



City of Coral Gables
CITY COMMISSION MEETING
July 1, 2025

ITEM TITLE:

A Resolution of the City Commission authorizing an amendment to the Fiscal Year 2024-2025 annual budget to add twenty full-time positions and recognize a transfer of \$1,300,000 from the Building Reserve Fund and to appropriate such funds to the Building Division in the General Fund for the cost of the added positions and the replacement of existing vehicles.

BRIEF HISTORY:

The proposed resolution is to amend the Fiscal Year 2024-2025 Annual Budget to recognize \$1,300,000 from the Building Reserve Fund for the cost of adding twenty positions, related equipment and vehicles, and for the replacement of existing vehicles reaching their end of life in the Building Division. Chapter 553 of the Florida Statute restricts the use of revenues generated through building permit fees to cover the direct and reasonable indirect cost of enforcing the Florida Building Code.

In April 2025, the City began a three phased study of the Development Services permitting process which includes a customer survey, operational and staffing analysis, and building permit fee and allocation study. A preliminary review of personnel in the Building Division involved in the building permitting process, performed collaboratively by the consultant conducting the study and city staff, identified the need to add personnel to enhance the enforcement of the Florida Building Code through the review of building plans, building inspections, reinspection, and building permit processing.

The positions being added include three Assistant Building Directors to define and provide oversight over three sections in the Building Division Administration, Information Technology Systems, and Technical. Also included are one additional inspector for each trade electrical, plumbing, mechanical, and building; one plans reviewer for electrical, one for plumbing, and one for mechanical, as well as four Building Plans Reviewers, one Structural Engineer, one Senior Plans Reviewer, one Senior Administrative Analyst, one Quality Control Analyst, and two Plans Coordinator Assistants.

ATTACHMENT:

1. Proposed Resolution

FINANCIAL INFORMATION:

No.	Amount	Account No.	Source of Funds
1.	\$1,300,000		Building Reserve Fund
Total:	\$1,300,000		
Fiscal Impact: N/A			

BUSINESS IMPACT:

N/A