

CITY OF CORAL GABLES, FLORIDA

RESOLUTION NO. 2008-199

A RESOLUTION, WITH ATTACHMENTS, ACCEPTING THE BID OF COLIN BAENZIGER & ASSOCIATES, AS BEING THE LOWEST RESPONSIVE, RESPONSIBLE BID IN THE AMOUNT OF \$19,250, FOR EXECUTIVE SEARCH SERVICES FOR THE POSITION OF CITY MANAGER, CORAL GABLES, FLORIDA; FURTHER AUTHORIZING AND DIRECTING THE CITY MANAGER TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH COLIN BAENZIGER IN FURTHERANCE OF SAID EXECUTIVE SEARCH SERVICES.

WHEREAS, during the October 28, 2008 City Commission Meeting, the City Commission requested of the City Administration to expedite the search for a firm to provide professional executive search services for the position of City Manager; and

WHEREAS, on October 31, 2008, in accordance with the City of Coral Gables Code, Chapter 2, entitled "Administration", Article VIII, entitled "Procurement", a Request for Proposals (hereinafter referred to as RFP) for Executive Search Services for the position of City Manager, was duly advertised in the Miami Daily Business Review; and

WHEREAS, certain dates and activities were established in furtherance of said RFP timetable in connection with the selection of the most qualified firm, more particularly as follows:

Advertise RFP:	October 31, 2008
Questions:	November 6, 2008
Answers:	November 10, 2008
RFP Opening:	November 13, 2008
Evaluation of Technical Phase:	November 14, 2008
RFP Pricing Opening: Upon Evaluation Committee Selection	November 14, 2008
Selection of Pricing Phase: Shortly following pricing Opening	November 14, 2008; and

WHEREAS, the following ten bids were received from bidders in one package (two separate envelopes of Technical and Price) from the below referenced firms on November 13, 2008:

1. CPS Human Resources Services
2. Egon Zehnder International
3. Ralph Anderson & Associates
4. Arcus LLC
5. The Mercer Group
6. Colin Baenziger & Associates
7. Slavin Management
8. Heidrick & Struggles
9. Larrieu & Associates
10. Performance Executive Search

WHEREAS, following the opening of said bids on November 13, 2008, and after a review of the findings (on November 14, 2008), the Selection Committee, comprised of Finance Director Don Nelson and Human Resources Director Marjorie Adler, brought forth the top four firms, which are more particularly listed as follows:

- 1). Arcus LLC
- 2). The Mercer Group
- 3). Colin Baenziger
- 4). Slavin Management; and

WHEREAS, the bid of Colin Baenziger & Associates, in the amount of \$19,250 was recommended by the Selection Committee as being the lowest responsive, responsible bid from among the bids opened on November 13, 2008; and

WHEREAS, the City Commission has authorized and directed the City Manager to execute a Professional Services Agreement with Colin Baenziger & Associates, in the amount of \$19,250 as being the lowest responsive, responsible bidder;

NOW THEREFORE, BE IT RESOLVED BY THE COMMISSION OF THE CITY OF CORAL GABLES, FLORIDA:

SECTION 1. The foregoing "Whereas" clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Resolution upon adoption hereof.

SECTION 2. That the City Commission does hereby accept the bid of Colin Baenziger & Associates in the amount of \$19,250 as being the lowest responsive, responsible bidder.

SECTION 3. That the City Commission does hereby also instruct the City Manager to direct the Finance Director to allocate the necessary funds for the conduct of the aforementioned professional executive services necessary for the position of City Manager.

SECTION 4. That Colin Baenziger & Associates is hereby authorized to perform the aforementioned executive search services at the indicated price.

SECTION 5. That this resolution shall become effective immediately upon the date of its passage and adoption herein.

PASSED AND ADOPTED THIS EIGHTEENTH DAY OF NOVEMBER, A.D., 2008.

(Moved: Withers / Seconded: Anderson)

(Yea: Kerdyk, Withers, Anderson, Cabrera, Slesnick)

(Unanimous: 5-0 Vote)

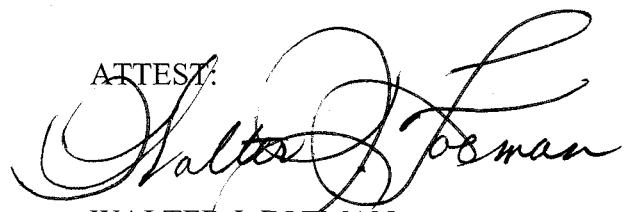
(Agenda Item: F-5)

APPROVED:



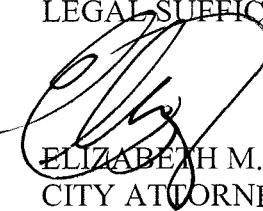
DONALD D. SLESNICK II
MAYOR

ATTEST:



WALTER J. FOEMAN
CITY CLERK

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:



ELIZABETH M. HERNANDEZ
CITY ATTORNEY