC PLACES UPDATES:

a. ART IN PUBLIC PLACES PROJECT UPDATES

The Board was provided with updates about the following projects:

- 427 Biltmore Way: Zilia Sanchez installation is anticipated over the summer.
- Police and Fire Headquarters: site work is starting with estimated installation in September.

OLD BUSINESS:

There was no old business.

CITY COMMISSION ITEMS:

Staff reported the Commission's approval of the Leonora Carrington sculpture at The Plaza and the UM Campus Art Plan.

DISCUSSION ITEMS:

Dr. Roth encouraged Board members to speak to appointing officials to express the importance of the cultural grant program and funding.

Mr. Pantin expressed gratitude acknowledging the (two) eight-year commitments made by Chair Dr. Roth, who is terming off the Board, and made the following motion:

Mr. Pantin made a motion to present a Resolution acknowledging Dr. Roth's long-term commitment to the City serving on the Cultural Development Board

and encouraged the City Commission to do the same. Mr. Rodriguez seconded the motion, which passed unanimously.

ITEMS FROM THE SECRETARY:

Board members were reminded to submit their completed financial forms to the City Clerk's office.

Ms. Cathers announced that Board members Mr. Corral, Mr. Pantin, Mr. Rodriguez, and Mr. Valdes-Fauli have been re-appointed. She thanked Dr. Roth for her leadership throughout the years, especially regarding the cultural grant process and stated that Ms. Burgos has expressed interest in continuing to serve as the Board-as-a-Whole appointee.

The Board temporarily adjourned at 8:40 a.m. prior to the FY2023-2024 Cultural Grant Application Review and Scoring portion of the meeting.

FY2023-2024 CULTURAL GRANT APPLICATIONS - REVIEW & SCORING:

Dr. Roth called the FY2023-2024 Cultural Grant Review & Scoring meeting to order at 9:07 a.m. and welcomed guests and cultural grant applicants participating via Zoom.

Ms. Cathers stated that the purpose of the meeting is for the Board to discuss each Cultural Grant application and make a final recommendation on the scoring and method of fund distribution that will move forward to the City Commission.

On behalf of the City, Ms. Cathers thanked the Board for their time and the attention given to thoroughly review each grant application. It was noted that the Cultural Development Board is made up of volunteer appointees who are residents of Coral Gables and are great supporters of the arts. Board members were introduced, and the City Clerk's office and IT were thanked for their support.

Cultural grant applicants were thanked for attending and for choosing Coral Gables as a place to present the arts.

Applicants were reminded that funding is not guaranteed until the City budget is approved by October 1, 2023, and that the calculations used in the meeting will reflect the previously funded amount of \$191,228 for recommended funding estimates.

The additional comments and direction were provided to attendees:

- All meeting attendees on Zoom will be muted.
- Please edit participant with the organization listed first, followed by the name. This is important for easily identifying the organization if a Board member has a question.
- Technical questions for staff may be entered in the chat box.

- In keeping with the grant review and scoring process, questions regarding an application itself, Board member comments, and scores, will not be addressed.
- Board members have read all grant applications and submitted scores prior to the meeting.
- Each applicant organization's name will be read out loud prior to discussion.
- A first and second reader has been assigned to give a brief overview of the grant request and offer initial comments. All Board members are welcome to follow-up with additional remarks and engage in discussion.
- If a Board member has a question, a request will be made for the organization's representative to unmute.
- After discussion, Board members will be asked for any changes to their scores and will read their final overall score out loud.
- Once scores are verified, the highest and lowest scores are dropped prior to calculating the final average score of the Board for each application, which will be read out loud.
- After all scores are submitted, scores will be verified and viewed in relationship to each other on a spreadsheet, which may be viewed on the shared screen.
- The Board will be asked to make a motion accepting the scores as presented.
- The Board will then discuss how the proposed funding will be distributed and make a recommending motion for the City Commission to consider.

Mr. Rodriguez recused himself for conflicts as noted and left the meeting during discussion of the Coral Gables Cinematheque application (Board member), and Mr. Valdes-Fauli recused himself for conflicts as noted and left the meeting during discussion of the Coral Gables Museum application (Board Chair).

A multiplier and percentage formula were used to adjust proposed funding recommendations proportionately and for the purpose of discussion. (It was previously noted that bonus points were added to final scores).

The Coral Gables Museum receives funding through a separate budget line item and was therefore removed from calculations used to determine potential funding for the remaining forty-one (41) applicants.

The Board took a short break after submitting all scores.

The Board was advised that they could make a motion to accept or revise the scores and propose a method of calculation. After a brief discussion, the following motion was made:

Mr. Pantin made a motion to accept the Board's FY2023-2024 Cultural Grant application scores as presented. Mr. Rodriguez seconded the motion, which passed unanimously.

After thoughtful deliberation and discussion, the following motion was made regarding the

distribution of available funds:

Ms. Burgos made a motion recommending Cultural Grant funding allocations equally distributed based on the use of a multiplier taking into consideration the scores and requested amounts; adding that any balance resulting from the calculation be distributed evenly across all eligible organizations. Mr. Pantin seconded the motion, which passed unanimously.

The Board discussed having a representative speak on behalf of the Board at the City Commission meeting when the item is presented. After a brief discussion, the following motion was made:

Mr. Valdes-Fauli made a motion nominating Ms. Burgos or Mr. Corral, depending on availability, to speak on behalf of the Board in support of the Cultural Development Grant recommendations. Mr. Pantin seconded the motion, which passed unanimously.

The application scoring results and funding scenarios are included as Exhibit A attached to these minutes.

ADJOURNMENT:

There being no further business, the Cultural Development Board meeting adjourned at 12:55 p.m.

Respectfully submitted,



Catherine J. Cathers
Arts & Culture Specialist