



**City of Coral Gables
CITY COMMISSION MEETING
October 13, 2015**

ITEM TITLE:

A Resolution accepting the recommendation of the Chief Procurement Officer to award a contract for Security System Services to Benham Protective Services, pursuant to Request for Proposal (RFP) No. 2015.07.23, and Section 2-828 entitled "Contract Award" of the Procurement Code.

DEPARTMENT HEAD RECOMMENDATION:

Approval

BRIEF HISTORY:

The purpose of this RFP is to provide integrated security system maintenance and repair services for the City's security systems (including but not limited to access control, alarm monitoring system, and associated audio system) installed in City owned facilities.

On July 23, 2015, the Procurement Division of Finance formally advertised, issued and distributed the Security System Services Request For Proposal (RFP) No. 2015.07.23. On July 30, 2015, a non-mandatory pre-proposal meeting was held with seven (7) proposers in attendance of the twelve (12) proposers who obtained the RFP package from the Procurement Division. There were three (3) proposals submitted at the August 24, 2015 deadline.

On September 17, 2015, the Evaluation Committee convened to evaluate the three (3) responsive and responsible proposals received from Micro Security, ATCI Communications, Inc., and Benham Protective Services. The Evaluation Committee selected Benham Protective Services, as the most responsive and responsible proposer pursuant to their proposal of \$26,400.00 for annual maintenance and repairs with new construction based on a fee schedule provided as part of their proposal, and software renewal licenses based on actual cost for an initial three (3) year period with two (2) additional one (1) year renewal options. It is the recommendation of the Evaluation Committee to award this contract, to Benham Protective Services, the City's current vendor.

The Chief Procurement Officer and the Public Works Department concur with the Evaluation Committee's recommendation to award the Security System Services contract to Benham Protective Services.

FINANCIAL INFORMATION:

No.	Amount	Account No.	Source of Funds
1.	\$26,400.00 Annual	530-2000-590-31-90	Facilities Maintenance Budget
Total	\$26,400.00 Annual	Approval By: <i>KD</i>	

APPROVED BY:

Department Director	City Attorney	City Manager
<i>[Signature]</i> <i>K.D.P. HPP</i> <i>10/7/15</i>	<i>[Signature]</i>	<i>[Signature]</i>

ATTACHMENT(S):

- 1. Draft Resolution
- 2. Evaluation Results
- 3. Tabulation
- 4. RFP Response