CITY OF CORAL GABLES

-MEMORANDUM-

TO: Honorable Mayor and Members of the City Commission

Date: January 31, 2022

FROM: Peter J. Iglesias, P.E.
City Manager

SUBJECT: Award Recommendation RFQ 2021-031 Architectural Consulting Services

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At the next available, City Commission Meeting an award recommendation for RFQ 2021-031 Architectural Consulting Services will be included on the agenda. This memorandum serves to notify you that in accordance with Section 2-763 of the City Code entitled "Contract Award", my recommendation to the City Commission for award of the subject RFP is as follows:

1) Accept the recommendation of the Chief Procurement Officer to award the RFQ and authorize negotiations with the four (4) responsive-responsible proposers: R.J. Hiesenbottle P.A., Gurri Matute P.A., R.E. Chisholm Architects Inc., and Rodriguez and Quiroga Architects Charted for Preservation Architectural Consulting Services RFQ 2021-031.

2) Reaffirm the City's right to pursue alternative courses of action.

On October 13, 2021, the Procurement Division of Finance formally advertised, issued, and distributed Preservation Architectural Consulting Services, Request for Qualifications (RFQ) 2021-031. Fifty-eight (58) prospective proposers downloaded the RFP package from Public Purchase, the City's web-based e-Procurement service.

On November 15, 2021, four (4) firms submitted proposals in response to the RFP: Gurri Matute P.A. R.E. Chisholm Architects, Inc., R.J, Heisenbottle Architects P.A. and Rodriguez and Quiroga Architects Charted.

The responses were reviewed by the Procurement Division to determine responsiveness to the requirements of the RFQ.

On January 21, 2022, the Evaluation Committee convened to evaluate the four (4) responsive and responsible proposals and ranked the firms in the following order of: R.J. Heisenbottle Architects P.A., Gurri Matute P.A., R.E. Chisholm Architects, Inc., and Rodriguez and Quiroga Architects Charted.

After successful negotiations, a Professional Services Agreement will be executed. A more detailed description of the RFP, proposal response and evaluation results will be provided to you as part of the Agenda package.

Please contact me should you have any questions.

Copy:
Miriam Soler Ramos, Esq., City Attorney

Billy Y. Urquia, City Clerk
Hermes Diaz, Public Works Director
Jose Oliveros, Assistant Public Works Director/Capital Improvements
Diana M. Gomez, Finance Director
Celeste S. Walker-Harmon, Finance Assistant Director for Procurement