



City of Coral Gables
CITY COMMISSION MEETING
June 8, 2021

ITEM TITLE:

Resolution. A Resolution accepting the recommendation to waive the competitive process of the Procurement Code and purchase the Cartegraph OMS Platform Annual Maintenance Service as a “Special Procurement/Bid Waiver”, pursuant to Section 2-691 of the City’s Procurement Code.

DEPARTMENT HEAD RECOMMENDATION:

Approval.

BRIEF HISTORY:

The Information Technology (I.T.) Department purchased the Cartegraph OMS Enterprise Platform in August 2016 to operate the City’s Facility Management System. The system supports the electronic processes for all facility maintenance and management tasks performed citywide by Public Works, Community Recreation, Parking and City Maintenance Contractors. The system also allows department users to access their facilities domain subscriptions, asset management features, internal requests and other tools used to perform and track the maintenance history of City assets. It has been determined that there is a need to add the Property Portfolio Solution to the current modules utilized by the City on behalf of the Economic Development Department as a tool to assist with managing real property assets.

The initial system has been in place since October 2016 and it is currently time to renew the maintenance service agreement for the existing software modules. The software suite is a proprietary system that can only be maintained by Cartegraph. The I.T. Department recommends renewal of the maintenance subscription for a period of three (3) years at approximately \$90,000 per year along with the initial implementation cost of \$24,000 for the new module. The maintenance service covers the facilities domain subscription, Cartegraph cloud, hosting fees, internal request extension, advanced asset extension, advanced user tool extension, Cartegraph user pack and, 100 named users.

Under Section 2-691 of the Procurement Code, entitled “Special Procurement/Bid Waiver,” a special procurement may be initiated when an unusual or unique situation exists that makes the application of all requirements of competitive sealed bidding or competitive sealed proposal contrary to the public interest.

ATTACHMENT (S):

- 1. Draft Resolution**