

PINEWOOD CEMETERY ADVISORY BOARD

Annual Report

Fiscal Year 10/2024 – 10/2025

FUNCTION:

To refine and implement the Pinewood Cemetery Restoration Plan of the ad-hoc committees, and accept tax deductible donations, legacies, etc. For the restoration of the cemetery identifiable apart from the general City Budget and labeled, as the Pinewood Cemetery Restoration Fund super-site; and reporting to the City Commission periodically on the condition and possible requirements of the Cemetery.

MAJOR ACCOMPLISHMENTS:

- The Board is continuing to work on a strategic plan for the renovation of the cemetery. The goal is to create a comprehensive restoration plan to restore the cemetery as much as possible to its original state.
- Gave Commissioner Lara a tour of the cemetery to tell him about the history of the people buried there and to show him the work that needs to be done to restore the cemetery.
- The fourth cemetery clean up event was held in March 2025. To date we have cleared out over 18,000lbs of invasive plants.
- Gave Prof. Linda Chamorro and her Landscape Architecture class, (who used the cemetery as class project), a tour of the cemetery in Sept 2024. They presented their ideas to us at our Dec 2024 board meeting.
- Worked with the Landscape Services Department to tag all 70 of the invasive Australian pines that were identified in the 2024 tree survey. These are to be removed later.
- Worked with the Landscape Services Department to repair the broken water system.
- Met with Dick Richmond, (A Croft relative) to move the misplaced grave markers to their proper location.

ORDINANCE CHANGES:

There are no recommended ordinance changes.

MEMBERSHIP REQUIREMENT CHANGES:

There are no recommended membership requirements changes.

COST OF MAINTING THE BOARD:

** Staff time:

Secretarial / Minutes Administrative Assistant:	\$2,000
Assistant Director:	\$6,000
Director:	\$4,000

** Staff time is approximate and includes meeting preparation, meeting attendance, filing of minutes, research requested by the Board and preparations for Pioneer Day.

** Staff salaries are included in the annual operational budget of the Historical Resources Department and are not incremental costs directly associated with the Pinewood Cemetery Advisory Board.

FUNDRAISING / BANK ACCOUNTS / GRANT APPLICATIONS / APPROVALS

Pioneer Cemetery Trust Fund Balance; **\$1,220.00 ?**

John Swain
Chair, Pinewood Cemetery Advisory Board

Date

DRAFT