



EMPLOYEE OF THE MONTH NOMINATION FORM

The City of Coral Gables, "The City Beautiful," wishes to recognize those employees who best reflect our Mission: Dedicated people, providing exceptional services, to residents, businesses and visitors, while preserving our historic heritage. If selected, the Employee of the Month receives \$400 cash along with a plaque presented during a City Commission meeting. A photo of the employee is also displayed in City Hall for the duration of that month, as well throughout City departments. In addition, the Rotary Club of Coral Gables honors the chosen employee with a plaque presented during their monthly luncheon. Additionally, Employees of the Month become eligible for Employee of the Year.

Eligibility - All regular, full time employees except for: temporary, seasonal or employees on probation, employee's eligible for Police Officer or Firefighter of the Month programs, Directors, Assistant Directors, and those who have been previous Employees of the Year.

Procedures - Nominations may be submitted by any Coral Gables Director, or resident.

Directors - Should complete the form and e-mail it to kingersoll@coralgables.com or send it via inter-office, confidential envelope to Kenneth Ingersoll, Human Resources.

Residents - Should complete the form and deliver, or mail it to: City of Coral Gables, Employee of the Month Coordinator, 2801 Salzedo Street, 2 Floor • Coral Gables, FL 33134. This form can also be emailed to kingersoll@coralgables.com.

I am nominating Leonard Freeman of the PARKING Department to be Employee of The Month, because she/he exemplifies the following Qualities:

Doesn't just do the job well but is dependable, and is a team player who consistently goes above and beyond normal expectations. Shows initiative, solves problems, offers help, gives support, and has a positive attitude.

Values: Responsiveness, Integrity, Dedication, Competency, Loyalty, Innovation, and Accessibility.

In Your Own Words (Attach sheet if additional space is needed):

On Sep 13, 2017 while on duty with Police for post Hurricane Irma, Parking Officer Freeman was approached by an elderly man at the Police Station who inquired about receiving ice for his home at 301 Viscaya Ave. Parking Officer Freeman took it upon himself to collect two bags of ice from the basement in the station and delivered the bags of ice to Mr and Mrs Grandchamp at their home. Officer Freeman on Sep 14, 2017 once again filled two more bags of ice and delivered it to Mr and Mrs Grandchamp at their home to ensure their food would not spoil while they waited for power to return.

All nominations will be shared with the department director for further comments

Print Name: Kevin J. Kinney Date: 2/22/18

Signature: [Handwritten Signature]



QUORUM

HOTEL - TAMPA

The Business Resort

Officer Lee Freeman, Friday, September 15, 2017
from Bob & Twila Brandchamp, 301 Viscaya Ave,
subject: Hurricane Irma Thank you.
Thanks so much for your kindness during Hurricane
Irma. Each bag of ice is much appreciated and
kept us fed as we transferred our food from
ridge to Coleman cooler. Today is day 5 for us
with out power, however we're doing OK. We
keep our hopes alive and "Pray for Power" is our
new theme song.
Attached is an orchid plant for your Mom. Hope she
likes orchids, Twila is an orchid enthusiast who
has been raising them for many years. We have about 100+
some. Feel free to call Twila @ 786-797-9380 for
more info on how to take care of this plant. It's
a young plant & will bloom sometime in the future.
Again thank you for your kindness and thoughtfulness.
Best wishes, Bob & Twila Brandchamp

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